# WH Smith PLC

EST•1792

Celebrating 225 years



















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#### **About us**















#### Disclaimer

This Annual report has been prepared for, and only for, the members of the Company, as a body, and no other persons. The Company, its directors, employees, agents or advisers do not accept or assume responsibility to any other person to whom this document is shown or into whose hands it may come and any such responsibility or liability is expressly disclaimed. By their nature, the statements concerning the risks and uncertainties facing the Group in this Annual report involve uncertainty since future events and circumstances can cause results and developments to differ materially from those anticipated. The forward-looking statements reflect knowledge and information available at the date of preparation of this Annual report and the Company undertakes no obligation to update these forward-looking statements. Nothing in this Annual report should be construed as a profit forecast.





# 1792

Henry Walton Smith and his wife Anna opened a small newsvendors in Little Grosvenor Street, London. Henry Smith dies a few months later leaving Anna to run the business.

Anna Smith goes into partnership with Zaccheus Coates. This lasts until his death in 1812. 1846

The enterprise changes its name to WHSmith & Son when William Henry's son, William Henry also, was taken into partnership on his 21st birthday.

# 1854

WHSmith & Son, now recognised as the principal newspaper distributor in the country, acquire wholesale distribution warehouses in Dublin, Birmingham, Manchester and Liverpool. A substantial network of newspaper distribution is established across the country.

1895

A Pension Fund for manual workers is introduced.



# 1914

World War I sees more than 4,000 WHSmith staff serving their country. The new Head Office, Strand House in Portugal Street, is used as the Postal Censor's office until 1920

# 1848

WHSmith opens its first bookstall at Euston Station on 1 November. Other station bookstalls followed, taking advantage of 'railway mania' in England. These bookstalls become outlets for cheap editions of other publications which were produced for railway travellers, the popular 'yellowbacks'.



# 1903

First overseas branch opens in Paris.



William Henry Smith was the more capable businessman of the two brothers and the business becomes known as WHSmith. 1894

A superannuation Fund for clerical workers is founded.



# 2007

WH Smith PLC announces its intention to open Post Offices in 71 High Street stores following the successful trial of Post Offices in six WHSmith stores in 2006.

WHSmith Travel establishes a strong presence in the motorway service area sector, opening franchise units in Moto and Welcome Break locations.



2014

WHSmith opens its 100th international store.



# 2017

WHSmith celebrates its 225th anniversary.

WHSmith Travel becomes the largest part of the Group in both revenue and profit.

1949

WHSmith becomes a public company.



1973

Brown and orange identity developed.

1966

WHSmith creates the ISBN book identifier.



1939

World War II - more than 5,000 men and women from WHSmith go into the forces.



2006

Demerger of Retail and News Distribution businesses becomes effective with the creation of two separately listed entities - WH Smith PLC (formerly the Retail business) and Smiths News PLC (formerly WHSmith News).



2010

WHSmith acquires Funky Pigeon.



2016

WHSmith Travel opens its 750th store.

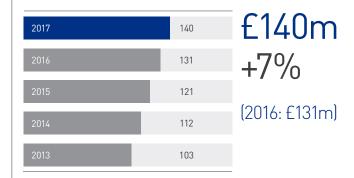
Strategic report Corporate governance Financial statements Other information 01

#### About us

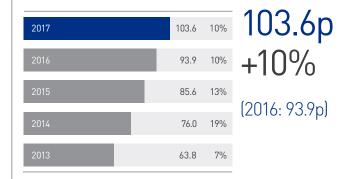
 WH Smith PLC is one of the UK's leading retailers and is made up of two core businesses – Travel and High Street.

- WHSmith Travel has a presence in a wide range of locations in the UK including airports, train stations, hospitals and motorway service areas with a growing International business, mainly in airports.
- WHSmith High Street is present in prime locations on most of the significant high streets in the UK.
- WHSmith reaches customers online via www.whsmith.co.uk and its specialist personalised greetings cards and gifts websites, www.funkypigeon.com and www.funkypigeon.ie.
- WHSmith employs approximately 14,000 colleagues.
- WH Smith PLC is listed on the London Stock Exchange (SMWH) and is included in the FTSE 250 Index.
- A commitment to the principles of corporate responsibility is a key focus for WHSmith.
- Find out more about WHSmith at www.whsmithplc.co.uk.

#### **GROUP PROFIT BEFORE TAX (£m)**



#### DILUTED EARNINGS PER SHARE (p)





# Group at a glance

# WH Smith PLC is made up of two core businesses – Travel and High Street.

# **TRAVEL**

Travel sells a range of products to cater for people on the move or in need of a convenience offer.

Our goal is to be the leading retailer in news, books and convenience for the world's travelling customer.

As at 31 August 2017, the business operated from 815 units (2016: 768 units) mainly in the UK in airports, railway stations, motorway service areas and hospitals. 233 of these units (2016: 192 units) are outside the UK and mainly in airports.

Travel delivered another strong profit<sup>1</sup> performance, up ten per cent year on year. We made good progress in Travel's growing International business, winning an additional 41 units, bringing the total number of units won to 273 units.



- 1 Travel trading profit is stated after directly attributable share-based payment and pension service charges and before unallocated costs, finance costs and taxation. See Note 2 to the financial statements, Segmental analysis of results on page 75 and Glossary on page 105 for an explanation of the Group's alternative performance measures.
- <sup>2</sup> Basis points ('bps').

REVENUE

£624m

(2016: £573m)

GROSS
MARGIN GROWTH<sup>2</sup>

100bps

(2016: 30bps)

PROFIT1

£96m

(2016: £87m)

**UNITS** 

815

(2016: 768)







# **HIGH STREET**

High Street sells a wide range of Stationery, Books, Newspapers, Magazines and Impulse products.

Corporate governance

Our goal is to be Britain's most popular high street stationer, bookseller and newsagent.

As at 31 August 2017, the business operated from 611 High Street stores (2016: 612 stores), located on most of the UK's significant high streets.

Our digital business operates through two websites: www.whsmith.co.uk and www.funkypigeon.com.

High Street delivered a good profit<sup>3</sup> performance, matching the strong performance from last year.



3 High Street trading profit is stated after directly attributable share-based payment and pension service charges and before unallocated costs, finance costs and taxation. See Note 2 to the financial statements, Segmental analysis of results on page 75 and Glossary on page 105 for an explanation of the Group's alternative performance.

#### REVENUE

£610m

(2016: £639m)

**GROSS MARGIN GROWTH** 

110bps

(2016: 130bps)

PROFIT<sup>3</sup>

£62m

(2016: £62m)

**STORES** 

611

(2016: 612)







# Our business model and strategy to create value

#### **BUSINESS MODEL AND STRATEGY**

WHSmith is one of the UK's leading retailers with two distinct businesses – Travel and High Street. At the heart of both our businesses are our people and our customers.

Our business model explains what we do and how we create value. We aim to do this through improving our profitability and cash flow, and delivering sustainable returns.

#### **OUR GOALS**

#### Travel

Our goal is to be the leading retailer in news, books and convenience for the world's travelling customer.

## **High Street**

Our goal is to be Britain's most popular high street stationer, bookseller and newsagent.

We aim to deliver our goals through our strategic priorities and initiatives.

These are detailed on the following page.

Travel and High Street are run by separate management teams reflecting the different customers, strategies, operating models and cost structures.

# WHSmith

**EST 1792** 









# Travel

Driving like for like sales, profit growth and high levels of cash generation with a growing International business

Forensic focus on space and category returns to meet the changing needs of our customers

Improved execution and service

Winning new space and developing new formats and channels in the UK and internationally

# High Street

Delivering sustainable profit growth and cash generation

Optimise returns Margin growth from a forensic from category focus on space mix management

Cost efficiency

Utilising our assets and third party partnerships to enhance our customer offer e.g. Post Offices

Delivering shareholder returns

# Focused Use of Cash

Investing in the business where returns are greater than our cost of capital

Value accretive acquisitions

Return surplus cash to shareholders through a progressive dividend policy and share buybacks

Right people and skills

You can read more about our values, employees and diversity on pages 28 and 29. Operating responsibly

You can read more about our approach to corporate responsibility on pages 25 to 29.

Our customers

You can read more about our markets on page 6.

#### Our markets

#### **TRAVEL**

Travel units sell a range of products to cater for people on the move or in need of a convenience offer.



Travel units sell a range of products to cater for people on the move or in need of a convenience offer. Travel's typical customer has less time to browse and is more interested in purchasing convenience and impulse products such as food, drink and confectionery, travel accessories and souvenirs, as well as reading materials for a journey.

Travel units are typically located in higher footfall locations than High Street stores, with higher operating and occupation costs with rents paid as a percentage of sales (subject to minimum guarantees). Travel is less affected by the Christmas trading period than high street retailers. Increased passenger traffic during the summer holiday season, particularly in airports, contributes to a summer peak in sales.

Travel is impacted by macroeconomic trends (including any impact arising from the process of exiting the European Union) and other factors which influence the number and nationality of travelling customers. These include levels of employment and investment, the cost of travelling, as well as specific category trends such as the impact of digitisation on printed products and the growth of consumable products.

Where we have reliable data on passenger trends, we see a correlation between changes in passenger numbers and our sales. Travel faces competition in its product categories primarily from other retailers in air, rail, motorways and hospitals. The growth of these retailers may take market share from Travel.

Travel operates in 150 air units, 124 rail units, 127 hospital units and in other locations in the UK, and 233 units outside of the UK.

#### **HIGH STREET**

High Street sells a wide range of products in the following categories: Stationery (including greetings cards, general stationery, art and craft, and gifting), News and Impulse (including newspapers, magazines, confectionery and drinks) and Books.



High Street sells a wide range of products in the following categories: Stationery (including greetings cards, general stationery, art and craft, and gifting), News and Impulse (including newspapers, magazines, confectionery and drinks) and Books. High Street's trading is seasonal, peaking at Christmas and in August/September for 'back to school'.

The High Street business operates 611 stores with an extensive reach across the UK and a presence on nearly every significant UK high street and mainly in prime locations.

High Street also includes our online business www.whsmith.co.uk which sells a range of Stationery, Books, Magazines and Gifts. Our online personalised greetings card sites www.funkypigeon.com and www.funkypigeon.ie are part of the broader greetings card market and have grown strongly.

High Street's performance is dependent upon overall growth in consumer spending (including any impact arising from the process of exiting the European Union), growth in the non-food, non-clothing sector, its ability to take share in its product markets as well as specific category trends such as the impact of digitisation on printed products. Additionally, trends in the book market are impacted mainly by the strength and quality of publishing in any year. High Street's competition comes primarily from other high street specialists, discounters, supermarkets and online retailers. The growth of these formats may take market share away from the High Street business.

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#### Chairman's statement



"This performance would not be possible without the ongoing commitment and hard work of our employees across our stores, distribution centres and head offices."

Henry Staunton
Chairman

It is with great pleasure in this, our 225th anniversary year, that I report another year of strong performance to 31 August 2017. We have seen a good sales performance across our Travel businesses both in the UK and internationally, driven by our key initiatives and growth in passenger numbers, some strong performances from recently opened stores in international locations; and a High Street performance equal to the particularly strong result from last year.

The distinct strategies of our Travel and High Street businesses continue to be successful in driving profit and creating shareholder value. The Group has grown its profit again with Group profit before tax increasing by seven per cent to £140m.

The Group remains highly cash generative delivering a free cash flow<sup>1</sup> of £105m.

We remain focused on profitable growth, cash generation and creating value for shareholders, while investing for future growth.

Corporate governance remains an important area of focus for the Board and underpins the sustainability of our business and the achievement of our strategy. A more detailed explanation of our approach to corporate governance can be found in our Corporate governance report on pages 30 to 56.

#### **CORPORATE RESPONSIBILITY**

During the year, we have continued our focus on managing those social and environmental issues which are most material to our business and to our stakeholders. Our workstreams cover a wide range of issues from ethical trade and sustainable forestry to mental health awareness and diversity. In this, our 225th anniversary year, we wanted to make a lasting difference to charities which our employees care about. Our teams across the business have been undertaking a number of activities as they work together to reach our £2m fundraising target. It has been a fantastic year so far, bringing the business together in a shared objective, and we hope that our three charity partners, Cancer Research UK, Mind and the National Literacy Trust, will see the benefits for many years to come. Further information on all aspects of our CR programmes can be found on pages 25 to 27.

#### **PEOPLE**

This performance would not be possible without the ongoing commitment and hard work of our employees across our stores, distribution centres and head offices. I would like to thank each and every individual for their ongoing support.

#### **OUTLOOK**

While the economic environment remains uncertain, we believe we are well positioned for the year ahead and we remain focused on the distinct strategies of each of our businesses in order to maximise the contribution from both and best deliver value for shareholders.

#### Henry Staunton

Chairman

12 October 2017

**CORPORATE GOVERNANCE** 

Free cash flow is cash generated from operating activities adjusted for capital expenditure, repayments to HMRC (see Notes to the financial statements Note 9, page 82), pension funding and net interest paid. See Group cash flow statement on page 67, Note 22 to the financial statements, Cash generated from operating activities on page 90 and Glossary on page 105 for an explanation of the Group's alternative performance measures.

#### Chief Executive's review



"In our 225th anniversary year, I am pleased to report another year of good performance from both of our businesses."

Stephen Clarke
Group Chief Executive

In our 225th anniversary year, I am pleased to report another year of good performance from both of our businesses. Travel continues to perform well with strong revenue growth across all channels and, for the first time, revenue in Travel has overtaken High Street with Travel now the largest part of the Group in both revenue and profit. Internationally, we have made further good progress in growing our revenue and profit and have won some significant tenders in the year. In our High Street business, our strategy of optimising the return from our space and assets continues to produce strong cash generation and sustainable profits.

It is important to recognise that this performance would not be possible without the support of all of our colleagues across the entire business. Their hard work ensures that we are able to achieve these results and I am sincerely grateful for their support and valued contribution.

#### **GROUP OVERVIEW**

The distinct strategies of our Travel and High Street businesses have been successful in driving profit growth and creating shareholder value, underpinned by our disciplined approach to cash generation and capital allocation.

In Travel, we aim to deliver high levels of revenue and profit growth and good cash generation. We seek to achieve this by driving like-for-like revenue growth in existing stores through improved execution and service; investment in store environments and layouts; a forensic store by store focus on retail space and category management; winning new space and developing new formats in the UK.

In International Travel, we aim to expand profitably by winning new tenders and retaining existing space; building critical mass in our emerging hubs; driving like-for-like sales in existing stores; and by executing the same retail and operational disciplines and insights as we do in the UK.

In High Street, we aim to deliver sustainable profit growth and, as we do in Travel, good cash generation in a constantly changing consumer environment. We seek to do this by adopting a forensic store by store focus on retail space management to optimise the returns from our core categories; driving margin growth through category mix management; reducing our cost base to reflect our changing sales profile and productivity initiatives; and creating value from our assets, including third party partnerships that enhance the customer offer.

Group profit from trading operations<sup>1</sup> increased by six per cent on the prior year to £158m and the Group generated Group profit before tax of £140m (2016: £131m), an increase of seven per cent on the prior year.

Total Group revenue was up two per cent at £1,234m (2016: £1,212m) with like-for-like² revenue flat compared to last year. Travel revenue was up nine per cent on 2016 at £624m, of which three per cent relates to forex benefits, and up four per cent on a like-for-like basis, reflecting investment in our key initiatives and improved passenger numbers. Compared to last year, High Street revenue was down five per cent at £610m and down four per cent on a like-for-like basis.

Travel delivered a strong revenue performance across all channels, with trading profit<sup>1</sup> increasing by ten per cent to £96m, including £9m (2016: £7m) from our growing International business. Travel now represents over 60 per cent of Group profit from trading operations. We continue to invest in the business and we opened 15 new units in the UK during the year, taking us to a total of 582 units in the UK.

Corporate governance

During the year we won a further 41 units in our International business, including a significant win in Changi Airport in Singapore in the first half of the year, and our first stores in Italy in the second half, making a total of 273 international units won, of which 233 are open.

High Street delivered another good performance matching a particularly strong profit performance from last year. As expected, trading profit<sup>1</sup> was £62m. We saw a good gross margin performance and costs were tightly controlled. Cost savings of £12m were delivered in the year. An additional £9m of cost savings have been identified over the next three years making a total of £18m, of which £9m are planned for 2017/18.

Diluted earnings per share increased by ten per cent to 103.6p (2016: 93.9p). This reflects the increase in profit and a lower basic weighted average number of shares in issue following the share buyback.

The Group remains highly cash generative and has a strong balance sheet. Net funds were £4m at 31 August 2017 (2016: £7m), with a Group free cash flow<sup>3</sup> of £105m (2016: £108m). The Group has a committed revolving credit working capital facility of £140m through to December 2021.

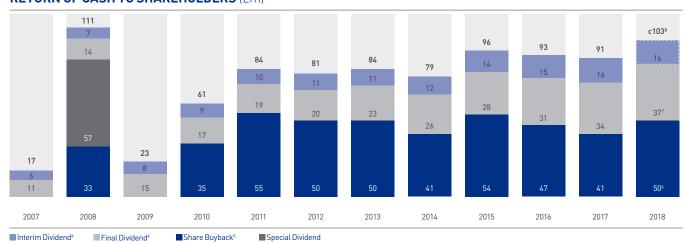
We completed £41m of the share buyback announced on 13 October 2016 and on 12 October 2017 we announced a further return of cash to shareholders of up to £50m through a rolling on-market share buyback programme.

The Board has proposed a final dividend of 33.6p per share, a ten per cent increase on last year, giving a total dividend per ordinary share of 48.2p, a ten per cent increase on the prior year. The proposed increase in final dividend reflects our progressive dividend policy, the Board's confidence in the future prospects of the Group and the strong cash generative nature of the business. The annual dividend has now increased every year since demerger from 11.8p in 2007 to 48.2p for 2017.

Both the Travel and High Street businesses are cash generative and we allocate our capital efficiently: investing in the business and new opportunities where we can achieve an attractive return ahead of our cost of capital (capital expenditure in the year was £48m), and making appropriate acquisitions whilst consistently growing dividends and returning cash to shareholders as part of our long-term strategy to create value for shareholders.

Since our 2007 financial year, including the share buyback announced on 12 October 2017 and the proposed final dividend, we will have returned over £900m of cash to shareholders, increased the dividend each year and reduced our issued share capital by 40 per cent.

#### **RETURN OF CASH TO SHAREHOLDERS** (£m)



- Group profit from trading operations and High Street and Travel trading profit are stated after directly attributable share-based payment and pension service charges and before unal located costs, finance costs and taxation. See Note 2 to the financial statements, Segmental analysis of results on page 75 and Glossary on page 105 for an explanation of the Group's alternative performance measures
- Like-for-like revenue is calculated on stores with a similar selling space that have been open for more than a year (constant currency basis). See Glossary on page 105 for an explanation of the Group's alternative performance measures.
- Free cash flow is cash generated from operating activities adjusted for capital expenditure, repayments to HMRC (see Notes to the financial statements Note 9, page 82), pension funding and net interest paid. See Group cash flow statement on page 67 and Note 22 to the financial statements. Cash generated from operating activities on page 90 and Glossary on page 105 for an explanation of the Group's alternative performance measures
- Cash dividend paid, except for year ending 31 August 2017, see footnotes 7 and 8
- <sup>5</sup> Buyback in year, except for year ending 31 August 2017, see footnote 6.
- 6 Buyback of up to £50m announced on 12 October 2017.
- Proposed final dividend for year ended 31 August 2017.
- Includes buyback announced on 12 October 2017, proposed final dividend for FY 2017 and, for illustrative purposes only, assumes interim dividend to be the same as in 2017.

# Review of operations:

## Travel

#### 

# RETAIL SELLING SPACE (SQ FT '000s) AND NUMBER OF UNITS<sup>2</sup>

TRAVEL	Number of units	Retail selling space
2017	815	613
2016	768	597
2015	736	579
2014	712	554
2013	673	522

# "During the year, Travel delivered a strong performance with trading profit<sup>1</sup> up ten per cent to f96m."

- Travel trading profit is stated after directly attributable share-based payment and pension service charges and before unallocated costs, finance costs and taxation. See Note 2 to the financial statements, Segmental analysis of results on page 75 and Glossary on page 105 for an explanation of the Group's alternative performance measures.
- Travel units include motorway and international franchise units and exclude kiosks in China and India, and Wild Cards and Gifts franchisees in Australia.

#### **PERFORMANCE REVIEW 2016/17**

During the year, Travel delivered a strong performance with trading profit<sup>1</sup> up ten per cent to £96m. Full year total revenue was up nine per cent, which includes three per cent from forex benefits from our growing International business. Like-for-like revenue was up four per cent on a constant currency basis. Second half like-for-like revenue was up four per cent.

We saw a strong revenue performance across all our key channels as a result of an improvement in passenger numbers and our initiatives in managing space, ranges and customer service. In air, total revenue was up seven per cent with like-for-like revenue up six per cent; in rail, total revenue was up one per cent with like-for-like revenue also up one per cent; and in hospitals, total revenue was up six per cent with like-for-like revenue up five per cent. Gross margin increased by 100 bps during the year, driven by mix.

Whilst the increase in passenger numbers will be an important driver of growth, we are well placed to take advantage of the structural growth opportunities in our markets by:

- focusing in our existing stores on improved execution and customer service; investment in store layouts; space and category management
- ii. developing new formats and opening new space in the UK; and
- iii. expanding profitably overseas

#### Travel - UK

Retail space in Travel is often very constrained, it varies substantially by channel and location and is expensive. We seek to maximise the return from every square metre of this space through our detailed analysis of the space and category elasticities of each square metre of display space. This, along with our operational capabilities to make space changes three or four times a year even in our busiest stores, means we are able to respond to the changes in our customers' needs, growth opportunities and adapt to seasonal variations. This process has, over the years, led to a significant evolution of our formats and ranges. During the year, we added to our digital ranges, introducing brands such as Apple, while also opening our first standalone 'Tech Express' unit in Southampton Airport. We also further improved our food offer by re-launching our sandwich and salad ranges and extended our healthy eating ranges.

We have continued to invest to drive improved customer service. With around 100,000 transactions in a peak week in some of our busiest stores, maintaining availability and customer throughput is critical. For peak trading this year we invested in additional labour for replenishment and fitted additional staffed tills as part of our Customer First initiative.

During the year, we have invested in store layouts and store environment, as well as developing new formats that position us well for the future. One area of particular focus is our large airport format where our experience and analysis shows that we can deliver superior average transaction value and sales per passenger from larger store footprints. Larger stores enable improved customer circulation which drives customer conversion. Our first UK store showcasing a new design is due to open in Gatwick Airport South Terminal in November with a further store of a similar design due to open in Stansted Airport this year.

In rail, we have created a new format for smaller regional rail stations which combines the traditional WHSmith format with a coffee offer. We have opened our first store which is trading well. This new format gives us opportunities to open stores in smaller stations in the rail network. In addition, following the successful opening of our standalone bookshop in Euston Station earlier in the year, we will open a further two new bookshops in the first half of the current financial year. These dedicated bookshops provide an enhanced customer experience with a unique look and feel and have been well received by customers, publishers and landlords. We now have 11 bookshops open in air and rail.

Corporate governance

Our hospital business is an important channel and we continue to invest here. During the second half of the financial year we developed and began trialling a new format within the WHSmith footprint that also includes an M&S Food to Go range, with an emphasis on healthy eating, and a WHSmith Coffee House counter. We are pleased with the two trial stores we have opened and customer feedback has been positive. During the year, we opened 15 units in the UK, including three in air, five in rail and six in hospitals, including three M&S Simply Food units. We now have a total of 18 M&S Simply Food units open.

Looking ahead, we anticipate opening around 15 new units in total in the UK in each of the next three years across all three of our channels, while at the same time driving sales per passenger in existing stores through improvements to customer offer and active space and margin mix management.

"Looking ahead, we anticipate opening around 15 new units in total in the UK in each of the next three years."

#### International

We have built a successful Travel business based on the different operating models applied in each channel. Our active space management and our focus on providing a compelling offer to customers and to landlords enables us to win and retain husiness

We continue to be successful in exporting this model overseas where the WHSmith brand is well received and we have demonstrated we can deliver improved performance and add value relative to the previous incumbent.

Our International business is growing rapidly. We have now won 273 units and opened 233. However, our share of the global news, books and convenience (NBC) travel market is still very small and we see opportunities to grow using our three economic models of directly-run, joint venture and franchise. Total revenue for the year was £108m (2016: £79m), up 37 per cent versus the previous year. Approximately 17 per cent of this increase relates to forex benefits. Like-for-like revenue was up six per cent on a constant currency basis. Trading profit<sup>1</sup> for the year was £9m, an increase of £2m on the previous year.

During the year, we won 41 new units including the significant tender win at Changi Airport in Singapore and, in the second half, seven units in Italy, including four at Rome Fiumicino Airport and two in Rome Ciampino Airport. Our first unit in Changi Airport is due to open in November 2017 with the remaining nine units opening during the first half of 2018. Four of the units in Rome are now open. In addition to the 23 units won in the first half we won a further 18 new units in the second half, including the seven units in Italy and further units in Malta, Oman, India, Indonesia and Malaysia.

Of the units we have won approximately 50 per cent are franchised, 10 per cent joint venture and 40 per cent directly run. We will continue to use these three economic models flexibly in order to create value and win new business.

We are now present in 45 airports and 25 countries outside of the UK with 62 units open in Europe, 84 in the Middle East and India and 87 in Asia Pacific.

As at 31 August 2017 the Travel business operated from 815 units, including motorway service area franchise units. Nine UK units were closed in the year, primarily due to landlord redevelopment. Excluding franchise units, Travel occupies 0.6m square feet.



"During the year, we won 41 new units including the significant tender win at Changi Airport in Singapore."

revenue

[5]%

# Review of operations: High Street

# 

# RETAIL SELLING SPACE (SQ FT '000s) AND NUMBER OF STORES

like revenue

(4)%

HIGH STREET	Number of stores	Retail selling space
2017	611	2,799
2016	612	2,827
2015	615	2,892
2014	604	2,490
2013	615	3,000

"Our strategy to build on our market leading position in Stationery remains unchanged."

High Street trading profit is stated after directly attributable share-based payment and pension service charges and before unallocated costs, finance costs and taxation. See Note 2 to the financial statements, Segmental analysis of results on page 75 and Glossary on page 105 for an explanation of the Group's alternative performance measures.

#### **PERFORMANCE REVIEW 2016/17**

High Street delivered a good performance in the year in line with our expectations, matching a particularly strong profit performance from last year with trading profit<sup>1</sup> flat at £62m (2016: £62m).

High Street total revenue was down five per cent and down four per cent on a like-for-like basis. Gross margin improved by around 110 bps, through rebalancing the mix of our business, better buying and markdown management.

In High Street, we aim to deliver sustainable profit growth and good cash generation in a constantly changing consumer environment.

As we do with our Travel business, we consider retail space as a strategic asset and we utilise our space to maximise profitability in the current year in ways that are sustainable for future years. We have extensive and detailed space and range elasticity data for every store, built up over many years and we utilise our space to maximise the return on every metre drop in every store. We also create value through improving margins, reducing costs and driving third party income opportunities.

Nearly all our stores are located in the best retail locations in the catchments in which we operate. This, and the huge variability in the size and shape of our stores, continues to give us opportunities to reconfigure our space to deliver margin mix benefits and efficiencies in the store operating model. During the year space changes have included further extending our Stationery ranges and providing more, better quality space in store to this category.

We have conducted a number of trials to explore opportunities to further improve Stationery in our larger stores. These trials have ranged from lower cost initiatives that deliver key benefits, to additional space with new features, such as a dedicated pen shop and digital area, through to a complete store refurbishment, as we have done in Reading.

Our strategy to build on our market leading position in Stationery remains unchanged. Stationery remains an attractive category for us with good economics and growth potential. Our in-house design capabilities for product and packaging; the quality, breadth and depth of our ranges; our ability to source competitively through our Far East sourcing office; and our promotional offers and scale mean we can differentiate ourselves in this category.

During the year, Stationery has continued to be the main beneficiary of space with more stores benefitting from additional space towards the front of store and further range improvements. This additional space, combined with our range development initiatives drove good like-for-like revenue growth over the Christmas period (in categories such as calendars, single Christmas cards, wrap, diaries and decorations), and at 'back to school'.

In Books, the General Retail Market remains fairly stable however the quality of publishing is still the biggest driver of market performance. Ebooks continue to decline across the market. During the first half, spoof humour books were a key driver of revenue while revenue from 'colour therapy' titles reduced significantly versus last year. In the second half, we annualised good publishing from 2016 including *Harry Potter and The Cursed Child*.

We continue to focus on areas of strength and the net profitability from this category. For example, spoof humour titles over Christmas and our book clubs where we continue to drive good results. The Richard and Judy Book Club remains the UK's biggest book club and we are now in the second year of our successful Zoella book club targeting young adult readers. In September 2017, we launched a new Kids book club fronted by Tom Fletcher. We also see opportunities to improve the efficiency of our books operating model both in store and in the supply chain, reducing stock levels and increasing productivity.

Corporate governance

The newspaper and magazine market continues to be challenging but we held our market share supported by the relaunch of our bookazine ranges.

Driving efficiencies remains a core part of our strategy and we focus on all areas of cost in the business. We continue to deliver savings as part of our cost efficiency programme whilst adjusting our variable costs to sales. During the year we achieved cost savings of £12m. These savings come from right across the business, including rent savings at lease renewal, a more efficient store operating model through greater use of technology and contract renegotiations. Over the next three years, the leases on 250 stores expire giving us further opportunities to renegotiate rent to reduce our occupation costs. An additional £9m of cost savings have been identified over the next three years making a total of £18m of which £9m are planned for 2017/18.

# "The Post Offices further cement our position in the heart of the communities in which we operate."

Post Offices continue to be an important area of investment. We now have 166 Post Offices open within our High Street stores of which 133 are franchises and 33 are run by Post Office Ltd under a concession agreement. During the year, we opened 58 Post Offices from the deal we announced in April 2016. Customer feedback continues to be positive with customers commenting on the modern layout and environment as well as extended opening hours. The contract for all 166 Post Offices runs to 2026. The Post Offices further cement our position in the heart of the communities in which we operate.

Funkypigeon.com performed well over the key seasons in the year. Mobile continues to be the main and growing source of traffic to the site and our investment in web development reflects this. During the second half, in line with our plan, we successfully opened a new 36,000 square foot fulfilment centre having reached capacity in the original site which opened in 2011. This future proofing gives us scope to develop our gifting offer further and bring the majority of our fulfilment in-house.

As at 31 August 2017, the High Street business operated from 611 stores<sup>2</sup> (2016: 612), which occupy 2.8m square feet (2016: 2.8m square feet). Three stores were closed in the year.

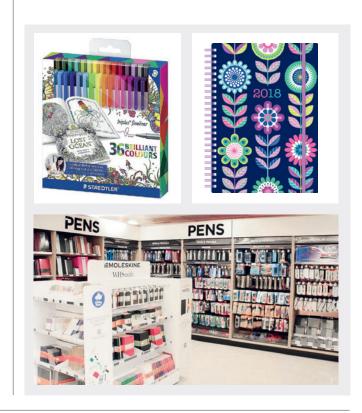
#### **OUTLOOK**

The distinct strategies for each of our businesses continue to deliver a good performance. We see further opportunities for growth in Travel in both the UK and overseas. Most airports are forecasting increases in passenger numbers although the forecasts remain variable by location. In addition, we will continue to invest in our stores and service levels and open new space. Outside of the UK we have won 273 units and our International business is profitable and growing fast. Our High Street strategy remains unchanged. We see further opportunities to grow our margin and reduce our cost base and we will continue to focus on driving returns from our existing space with our forensic approach to space management. Looking to the year ahead, while the economic environment remains uncertain we are well positioned for the year ahead and beyond. We will continue to drive both businesses, each with their distinct strategies, to maximise the contribution from both in order to deliver value for shareholders.

#### Stephen Clarke

Group Chief Executive

12 October 2017



<sup>&</sup>lt;sup>2</sup> Including branches in Guernsey and Isle of Man.

#### Financial review



"For the first time, revenue in Travel has overtaken High Street and Travel is now the largest part of the Group in both revenue and profit."

#### Robert Moorhead

Chief Financial Officer and Chief Operating Officer

#### **GROUP REVENUE**

Total Group revenue was up two per cent at £1,234m and flat on a like-for-like basis. In Travel, total revenue was up nine per cent with like-for-like revenue up four per cent reflecting investment in our key initiatives and improved passenger numbers. For the first time, revenue in Travel has overtaken High Street and Travel is now the largest part of the Group in both revenue and profit. As expected, in High Street, total revenue was down five per cent with like-for-like revenue down four per cent.

In the first half, Travel like-for-like revenue was up five per cent and up four per cent in the second half. In High Street, first half like-for-like revenue was down three per cent, and down four per cent in the second half.

4) (4)
4 4
% %
2 August 2017
Year to

Stationery like-for-like revenue was up three per cent in the year. Stationery remains an attractive category for us with good economics and growth potential. Publishing remains the biggest driver of the books market. Books like-for-like revenue was down four per cent as we annualised some strong publishing from the prior year which included JK Rowling's *Harry Potter and The Cursed Child*. News and Impulse like-for-like revenue was up one per cent. We continue to see good growth in our impulse and Food to Go ranges. During the year we launched our new 'Munch' range and extended the offer with healthier snacks and ready to eat convenience lines including fruit and protein pots.

Books and News and Impulse saw an increase in gross margin compared to last year and Stationery was slightly lower than last year reflecting mix and strong sales of digital ranges in Travel.

Books News and Impulse	(3) 1	(6) 1	(4) 1
Stationery	2	4	3
Category like-for-like sales	H1 %	H2 %	Year to August 2017 %

#### **GROUP PROFIT**

The Group generated profit before tax of £140m (2016: £131m), an increase of seven per cent on the prior year. Group profit from trading operations¹ increased to £158m, up six per cent on the prior year.

2017	2016	Growth
£m	£m	%
96	87	10
62	62	-
158	149	6
(16)	(16)	
142	133	7
(2)	(2)	
140	131	7
	£m 96 62 158 (16) 142 (2)	£m         £m           96         87           62         62           158         149           (16)         (16)           142         133           (2)         (2)

"The Group generated profit before tax of £140m, an increase of seven per cent on the prior year."

Group profit from trading operations and High Street and Travel trading profit are stated after directly attributable defined benefit service charge and share-based payment costs and before unallocated costs, finance costs and taxation. See Note 2 to the financial statements, Segmental analysis of results on page 75 and Glossary on page 105 for an explanation of the Group's alternative performance measures.

#### **TAXATION**

The effective tax rate was 17 per cent (2016:17 per cent), reflecting the lower statutory rate combined with the agreement with the tax authorities of open items from prior years. In the current financial year, we expect the effective tax rate to be around 18 per cent. The exact tax rate achieved will depend on the underlying profitability of the Group and agreeing outstanding tax assessments with the tax authorities.

Corporate governance

In the year ended 31 August 2017, WHSmith contributed £255m in taxes, both paid and collected for the UK government. The key taxes paid by the Group were business rates, UK corporation tax and employers' national insurance incurred in employing our 14,000 people. Other taxes incurred include environmental levies and customs duties. The main taxes the Group collects for the government are the sales taxes charged to its customers on their purchases and employee payroll related taxes.

	£m
Taxes borne	87
Taxes collected	168
Total tax contribution	255

#### **EARNINGS PER SHARE**

Diluted earnings per share was 103.6p (2016: 93.9p), an increase of ten per cent. This reflects the increase in profit and the lower basic weighted average number of shares in issue following the share buyback.

#### **DIVIDENDS**

The Board has a progressive dividend policy and expects that, over time, dividends would be broadly covered twice by earnings calculated on a normalised tax basis.

The Board has proposed a final dividend of 33.6p per ordinary share, an increase of ten per cent on the prior year, giving a total dividend per ordinary share of 48.2p, a ten per cent increase on the prior year. This increase on the prior year, together with the return of cash to shareholders announced on 12 October 2017, reflects the continuing cash generative nature of the Group and the Board's confidence in its future prospects. Subject to shareholder approval, the dividend will be paid on 1 February 2018 to shareholders registered at the close of business on 12 January 2018. The final dividend will be paid gross.

"The Board has proposed a final dividend of 33.6p per ordinary share, an increase of ten per cent."

#### **BALANCE SHEET AND CASH FLOW**

As at 31 August 2017, the Group had net assets of £187m (2016: £168m). The increase in net assets reflects the cash generation of the business, the return of cash to shareholders and investments in fixed assets.

#### **CASH FLOW**

The Group generated £105m (2016: £108m) of free cash flow. The cash generative nature of both the Travel and High Street businesses is one of the strengths of the Group.

	2017	2016
	£m	£m
Group operating profit	142	133
Depreciation, amortisation and amounts written off fixed assets	42	41
Working capital	(7)	(8)
Employers' payroll tax on exercised share awards	(2)	(2)
Capital expenditure	(48)	(42)
Net tax paid <sup>2</sup>	(25)	(23)
Net interest paid	(1)	(1)
Movement in provisions	(1)	2
Other items	5	8
Free cash flow	105	108

Excludes £13m repayment on account made in 2016. See Note 9 to the financial statements

Cash outflows from working capital were £7m which reflects our new store opening programme and timing. Payments relating to employers payroll tax resulting from the exercise of share based awards were £2m compared to £2m last year. Net corporation tax paid on trading profits was £25m, compared to £23m

Capital expenditure was £48m in the year and was £6m higher than the prior year due to the investment in Post Offices and the store operating model. Capex includes new stores in Travel in the UK and International, further investment in the store operating model, IT and our existing stores, and further format trials in Travel and High Street.

This year, we expect capex to also be around £48m. Going forward after this year, we expect capex to be around £45m per annum although this will depend on the number of new stores we open.

#### Financial review continued

#### Analysis of capex:

	2017	2016
	£m	£m
New stores and store development	23	20
Refurbished stores	13	12
Systems	10	7
Other	2	3
Total capital expenditure	48	42

As at 31 August 2017, net funds were £4m being net cash of £16m and finance leases of £12m.

The movement in net funds is as follows:

	2017	2016
	£m	£m
Opening net funds	7	15
Free cash flow	105	108
Dividends paid <sup>1</sup>	(50)	(46)
Pension funding	(3)	(3)
Net purchase of own shares for employee share schemes	(9)	(6)
Purchase of own shares for cancellation	(40)	(47)
Return of payment on account to HMRC <sup>2</sup>	(2)	(13)
Proceeds from the sale and leaseback of equipment	_	3
Repayments of obligations under finance leases	(4)	(3)
Other	(1)	2
Closing net funds before net		
movement in finance leases	3	10
Net movement on finance leases	1	(3)
Closing net funds	4	7

- 1 Dividends paid include current year interim and prior year final dividends paid.
- $^2$   $\,$  £2m in 2017 relates to the interest on the £13m repayment to HMRC made in 2016. See Note 9 to the financial statements on page 82.

In addition to the £105m of free cash flow generated in the year, the Group has seen a net cash outflow of £62m in relation to non-trading operations. This includes £50m of dividend payments, £3m pension funding and net purchase of our own shares for employee share schemes of £9m.

In total we returned £41m to shareholders through an on-market buyback of which £40m had been cash settled by 31 August 2017. A further buyback of up to £50m was announced on 12 October 2017.

#### **RETURN ON CAPITAL EMPLOYED (ROCE)**

ROCE for the Group after capitalising operating leases is 25 per cent (2016: 27 per cent) with Travel at 29 per cent (2016: 36 per cent) and High Street at 23 per cent (2016: 22 per cent).

Operating assets employed	188	76%	25%
Unallocated central liabilities	(17)		
Trading operations	205	<b>77</b> %	26%
High Street	130	48%	23%
Travel	75	128%	29%
	employed £m³	ROCE % <sup>4</sup>	capitalised %5
	Operating capital	DOCE	ROCE with operating leases

- 3 Net assets adjusted for net funds and retirement benefit obligations (net of deferred tax).
- 4 Return on capital employed is calculated as the trading profit as a percentage of operating capital employed.
- Return on capital employed after capitalised net operating leases is calculated as the adjusted trading profit as a percentage of operating assets after capitalising operating leases. Adjusted trading profit is stated after adding back the annual net rent and charging depreciation on the value of capitalised leases. The value of capitalised operating leases is based on the net present value of future rent commitments.

For the prior year, comparable ROCE was 80 per cent (Travel 116 per cent and High Street 54 per cent).

#### **PENSIONS**

The latest actuarial revaluation of the main defined benefit pension scheme, the WHSmith Pension Trust, was at 31 March 2017 at which point the deficit was £11m [31 March 2014 actuarial revaluation deficit of £24m]. The Group has agreed a revised annual funding schedule with the Trustees from September 2017 for the next six years of just under £3m, a reduction of approximately £0.5m. This includes the deficit recovery contributions and other running costs. During the year ended 31 August 2017, the Group made a contribution of £3m to the scheme.

The scheme has been closed to new members since 1996 and closed to defined benefit service accrual since 2007. The Liability Driven Investment (LDI) policy adopted by the scheme continues to perform well with around 85 per cent of the inflation and interest rate risks hedged.

As at 31 August 2017, the Group has an IFRIC 14 minimum funding requirement in respect of the WHSmith Pension Trust of £4m (2016: £5m) and an associated deferred tax asset of £1m (2016: £1m) based on the latest schedule of contributions agreed with the Trustees. As at 31 August 2017, the scheme had an IAS 19(R) surplus of £269m (2016: surplus of £164m) which the Group has continued not to recognise. There is an actuarial deficit due to the different assumptions and calculation methodologies used compared to those under IAS 19(R).

The IAS 19(R) pension deficit on the relatively small UNS defined benefit pension scheme was £2m (2016: £2m).

#### **OPERATING LEASES**

The Group's stores are held mainly under operating leases that are not capitalised and therefore are not included as debt for accounting purposes. The High Street leases are on standard institutional' lease terms, subject to five year upwards-only rent reviews. The Travel stores operate mainly through turnover-related leases, usually with minimum rent guarantees, and generally varying in length from five to ten years.

The business has an annual minimum net rental commitment of £182m (2016: £159m) (net of £1m of external rent receivable (2016: £2m)). The total future rental commitment at the balance sheet date amounted to £841m (2016: £769m) with the leases having an average life of five years.

#### **CONTINGENT LIABILITIES**

The Group has contingent liabilities relating to reversionary property leases. Any such contingent liability which crystallises will be apportioned between the Group and Connect Group PLC (formerly Smiths News PLC) in the ratio 65:35 pursuant to the terms of the Demerger Agreement (provided that the Connect Group PLC liability is limited to £5m in any 12 month period). We have estimated the Group's 65 per cent share of the future cumulative contingent rental commitment at approximately £3m (2016: £3m).

#### **Robert Moorhead**

Chief Financial Officer and Chief Operating Officer

12 October 2017

# Our performance

# Key performance indicators

# Driving profitable growth

#### REVENUE (£m)

- Total revenue (£m) including retail sales, wholesale sales to franchisees, and commission and fee income on concession and franchise arrangements.
- 2. Year-on-year percentage movement.

# GROSS MARGIN MOVEMENT<sup>1</sup> (basis points)

Gross profit divided by revenue.

Year-on-year movement expressed in basis points.

#### PROFIT<sup>1</sup> (£m)

Travel and High Street trading profit is stated after directly attributable share based payments and pension charges, and before unallocated costs, finance costs and taxation.

Group is Group profit before tax.

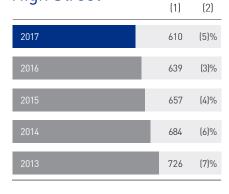
#### Travel

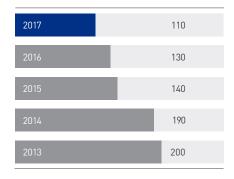






## **High Street**







#### Group





2017	140
2016	131
2015	121
2014	112
2013	103

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# Focused use of cash

#### FREE CASH FLOW1 (£m)

Free cash flow is cash generated from operating activities adjusted for capital expenditure, repayments to HMRC (see Note 9 to the financial statements on page 82), pension funding and net interest paid.



#### Returns to shareholders

#### EARNINGS PER SHARE (p)

Earnings per share is the diluted earnings per share in pence per share and percentage increase to prior year.

# 2017 103.6 10% 2016 93.9 10% 2015 85.6 13% 2014 76.0 19% 2013 63.8 7%

#### DIVIDEND PER SHARE (p)

Total dividend per share.



# RETURN OF CASH TO SHAREHOLDERS (£m)

Total cash returned to shareholders through dividends and buybacks.



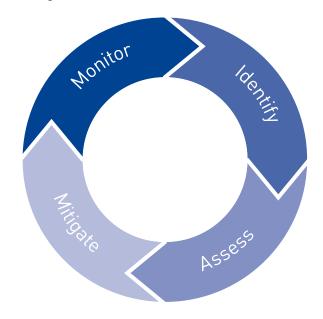
Performance indicators relating to operating responsibly can be found in the Corporate responsibility and environment section of the Strategic report set out on pages 25 to 27 and in our full CR report, available at www.whsmithplc.co.uk/cr.

See Glossary on page 105 for an explanation of the Group's alternative performance measures.

# Principal risks and uncertainties

#### RISK MANAGEMENT FRAMEWORK

Our risk management framework is designed so that material business risks throughout the Group can be identified, assessed and effectively managed. This framework incorporates the following core elements:



**Identify** – Risk registers compiled by each business function

- Risk mapping to identify emerging issues

**Assess** – Determining the likelihood of risk occurrence

- Evaluating the potential impact

Mitigate - Agreeing actions to manage the identified risks

- Ensuring control measures are in place

**Monitor** - Reviewing the effectiveness of controls

- Maintaining continued oversight and tracking

All principal business functions compile risk registers and summary risk maps to identify key risks, assess them in terms of their likelihood and potential impact, and determine appropriate control strategies to mitigate the impact of these risks taking account of risk appetite. The ongoing monitoring of this framework is overseen by the respective Business Risk Committees and the Group Audit Committee.

During the year, the Board reviewed the effectiveness of the Group's risk management and internal controls systems. This review included the discussion and review of the risk registers and the internal controls across all business functions, as part of an annual exercise facilitated by the Internal Audit team. During the year, the Board also received presentations from management on specific risk areas such as cyber risk, international expansion, and the ongoing risk monitoring processes and appropriate mitigating controls.

# BOARD REVIEW OF PRINCIPAL RISKS AND UNCERTAINTIES

The Board has undertaken a robust assessment of the principal risks and uncertainties facing the Group, including those that would threaten its business model, future performance, solvency or liquidity. Those principal risks are described on the following pages, along with explanations of how they are managed and mitigated. The Group recognises that the profile of risks constantly changes and additional risks not presently known, or that may be currently deemed immaterial, may also impact the Group's business objectives and performance. Our risk management framework is therefore designed to manage rather than eliminate the risk of failure to achieve business objectives, and, as such, can only provide reasonable and not absolute assurance against these principal uncertainties impacting on business performance.

# CHANGES IN PRINCIPAL RISKS COMPARED TO LAST YEAR

The table on the following page summarises the principal risks and uncertainties agreed by the Board. The table incorporates further information relating to the movement in the level of these risk exposures during the year, to highlight whether, in our view, exposure to each of the principal risks is increasing, decreasing or remains broadly the same.

Key: Change in risk level







Risk/description Mitigation Change in risk level

#### **ECONOMIC, POLITICAL, COMPETITIVE AND MARKET RISKS**

The Group operates in highly competitive markets and in the event of failing to compete effectively with travel, convenience and other similar product category retailers, this may affect revenues obtained through our stores. Failure to keep abreast of market developments, including the use of new technology, could threaten our competitive position.

Factors such as the economic climate, levels of household disposable income, seasonality of sales, changing demographics and customer shopping patterns, and raw material costs could also impact on profit performance.

The Group may also be impacted by political developments such as exiting the European Union, regulatory and tax changes, increasing scrutiny by competition authorities and other changes in the general condition of the retail and travel markets.

The Group's performance is dependent upon effectively predicting and quickly responding to changing consumer demands. The Group conducts customer research to understand current demands and preferences in order to help translate market trends into saleable merchandise.

The Group continues to monitor the implications arising from the process of exiting the European Union and is a member of a number of key industry bodies which provide insight and updates on this process.



There are a number of increasing uncertainties relating to the nature and resulting impact of the ongoing negotiations regarding the UK's exit from the European Union. These are further described in the note on page 24.

#### **BRAND AND REPUTATION**

The WHSmith brand is an important asset and failure to protect it from unfavourable publicity could materially damage its standing and the wider reputation of the business, adversely affecting revenues.

As the Group continues to expand its convenience food offer in travel locations, associated risks include compliance with food hygiene and health and safety procedures, product and service quality, environmental or ethical sourcing, and associated legislative and regulatory requirements.

The Group monitors the Company's reputation, brand standards and key service and compliance measures to ensure the maintenance of operating standards and regulatory compliance across all of our operations. We undertake regular customer engagement to understand and adapt our product, offer and store environment.

We operate a framework for monitoring compliance with all regulatory, hygiene and safety standards, encompassing supplier and store audits and clearly defined sourcing policies and procedures. Our corporate responsibility programme monitors our performance in respect of our key themes of the Marketplace, Workplace, Environment and Impact on the Community.



#### **KEY SUPPLIERS AND SUPPLY CHAIN MANAGEMENT**

The Group has agreements with key suppliers in the UK, Europe, the Far East and other countries in which it operates. The interruption or loss of supply of core category products from these suppliers to our stores may affect our ability to trade. Quality of supply issues may also impact the Group's reputation and impact our ability to trade.

The Group conducts risk assessments of all its key suppliers to identify alternatives and develop contingency plans in the event that any of these key suppliers fail. Suppliers are required to comply with the conditions laid out in our Supplier Code of Conduct, which covers areas such as production methods, employee working conditions and quality control. The Group has contractual and other arrangements with numerous third parties in support of its business activities. None of these arrangements alone are individually considered to be essential to the business of the Group.



# Principal risks and uncertainties continued

#### Risk/description Mitigation Change in risk level

#### STORE PORTFOLIO

The quality and location of the Group's store portfolio are key contributors to the Group's strategy. Retailing from a portfolio of good quality real estate in prime retail areas and key travel hubs at commercially reasonable rates remains critical to the performance of the Group.

All of High Street's stores are held under operating leases, and consequently the Group is exposed to the extent that any store becomes unviable as a result of rental costs. Most Travel stores are held under concession agreements on average for five to ten years, although there is no guarantee that concessions will be renewed or that Travel will be able to bid successfully for new contracts.

The Group undertakes research of key markets and demographics to ensure that we continue to occupy prime sites and identify appropriate locations to acquire new space.

We maintain regular dialogue and good relationships with our landlords. The Group also conducts extensive customer research and analysis to gather feedback on changing consumer requirements which is shared with landlords as part of this ongoing relationship management programme.



#### **BUSINESS INTERRUPTION**

An act of terrorism or war, or an outbreak of a pandemic disease, could reduce the number of customers visiting WHSmith outlets, causing a decline in revenue and profit. In the past, our Travel business has been particularly impacted by geopolitical events such as major terrorist attacks, which have led to reductions in customer traffic. Closure of travel routes both planned and unplanned, such as the disruption caused by natural disasters or weather-related events, may also have a material effect on business. The Group operates from three distribution centres and the closure of any one of them may cause disruption to the business.

In common with most retail businesses, the Group also relies on a number of important IT systems, where any system performance problems, cyber risks or other breaches in data security could affect our ability to trade.

The Group has a framework of operational procedures and business continuity plans that are regularly reviewed, updated and tested. The Group also has a comprehensive insurance programme covering our global assets, providing cover ranging from property damage and product and public liability, to business interruption and terrorism. Back-up facilities and contingency plans are in place and are reviewed and tested regularly to ensure that business interruptions are minimised.

The Group's IT systems receive ongoing investment to ensure that they are able to respond to the needs of the business. Back-up facilities and contingency plans are in place and are reviewed and tested regularly to ensure that data is protected from corruption or unauthorised use.



#### **RELIANCE ON KEY PERSONNEL**

The performance of the Group depends on its ability to continue to attract, motivate and retain key head office and store staff. The retail sector is very competitive and the Group's personnel are frequently targeted by other companies for recruitment.

The Group reviews key roles and succession plans. The Remuneration Committee monitors the levels and structure of remuneration for directors and senior management and seeks to ensure that they are designed to attract, retain and motivate the key personnel to run the Group successfully.



#### Risk/description Mitigation Change in risk level

#### INTERNATIONAL EXPANSION

The Group continues to expand internationally. In each country in which the Group operates, the Group may be impacted by political or regulatory developments, or changes in the economic climate or the general condition of the travel market.

The Group utilises three business models to manage risk in our overseas locations: directly run, joint venture and franchise.

The Group uses external consultants to advise on compliance with international legislative and regulatory requirements, to monitor developments that may impact on our operations in overseas territories and to conduct reputational due diligence on potential new business partners. Our geographical spread of activity mitigates against the material concentration of risk in any one area.



This is an area of increasing risk, reflecting the growth of our International business.

#### TREASURY, FINANCIAL AND CREDIT RISK MANAGEMENT

Corporate governance

The Group's exposure to and management of capital, liquidity, credit, interest rate and foreign currency risk are analysed further in Note 23 on page 90 of the financial statements. The Group also has credit risk in relation to its trade, other receivables and sale or return contracts with suppliers.

The Group's Treasury function seeks to reduce exposures to interest rates, foreign exchange and other financial risks, to ensure sufficient liquidity is available to meet foreseeable needs and to invest cash assets safely and profitably. The Group does not engage in speculative trading in financial instruments and transacts only in relation to underlying business requirements. The value of any deposit that can be placed with any approved counterparty is based on shortterm and long-term credit ratings. The Group's Treasury policies and procedures are periodically reviewed and approved by the Audit Committee and are subject to Group Internal Audit review. The Group has a committed facility with a number of financial institutions which is available to be drawn for general corporate purposes including working capital. This facility matures in December 2021.



#### CYBER RISK AND DATA SECURITY

The Group is subject to the risk of systems breach or data loss from various sources including external hackers or the infiltration of computer viruses. Theft or loss of Company or customer data or potential damage to any systems from viruses, ransomware or other malware could result in fines and reputational damage to the business that could negatively impact our sales.

The Group employs a framework of IT controls to protect against unauthorised access to our systems and data, including monitoring developments in cyber security. This control framework encompasses the maintenance of firewalls and intruder detection, encryption of data, regular penetration testing conducted by our appointed external quality assurance providers and engagement with third party specialists, where appropriate.

We have a Steering Group overseeing our approach and response to Cyber risk, and monitoring our programme of ongoing compliance with the Payment Card Industry Data Security Standard and the EU GDPR.



While the external threat level is ever changing, there has been a general increase in the number of externally reported cyber attacks affecting businesses.

# Principal risks and uncertainties continued

#### ASSESSING THE IMPACT OF OUR PRINCIPAL RISKS ON OUR STRATEGIC PRIORITIES

The table below maps our strategic priorities with our principal risks, to demonstrate which of these risks could have an impact on the ongoing achievement of these strategic priorities.

	Economic, political, competitive and market	Brand and	Key suppliers and supply chain	Store	Business	Reliance on	International	Treasury, financial and credit risk	Cyber risk and data
	risks	reputation	management	portfolio	interruption	key personnel	expansion	management	security
1. Travel i. Winning new space/developing new formats in UK and internationally	✓	✓	✓	✓	✓	<b>√</b>	✓	<b>√</b>	✓
ii. Managing our space to meet the changing needs of our customers	✓	✓	✓	✓			✓		<b>√</b>
iii. Improved execution and service	<b>√</b>	<b>√</b>	✓	<b>√</b>		<b>√</b>	<b>√</b>		<b>√</b>
2. High Street i. Optimise returns on space	✓	✓	✓	<b>√</b>					✓
ii. Margin growth from mix management	✓	✓	✓	<b>√</b>		<b>√</b>			✓
iii. Cost efficiency	✓	✓	✓	✓				-	✓
iv. Utilising our assets and third party partnerships	✓	✓		<b>√</b>	<b>√</b>				✓
3. Focused use of cash	✓	✓	✓	✓				✓	✓

#### **BREXIT**

Following the UK referendum to leave the EU, there will be a period of uncertainty until an agreement on exit has been agreed between the UK and EU. In the circumstances, the extent to which our operations and financial performance are affected in the longer term will only become clear as details of this agreement emerge. We have considered the possible consequences that Brexit could have upon our business and have concluded that it does not raise any new principal risks, although it does have the potential to impact a number of our existing risks, for example, regulatory changes and economic uncertainty, including impacts from changes in foreign exchange rates.

We will continue to monitor the risks and uncertainties arising from Brexit as part of the Company's risk management and control processes which are described on page 20.

#### **VIABILITY STATEMENT**

In accordance with provision C.2.2 of the UK Corporate Governance Code 2016, the directors are required to issue a 'viability statement' declaring whether we believe the Company is able to continue to operate and meet its liabilities over a period greater than 12 months, taking into account its current position and principal risks.

The directors have assessed the prospects of the Group over a three year period, taking into account its recent historical performance, forecasts, principal risks and mitigating factors. A three year period is considered the appropriate timeframe to assess the Group's prospects as it is consistent with the Group's strategic planning and review period, management incentive schemes and medium term financing considerations.

The strategic review incorporates plans at both the Group and Operating Division level. The plans consider the Group's cash flows, committed funding liquidity positions, forecast future funding and key financial metrics.

Using the strategic plan as a base, we have modelled a range of severe but plausible scenarios reflecting the Group's principal risks to establish their effect on the Group's cash and bank facilities.

Taking account of the above matters, and the Group's current position and principal risks, the directors have a reasonable expectation that the Group will be able to continue in operation and meet its liabilities as they fall due over the three year period ending 31 August 2020.

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#### Other disclosures

#### **CORPORATE RESPONSIBILITY PROGRAMME**

At WHSmith, we have a long-standing commitment to high standards of corporate responsibility (CR). Our programme is comprised of four key areas of CR: Environmental management, Responsibility in the marketplace, Workplace practice and Community impact. Accountability for each area rests with named members of our Board, who, in turn, are supported by senior executives responsible for delivering our objectives. In this way we ensure our CR work is embedded across our organisation. The Board carry out annual reviews to ensure the successful implementation of the CR strategy and to monitor performance against our CR targets. The following pages provide an introduction to our CR work during the year. More detailed information, including performance data and future targets, is available in our full CR report, available at www.whsmithplc.co.uk/cr.

#### **CUSTOMERS**

Excellent customer service is a core part of our business objectives and we recognise and reward staff who meet the highest standards. We use mystery shoppers to monitor customer service and reward employees who perform well. We also operate a gold badge recognition scheme in our High Street stores awarded to store staff who have delivered excellent customer service. In our Travel business, we continue to build upon and grow our Customer First initiative to drive a culture of excellent customer service standards throughout the business.

Our Marketing Code of Practice sets out the standards we follow in our promotional activity, marketing and advertising and seeks to ensure that the products we sell are safe, fit for purpose, meet legal standards and are not described in a misleading manner, particularly when marketing to children.

We aim to offer our customers a choice of healthy options when they buy food or drink from WHSmith, and our healthy ranges continue to grow. We launched our Munch Better chilled food range in October 2016 and this sub-brand now accounts for nearly a quarter of our chilled food sales. All of our Munch Better lines are under 400 Kcals and amber or green on the traffic light system. Our queuing system now features a range of protein bars, Graze products and own brand Munch lines that include raw nuts and fruit. Initiatives like this, together with our improved ranges, have contributed to healthier snacking sales growing by over 30 per cent within Travel last year.

#### **ETHICAL TRADING AND HUMAN RIGHTS**

WHSmith's Ethical Trade Code of Conduct, based on the ETI Base Code, underpins our ethical trade strategy and programmes. We will only place orders with suppliers who are committed to working towards compliance with this Code. Our objective is to work with our suppliers to bring about incremental change through our programme of factory audits and ongoing engagement. Over the last year, we have also completed a detailed review of our ethical trade policies and audit process, benchmarking WHSmith against other ETI members to ensure that our approach is in line with best practice.

WHSmith is a member of the Ethical Trading Initiative, an alliance of companies, trade unions and NGOs that promotes respect for workers' rights around the globe.

We have an in-house ethical audit team based in China who conduct audits of our own-brand suppliers in Asia at least every two years assessing compliance with our Code of Conduct and grading suppliers Black, Bronze, Silver and Gold. A factory must be graded Bronze or above if we are to work with them. We use a mix of announced and unannounced audits. We are increasing the number of unannounced audits to ensure that we are seeing as true a picture as possible of the factory conditions. Last year, around a third of factory audits (by overall spend) were unannounced. We have joined the Supplier Ethical Data Exchange (SEDEX) to provide additional risk assessments and audit data, which will allow more detailed ethical risk analysis of UK and European suppliers.

Our team spend a significant part of their time leading our engagement work to support suppliers as they seek to improve working conditions. Engagement focuses on resolving specific issues identified during audits, as well as wider projects working with a range of suppliers on a key issue, for example, worker representation or health and safety.

We continue to develop our understanding of modern slavery risks within our business and supply chain. We have reported on this area in detail in a separate Modern Slavery Statement. This is available at www.whsmithplc.co.uk. A copy of our Ethical Trading Code of Conduct and Human Rights Policy is available at www.whsmithplc.co.uk/corporate\_responsibility/our\_policies/.

#### **FOREST SOURCING**

Paper-based products are a core part of WHSmith's business and sustainable timber sourcing is therefore one of our key CR priorities. We are committed to minimising the environmental impact of the paper used in own-brand products, and to do so we work to a continuing objective that all virgin (i.e. nonrecycled) material used in our products is from known, legal, well-managed and credibly certified forests. As part of our work towards this objective and in line with the requirements of the EU timber regulations, we carry out an in-depth and rigorous assessment of supplier forest sourcing systems. We have set certified (FSC/PEFC) or recycled as a minimum standard, which gives additional assurance that pulp is from low risk sources. In July, WWF released the results of their 2017 Timber Scorecard, a survey of retailer timber sourcing policies. WHSmith was praised for making very good progress and we were pleased to be one of a group of businesses that were awarded their top rating. More than 90 per cent of the pulp used in our own-brand stationery products now comes from certified sustainable forest sources, and we have set a target to get to at least 95 per cent by 2020. A copy of our Forest Sourcing Policy is available at www.whsmithplc.co.uk/corporate\_responsibility/ our policies/.

#### Other disclosures continued

#### **ENVIRONMENT**

We recognise that good environmental management also makes good business sense. We are committed to reducing the environmental impact of our business, and measure our performance each year. A copy of our Environmental Policy is available at www.whsmithplc.co.uk/corporate\_responsibility/our\_policies/.

#### Greenhouse gas emissions

We have been working for many years to reduce the amount of energy we use, recognising the opportunity both to reduce our overall carbon footprint and also to reduce operating costs for the business. We are on track to meet our objective to cut  $\text{CO}_2\text{e}$  emissions from stores and distribution centres by 45 per cent per square foot by 2020 (from a 2007 baseline). The ownership for energy consumption sits with our store managers who have direct accountability for energy costs, therefore driving high levels of awareness and engagement among our store teams.

During the year, we have been working on a project to roll out energy efficiency best practice across the Group. The project involves, firstly, understanding what energy a store should be using, and then making changes to the settings of key energy using systems, and, in larger sites, the installation of additional control equipment and automation to ensure things are controlled efficiently. These improved energy efficiency measures have now been implemented in 220 High Street stores and 430 Travel units. On average we expect to see a saving of around five per cent in a typical store.

WHSmith's transport delivery network is a long and complex one, covering well over a thousand stores across the length and breadth of the UK. The emissions from our fleet of lorries make up a significant part of our carbon footprint and we work hard to maximise efficiency wherever we can. Since 2007, we have reduced our CO<sub>2</sub>e emissions per pallet moved by 21 per cent.

We work with our transport providers to carry out regular and in-depth reviews of our transport operations to help us to optimise routing and delivery frequency. The addition of double deck trailers which are suitable for both High Street and Travel distribution centres has helped to achieve greater efficiencies by creating a more integrated fleet across the Group. In addition, our transport management system provides real-time data to monitor driver behaviour.

# Global greenhouse gas emissions data for period 1 September 2016 to 31 August 2017 in tonnes of $\text{CO}_2\text{e}$

		Percentage	
	2016/17	of carbon footprint	2015/2016
Scope 1 emissions		'	
Combustion of fuel for the transport of WHSmith products from distribution centre to store using vehicles owned by third parties. Also combustion of gas to heat and cool WHSmith stores, offices and distribution centres	8,537	27%	8,320
Scope 2 emissions			
Electricity purchased for WHSmith's own use (used to power, light and heat stores, offices or distribution centres)	21,419	69%	25,582
Scope 3 emissions			
WHSmith employee business travel (by air, rail and owned and non-owned motor vehicles)	1,120	4%	1,374
Total	31,166	100%	35,276
Intensity measurement			
Total emissions (Scopes 1, 2 and 3) reported above normalised per 1,000 square feet	7.28		8.03

#### Scope and methodology

In the above table we have reported on all of the emission sources required under the Large and Medium Companies and Groups (Accounts & Reports) Regulations 2008 (as amended), as well as Scope 3 emissions, which are reported on a voluntary basis. These sources fall within our consolidated financial statements. This data covers the continuing activities undertaken by our retailing operation in the UK and Ireland. The impacts resulting from franchise operations are excluded from this report as we are not responsible for the operations of these stores. The impacts resulting from international stores are also excluded from this report because it is not practicable to collect the base emissions data at the current time.

We have used data gathered to fulfil our requirements under the GHG Protocol, and recommended DEFRA conversion factors. We do not believe there are any material omissions.

#### Waste management

Waste is not only damaging to the environment but also costly for our business, so we are focused on reducing waste and maximising recycling wherever we can. In our High Street stores, we operate a dry mix recycling system which enables the stores to recycle most forms of waste, including plastics and metals. Waste is also carefully separated in our distribution centres and offices. Overall 89 per cent of our waste was recycled during 2016/17.

Eliminating food waste is a priority for our Travel business. This is a complex area however, and we need to develop different strategies for chilled food versus ambient food. We have made good progress in improving our forecasting of chilled food sales, so that we only stock the chilled food that we expect to sell, and therefore reducing waste volumes. We have been able to deliver a 28 per cent reduction in sandwich waste, and we are targeting further reductions in the year ahead.

Corporate governance

In recent years, we have been working hard to reduce the number of single-use plastic carrier bags we hand out. This year, we introduced a Bag for Life which is available in all of our High Street and Travel stores and has resulted in a dramatic drop in single-use bag consumption, down by around 90 per cent year on year. For the few single-use bags we still use, we donate the proceeds from the UK carrier bag levies to good causes. During the year, we have donated almost £220,000 to our charity partners, with our Travel business supporting Shelter, the homelessness charity, and our High Street business giving the proceeds of the levy to our new WHSmith Community Fund, which makes grants to hundreds of customer-nominated schools and charities across the UK.

#### **HEALTH AND SAFETY**

We are committed to maintaining high standards of health and safety. The management team, supported by professional safety advisers, monitors key safety performance indicators and an annual report detailing trends, performance and recommendations is presented to the Board. The business also has a Health and Safety Committee that comprises employee representatives and professional health and safety advisers. The Group Safety team continue to provide an ongoing training programme for staff in stores, consisting of 'modular' courses focusing on key issues such as fire safety, manual handling and slips, trips and falls. A copy of our Health and Safety at Work Policy is available at www.whsmithplc.co.uk/corporate responsibility/our\_policies/.

#### **SOCIAL AND COMMUNITY MATTERS**

As a leading bookseller and stationer we focus our community investment on supporting education and life-long learning. Over the year we invested a total of £1,865,690 into local communities (2016: £1,602,675). Included in this figure are cash donations, staff time and gifts in kind. The full extent of our community investment activity, measured according to the London Benchmarking Group model, is outlined in the Group's CR report, available at www.whsmithplc.co.uk/cr.

To mark WHSmith's 225th anniversary, we have partnered with three charities this year, Cancer Research UK, Mind and the National Literacy Trust, with all of our employees across the Group coming together to support our charity fundraising. Highlights of the year include World Cancer Day in February when WHSmith stores raised over £150,000 for Cancer Research UK. In March, our stores celebrated World Book Day for the National Literacy Trust, with hundreds of school children coming in for storytelling and behind the scenes tours. In May, stores marked Mental Health Awareness Week for Mind and WHSmith Waterloo station store was 'wrapped' in Mind logos to mark the event. Over the summer, employees across the country have been taking part in Race for Life events for Cancer Research UK and a National Three Peaks Challenge, and our fundraising will continue into the autumn with a gala charity ball and a wide range of commemorative charity Christmas products.

Promoting literacy is a priority for us as a business. WH Smith PLC and the WHSmith Group Charitable Trust have supported the National Literacy Trust's Young Readers Programme since 2005. Our partnership is now award-winning, having been recognised with a bronze award for Most Effective Long Term Programme at the Corporate Engagement Awards 2017. During 2016/17, we worked with the National Literacy Trust to develop a new three-year partnership, continuing our core support for the Young Readers Programme model, but also introducing 'live literature' events to bring children into direct contact with authors, storytellers and illustrators, with the objective of really bringing books to life and inspiring children to want to discover the world of books and reading. Over the year, the project has worked with 1,500 children in 24 primary schools across the UK, allowing them to choose more than 4,500 free new books to keep.

During autumn and winter 2016, WHSmith High Street stores worked in partnership with Save the Children to raise essential funds for children in need. WHSmith employees were proud to raise over £175,000 for Save the Children's Christmas Jumper Day 2016. As well as selling Christmas cards, Christmas giftwrap and teddy bears, all in aid of Save the Children, WHSmith employees across the UK were champions of the charity's Christmas Jumper Day campaign. A copy of our Community Engagement Policy is available at www.whsmithplc.co.uk/corporate\_responsibility/our\_policies/.

The WHSmith Group Charitable Trust, an independent registered charity, actively supports employees that are involved with charitable organisations in their local communities, as well as working in partnership with the Group to support literacy projects.

# **Employees and diversity**

#### **EMPLOYEES**

The Group employs approximately 14,000 people, primarily in the UK, and is proud of its long history of being regarded as a responsible and respected employer. Information on our Employee policies is available at www.whsmithplc.co.uk/corporate\_responsibility/our\_policies/.

#### **EQUAL OPPORTUNITIES**

The Board believes in creating throughout the Company a culture that is free from discrimination and harassment and will not permit or tolerate discrimination in any form. The Company gives full and fair consideration to applications for employment when these are received from disabled people and employs disabled people whenever suitable vacancies arise. Should an employee become disabled when working for the Company, we will endeavour to adapt the work environment and provide retraining if necessary so that they may continue their employment.

At WHSmith we believe that it is just as important to support our colleagues' mental wellbeing as it is to look after their physical wellbeing. Our strategy is led from the most senior level in the business, with CEO Stephen Clarke signing the Time to Change pledge in February 2017. During the year, we have continued with our work to raise awareness of mental health issues and the associated stigma among employees, and work with Mental Health First Aid (MHFA) England to train our employees on how to support mental health in the workplace. This training is well underway and we are also working to ensure that our 1,100 line managers all receive mental health first aid training. At the 2017 'Worldpay Everywoman in Retail Ambassador' Awards, we were delighted to see WHSmith Head of Strategic Projects, Alison Garbutt, receive an award for her work in driving change through our organisation around mental health.

#### TRAINING AND DEVELOPMENT

Our Learning and Development (L&D) programmes are designed to support our employees to reach their potential within the business and their careers. As part of this, we focus on supporting and developing talented individuals within our business, with the objective of continuing to achieve a 90 per cent internal succession rate across the business. Our Retail Academy continues to support store staff in developing their skills and moving on to new roles, and targeted development programmes in head office helps to create a pipeline of talent to fill future vacancies. During the year, over 500 team leaders and supervisors and over 200 store managers attended our internal retail academy development programmes. In head office, we introduced a mentoring programme to support employees with their career development.

#### **EMPLOYEE INVOLVEMENT**

Employee engagement is supported through clear communication of the Group's performance and objectives. This information is cascaded through team briefings, employee events, intranet sites and e-newsletters. This approach and the Group's open management style encourages employees to contribute to business development. We conduct annual employee engagement surveys and the results are shared with all staff and actions agreed to respond to specific points of feedback, with employee focus groups used to help understand the staff feedback in more depth.

#### **EMPLOYEE SHARE OWNERSHIP**

The Company operates a HM Revenue & Customs Approved Save-As-you-Earn share option scheme ('Sharesave Scheme') which provides employees with the opportunity to acquire shares in the Company. Approximately 1,055 employees participate in the scheme.

#### **DIVERSITY**

WHSmith recognises that talented people are core to the success of our business, whatever their age, race, religion, gender, sexual orientation, age or physical ability. We are committed to promoting a culture of equality and diversity through our policies, procedures and working practices. We want to ensure that all our employees receive equal and fair treatment, and this applies to recruitment and selection, terms and conditions of employment, promotion, training and development opportunities and employment benefits.

During the year, we have implemented a number of initiatives to promote more women into senior positions. We have partnered with a company called 'Everywoman', the world's largest network and learning and development platform for women in business. The aim of the network is to advance women in business and create a change in gender diversity. The network has been rolled out to our head office employees and a number of initiatives are planned for the next year to build on this and create an internal Everywoman network. WHSmith took part in the 'Everywoman in Retail Ambassador' awards programme and we were delighted to have a finalist in the category of 'Being a great team leader.'

The Board has chosen not to set specific representation targets for women at Board level at this time although it does have due regard for the benefits of diversity within the overriding objective of ensuring that its membership has the appropriate balance of skills, experience and independence. The table below shows a breakdown of the composition of the Board as at year end.

Corporate governance

Tenure		Male/Female		
0-1 year	0%	Male	4	67%
1–3 years	0%	Female	2	33%
3-6 years	67%			
6-9 years	33%	Executive/non-executive		
		Executive	2	33%
		Non-executive	4	67%

The tables below show the number and percentage of women and men in the senior management team, the management team and the mix of employees across the Group as at year end.

Senior Management team <sup>1</sup>		
Women	5	24%
Men	16	76%

 $<sup>^{\</sup>rm 1}\,{\rm This}$  group comprises employees who are members of the executive committees (who are not also members of the Board).

Management team <sup>2</sup>		
Women	273	43%
Men	366	57%

 $<sup>^2\,\</sup>rm This$  wider group includes store managers and senior head office staff (who are not also members of the senior management team).

Employee mix across the Group		
Women	8,391	65%
Men	4,541	35%

The Strategic report on pages 1 to 29 of the Annual report has been approved and signed on behalf of the Board.

#### Stephen Clarke,

Group Chief Executive

12 October 2017

# Corporate governance report



"The Board of the Company is committed to achieving the highest standards of corporate governance."

Henry Staunton
Chairman

#### INTRODUCTION FROM THE CHAIRMAN

The Board of the Company is committed to achieving the highest standards of corporate governance. As Chairman, my role is to run the Board to ensure that the Company operates effectively and ensure that the Board has the right balance of skills and experience to assess, manage and mitigate risks.

This report, which forms part of the Directors' report, provides details of how the Company has applied the principles of, and complied with, the UK Corporate Governance Code 2016 (the 'Code'). A copy of the Code is available publicly from www.frc.org.uk.

The information that is required by Disclosure Guidance and Transparency Rules ('DTR') 7.2 to be contained in the Company's Corporate governance statement is included in this Corporate governance report, in the Directors' remuneration report on pages 40 to 52 and in the Directors' report on pages 53 to 55.

#### **BOARD OF DIRECTORS**

As at the date of this report, the Board comprised the Chairman, two executive directors and three independent non-executive directors. Short biographies of each of these directors, which illustrate their range of experience, are set out on page 39. There is a clear division of responsibility at the head of the Company; Henry Staunton (Chairman) being responsible for running the Board and Stephen Clarke (Group Chief Executive) being responsible for implementing strategy, leadership of the Company and managing it within the authorities delegated by the Board. Drummond Hall is the Senior Independent Director. The Board structure ensures that no individual or group dominates the decision-making process.

All the directors, whose biographies are on page 39, served during the financial year ended 31 August 2017 and up to the date of this report.

All of the non-executive directors who served during the year and up to the date of this report are considered by the Board to be independent. Drummond Hall was appointed as a non-executive director in September 2008. He was appointed as the Chair of the Remuneration Committee in July 2009 and became the Senior Independent Director in September 2013. He began his tenth year as a director of the Company in September 2017.

In light of the provisions of the Code, the Board has considered Drummond's role and has concluded that Drummond Hall demonstrates independence and continues to give effective counsel. Drummond Hall has stood for annual re-election since 2011 and will be standing again at the AGM in January 2018. Further information on the Board evaluation process can be found on pages 31 and 32 of this report.

#### Attendance at Board meetings

The Board met 10 times during the year. It is expected that all directors attend Board meetings, Committee meetings and the Annual General Meeting ('AGM') unless they are prevented from doing so by prior commitments. The minimum time commitment expected from the non-executive directors is one day per month attendance at meetings, together with attendance at the AGM, Board away days and site visits, plus adequate preparation time. Where directors are unable to attend meetings, they receive the papers for that meeting giving them the opportunity to raise any issues and give any comments to the Chairman in advance of the meeting. Following the meeting, the Chairman briefs any director not present on the discussions and any decisions taken at the meeting. The following table shows the number of Board meetings held during the year ended 31 August 2017 and the attendance record of individual directors.

Board membership	Number of meetings attended
Henry Staunton	10 of 10
Suzanne Baxter	10 of 10
Stephen Clarke	10 of 10
Annemarie Durbin	10 of 10
Drummond Hall	9 of 10
Robert Moorhead	10 of 10

Drummond Hall was unable to attend one meeting of the Board which was arranged whilst he was on holiday. He received the papers for the meeting and gave comments in advance of the meeting.

The Board has met twice since 31 August 2017 and all the directors attended both meetings.

#### Matters reserved for the Board

The Board manages the Company through a formal schedule of matters reserved for its decision, with its key focus being on creating long-term sustainable shareholder value. The significant matters reserved for its decision include: the overall management of the Company; approval of the business model and strategic plans including acquisitions and disposals; approval of the Company's commercial strategy and operating and capital expenditure budgets; approval of the Annual report and financial statements, material agreements and non-recurring projects; treasury and dividend policy; control, audit and risk management; executive remuneration; and corporate social responsibility.

The Board has a forward timetable of business to ensure that it allocates sufficient time to key areas. The timetable is flexible enough for items to be added to any particular agenda as necessary. The Board's annual business includes Chief Executive's reports, including business reports, financial results, strategy and strategy updates, including in-depth sessions on specific areas of the business and strategic initiatives, risk management, dividend policy, investor relations, health and safety, Board evaluation, governance and compliance, communications and the Annual report.

#### Risk management

The Board has overall responsibility for the Group's system of risk management and internal control (including financial controls, controls in respect of the financial reporting process and operational and compliance controls) and has conducted a detailed review of its effectiveness during the year, to ensure that management has implemented its policies on risk and control. This review included receiving reports from management, discussion, challenge, and assessment of the principal risks. No significant failings or weaknesses were identified from this review. In addition, the Board also received presentations from management on higher risk areas, for example, cyber risk, risks arising from the process of exiting the European Union and growing international expansion. The Board has established an organisational structure with clearly defined lines of responsibility which identify matters requiring approval by the Board. Steps continue to be taken to embed internal control and risk management further into the operations of the business and to deal with areas that require improvement which come to the attention of management and the Board. Such a system is, however, designed to manage rather than eliminate the risk of failure to achieve business objectives, and can only provide reasonable and not absolute assurance against material misstatement or loss.

The Board confirms that there is an ongoing process for identifying, evaluating and managing principal risks faced by the Group, including those risks relating to social, environmental and ethical matters. The Board confirms that the processes have been in place for the year under review and up to the date of this report and that they accord with the FRC Guidance on Risk Management, Internal Control and Related Financial and Business Reporting (the 'Risk Management and Internal Control Guidance'). The processes are regularly reviewed by the Board. The principal risks and uncertainties facing the Group can be found in the Strategic report on pages 20 to 24.

Further information on internal controls and risk management can be found in the Audit Committee report on pages 33 to 36.

All directors have access to the advice and services of the Company Secretary and may take independent professional advice at the Company's expense in the furtherance of their duties. The Board receives appropriate and timely information, with Board and Committee papers normally being sent out a week before meetings take place. New directors receive induction training on joining the Board, which is tailored to meet their needs to learn about the business, its markets and risks and includes store visits and meetings with employees across the businesses and with external advisers. The need for director training is regularly assessed by the Board.

#### **Board evaluation**

The performance of the Board, its Committees and its individual directors is a fundamental component of the Company's success. The Board regularly reviews its own performance and carried out a formal evaluation in June 2017. The evaluation was conducted externally by Equity Communications Limited ('Equity Communications'), which provides board evaluation services and has no other connection with the Company. The main areas considered during the evaluation were strategy, operations and risk; succession planning; Board composition; culture and Board Committees.

The findings of Equity Communications were presented to the Board in October 2017. The results of the assessment were considered by the Board, and confirmed the strength of the management of the Company, a sound governance framework and practices compliant with the Code. Additionally, the culture of the Board was found to be good, being very open and frank, whilst also supportive and collaborative. As a result of the review, the Board agreed an action plan that will be implemented in the financial year ending 31 August 2018 and will include continuing to build relationships between members of the Board and key talent below Board level by, for example, the non-executive directors spending time with key management, additional measures to ensure maximum benefit is derived from the strategy session held each year and continuing to build on the Company's succession plans for Board and key management. In addition to the Board and Committee evaluation process, the Group Chief Executive reviews the performance of the Chief Financial Officer/Chief Operating Officer ('CFO/COO') and other senior executives. The Chairman reviews the performance of the Group Chief Executive.

# Corporate governance report continued

The Chairman also undertook a rigorous review with each of the non-executive directors to assess their effectiveness and commitment to the role. The Board has also scrutinised the factors relevant to the determination of the independence of Drummond Hall given that he has been a director for nine years. The Board considers his continued membership of the Board is in the best interests of the Company and, having given careful consideration to the matter, the Board is satisfied that Drummond continues to demonstrate the qualities of independence in carrying out his role as a non-executive director and Senior Independent Director. The Board considers that he continues to be independent in character and judgement and that there are no relationships or circumstances which are likely to affect, or could appear to affect, his judgement. Drummond has stood for re-election annually and on each occasion has been re-elected by shareholders. The Board will continue to keep his independence under review. During the year, the Chairman had regular meetings with the non-executive directors, without the executive directors present, to discuss Board issues and how to maintain the best possible team. The Board is satisfied that each of the non-executive directors commits sufficient time to the business of the Company and contributes to its governance and operations. The Senior Independent Director met the other non-executive directors to assess the Chairman's performance taking into account the views of the executive directors and they concluded that Henry Staunton continues to be an effective Chairman and demonstrates his commitment to the role.

Under the Company's Articles of Association, directors are required to retire and submit themselves for re-election every three years and new directors appointed by the Board offer themselves for election at the next AGM following their appointment. However, in accordance with the Code, the Board has agreed that all directors will stand for re-election at the AGM to be held on 24 January 2018. At the last AGM on 25 January 2017, all the directors stood for re-election and were duly elected with a range of 93.68 per cent to 99.61 per cent of votes cast by shareholders. Biographies of all the directors are set out on page 39 of this Annual report and are also available for viewing on the Company's website, www.whsmithplc.co.uk.

The Company's Articles of Association give a power to the Board to appoint directors and, where notice is given and signed by all the other directors, to remove a director from office. The Company's Articles of Association themselves may be amended by special resolution of the shareholders.

The interests of the directors and their immediate families in the share capital of the Company, along with details of directors' share awards, are contained in the Directors' remuneration report on pages 40 to 52.

At no time during the year did any of the directors have a material interest in any significant contract with the Company or any of its subsidiaries.

#### **Board Committees**

The Board delegates specific responsibilities to the Board Committees, being the Audit, Nominations and Remuneration Committees. Details of the role and responsibilities of the Audit Committee can be found on pages 33 to 36, the Nominations Committee on page 37 and the Remuneration Committee on pages 40 to 52. The role and responsibilities of each Committee are set out in formal terms of reference which are available on the Company's website, www.whsmithplc.co.uk. In addition, following the implementation of the EU Market Abuse Regulation (MAR) in July 2016, the Board established a Disclosure Committee which is responsible for ensuring compliance with the Company's obligations under MAR.

#### Succession planning and culture

During the year ahead, the Board will continue to focus on succession planning to ensure the readiness of internal candidates for all key roles across the business. The Board is committed to good governance, culture and leadership, recognising that these are key considerations for a strong sustainable business and that the tone comes from the top. Our business model on pages 4 and 5 outlines the importance of having the right people and skills, and operating responsibly. The Company's values, behaviours and culture will continue to form an important part of the Board's discussions. The Nominations Committee will continue to support the Board by ensuring that culture is built into recruitment and succession considerations.

The Board recognises the importance of being visible and accessible to customers and employees. The non-executive directors are encouraged to accompany management on site visits to the High Street and Travel stores. The Board believes that site visits provide directors with valuable insights into the business, helping to deepen their knowledge and understanding of the Company.

# **Board Committees/Audit Committee**



"As Chair of the Audit Committee I am pleased to present my report on the activities of the Audit Committee for the financial year ended 31 August 2017."

### Suzanne Baxter

Chair of the Audit Committee

### **AUDIT COMMITTEE REPORT**

# Dear Shareholder

As Chair of the Audit Committee, I am pleased to present my report on the activities of the Audit Committee for the financial year ended 31 August 2017. Our principal objectives are to oversee and assist the Board in its responsibility to produce a set of Annual report and accounts which are fair, balanced and understandable and to provide effective financial governance in respect of the Group's financial results, the performance of both the internal audit function and the external Auditor, and the management of the Group's systems of internal control, business risks and related compliance activities.

The other members of the Committee are Annemarie Durbin and Drummond Hall who are both independent non-executive directors. The Board considers that I have recent and relevant financial experience, as required by the Code and that the Committee, as a whole, has competence relevant to the sector, in which the Company operates. At the invitation of the Committee, the Chairman of the Board, the Group Chief Executive, the CFO/COO, the Director of Audit and Risk and representatives of the Group's senior management team and of the external auditor attend meetings. The Committee has regular private meetings with the external and internal auditors during the year.

The Committee met four times during the year. All Committee members are expected to attend meetings. The following table shows the number of meetings held during the year ended 31 August 2017 and the attendance record of individual directors.

Committee membership	Number of meetings attended
Suzanne Baxter	4 of 4
Annemarie Durbin	4 of 4
Drummond Hall	4 of 4

Henry Staunton, Stephen Clarke and Robert Moorhead were invited to and attended all four meetings of the Audit Committee.

The Audit Committee has met once since 31 August 2017 and all the Committee members attended the meeting.

A summary of the activities undertaken by the Committee during the year is as follows:

- reviewing the effectiveness (including focus on the Group's growing International business) of the Group's financial reporting, internal control policies and procedures for the identification, assessment and reporting of risk, including cyber security and tax;
- monitoring the integrity of the Group's financial statements and trading statements;
- assessing and recommending to the Board that the Annual report is fair, balanced and understandable;
- considering the Company's viability statement and papers from management, which considers the long-term viability of the Group;
- considering papers from management on the key financial reporting judgements, including the Company's approach to recognising supplier incomes;
- reviewing the Interim report and the Annual report and accounts, including compliance with the Code and statutory reporting requirements and recommending those documents for Board approval;
- considering the Company's principal risks and uncertainties and reviewing the mitigating actions that management has taken to ensure that these risks are appropriately monitored and controlled;
- considering the Company's systems and framework of controls designed to detect and report fraud;
- monitoring the role and effectiveness of Internal Audit;
- reviewing the Company's approach to cyber risk;
- receiving reports and presentations on the Company's International businesses;
- receiving reports and presentations from the business risk committees;
- receiving and reviewing reports from the Internal Audit and Risk teams;
- holding private meetings with the external and internal auditors;
- considering the potential impact of Brexit on the Company;
- agreeing the scope of PricewaterhouseCoopers LLP's
   ('PwC') annual audit plans, assessing the effectiveness of
   the external audit process and considering the accounting,
   financial control and audit issues reported by the auditors
   that flowed from their work;

# Corporate governance report continued

- reviewing auditor independence and approving the amended policy on the engagement of PwC to supply non-audit services;
- · negotiating and agreeing the audit fee;
- undertaking a performance review of Internal Audit and the Company's Auditor;
- · considering the CSR report; and
- reviewing the Committee's terms of reference.

# LONG-TERM VIABILITY STATEMENT AND GOING CONCERN

The Committee reviewed the process and assessment of the Company's prospects made by management, including:

- the review period and alignment with the Company's internal forecasts;
- the assessment of the capacity of the Company to remain viable after consideration of future cash flows, borrowings and mitigating factors; and
- the modelling of the financial impact of certain of the Company's principal risks materialising using severe but plausible scenarios.

The Committee reviewed management's analysis supporting the going concern basis of preparation including reviewing the Company's financial performance, budgets for 2017/18 and cash flow projections. As a result of the assessment, the Committee reported to the Board that the going concern basis of preparation remained appropriate. The going concern statement is set out in the Directors' report on page 55.

# SIGNIFICANT FINANCIAL REPORTING ISSUES

In preparing the accounts, there are a number of areas requiring the exercise by management of particular judgement. The Committee's role is to assess whether the judgements made by management are reasonable and appropriate. In order to assist in this evaluation, the CFO/COO presents an accounting paper to the Committee twice a year, setting out the key financial reporting judgements, and other papers as required. The main areas of judgement that have been considered by the Committee in the preparation of the financial statements are as follows:

# Accounting for inventory

The Committee considered the judgements made by management and a paper from the external Auditor regarding the valuation of inventory, with specific consideration given to inventory provisioning, including provision for slow moving or obsolete stock. The Committee is satisfied that the process adopted by management for the valuation of inventory is sufficiently robust to establish the value of inventory held and is satisfied as to the appropriateness of the Company's provisioning policy.

# Recognition of supplier income

Supplier Income recognition remains a focus for the Committee. The Committee considered, and reviewed in detail, management's paper which set out the nature and value of these arrangements and the policy for recognition in the financial statements. The Committee is satisfied with management's conclusion that the level of complexity and judgement is low in relation to establishing the accounting entries and estimates, and the timing of recognition.

The Committee also considered the disclosure included by management in the Annual report and accounts.

## **Pensions**

The Committee assessed the accounting treatment adopted by management and the application of IAS 19 (revised) in relation to the WH Smith defined benefit pension scheme. The Committee considered the current guidance and requirements in respect of pensions accounting, reviewed the judgements made in respect of the assumptions used in the valuation of the Company's obligations under the scheme and the recognition of future liabilities in respect of committed scheme contributions on the balance sheet.

#### Impairment review of store assets

The Committee considered the judgements made by management in respect of the Group's store assets given that sales and cost pressures may adversely impact the recoverable value of assets used within the store portfolio. The Committee noted that management had considered the trading results of each store for the year and noted that where a store is loss making and is not expected to return to profitability in the near future, an impairment charge is recognised over the assets that cannot be recycled within the store portfolio. The Committee was satisfied that the approach adopted by management was sufficiently robust to identify when an impairment charge of store assets needs to be recognised.

# Property transactions and provisions

The Committee considered the nature of property transactions undertaken by the Company in the year and reviewed the Company's obligations and provisions for the cost of onerous property leases, including lease obligations, in respect of discontinued operations.

Each of the above areas of judgement has been identified as an area of focus and therefore the Committee has also reviewed detailed reporting from the external Auditor on the relevant issues.

# FRC Corporate Reporting Review – franchise and concession agreements

The FRC Corporate Reporting Review team wrote to the Company on 31 May 2017 after reviewing the Annual report and accounts for the year ended 31 August 2016. The Company was asked to provide further information in respect of the accounting treatment of franchise and concession agreements and related disclosures in the accounts. The Committee, after consideration, approved the Company's response to the FRC. Following the Company's response and provision of information, the Review team confirmed on 24 July 2017 that the matter had been concluded satisfactorily and that no action was required. The FRC review is conducted by staff of the FRC who have an understanding of the relevant legal and accounting framework in which we operate and is based on the Annual report and accounts. The FRC staff do not have detailed knowledge of the Company or an understanding of the underlying transactions entered into by it. Accordingly, the FRC's role is not to verify the information provided but to consider compliance with reporting requirements. The FRC's letters are written on the basis that it does not accept any liability for reliance on them by the Company or any third party, including but not limited to investors and shareholders.

## Fair, balanced and understandable assessment

At the request of the Board, the Committee has considered whether, in its opinion, the 2017 Annual report and accounts, taken as a whole, is fair, balanced and understandable and that it provides the information necessary for shareholders to assess the Company's position and performance, business model and strategy. The Committee was assisted in its review by a number of processes, including the following:

- the Annual report and accounts is drafted by senior management with overall co-ordination by a member of the Group Finance team to ensure consistency across the relevant sections;
- an internal verification process is undertaken to ensure factual accuracy;
- an independent review is undertaken by the Director of Audit and Risk to assess whether the Annual report and accounts is fair, balanced and understandable using a set of pre-defined indicators (such as consistency with internally reported information and investor communications);
- comprehensive reviews of drafts of the Annual report and accounts are undertaken by the executive directors and other senior management;
- an advanced draft is reviewed by the Board and the Company's Legal Director and, in relation to certain sections, by external legal advisers; and
- the final draft of the Annual report and accounts was reviewed by the Committee prior to consideration by the Board.

Following its review, the Committee advised the Board that the Annual report and accounts taken as a whole was considered to be fair, balanced and understandable and that it provided the information necessary for shareholders to assess the Company's position and performance, business model and strategy.

## **RISK MANAGEMENT AND INTERNAL CONTROLS**

The Committee monitors and regularly reviews the effectiveness of the Group's risk management processes and internal financial and non-financial controls. The key features of the risk management process that were in place during the year are as follows:

- each business conducts risk assessments based on identified business objectives, which are reviewed and agreed annually by the executive management of each business. Risks are considered in respect of strategy, reputation, operations, financial and compliance and are evaluated in respect of their potential impact and likelihood. These risk assessments are updated and reviewed quarterly and are reported to the Committee;
- a Group risk assessment is also undertaken by the Internal Audit team, which considers all areas of potential risk across all systems, functions and key business processes. This risk assessment, together with the business risk assessments, forms the basis for determining the Internal Audit Plan.
   Audit reports in relation to areas reviewed are discussed and agreed with the Committee;
- the Internal Audit team meets annually with all senior executives, to undertake a formal review and certification

- process in assessing the effectiveness of the internal controls across the Group. The results of this review are reported to the Committee;
- the Committee confirmed to the Board that it has reviewed the effectiveness of the systems of internal control, including financial, operational, and compliance controls and risk management for the period of this report, in accordance with the Code and the Risk Management and Internal Control Guidance:
- the Board is responsible for approving the annual budget and the three-year plan, for approving major acquisitions and disposals and for determining the financial structure of the Company, including treasury and dividend policy. Monthly results, variances from plan and forecasts are reported to the Board;
- the Committee assists the Board in the discharge of its duties regarding the Group's financial statements, accounting policies and the maintenance of proper internal business, operational and financial controls. The Committee invites input and attendance from members of the senior management team of the Group at its meetings to discuss the design and operation of key business and internal controls and the assessment of risks that affect the Group. The Committee provides a link between the Board and the external Auditor through regular meetings;
- the Internal Audit team advises and assists management in the establishment and maintenance of adequate internal controls and reports to the Committee on the effectiveness of those controls;
- there is a comprehensive system for budgeting and planning and for monitoring and reporting the performance of the Company's business to the Board. Monthly results are reported against budget and prior year, and forecasts for the current financial year are regularly revised in light of actual performance. These results and forecasts cover profits, cash flows, capital expenditure and balance sheets;
- routine reports are prepared to cover treasury activities and risks, for review by senior executives, and annual reports are prepared for the Board and Committee covering tax, treasury policies, insurance and pensions;
- a corporate responsibility strategy was approved by the Board, including objectives and targets to address the impact that our activities have on the environment, workplace, marketplace and community. More detailed information is available in our full CR report, available at www.whsmithplc.co.uk/cr; and
- the Board is committed to maintaining high standards
  of health and safety in all its business activities.
  These standards are set out in the Company's Health and
  Safety Policy, which is regularly reviewed by the Board.
  A copy of our Health and Safety policy is available at
  www.whsmithplc.co.uk/cr. The Risk Management team
  works with the business to assess health and safety risks and
  introduce systems to mitigate them. All reportable accidents
  are investigated and targets are set to reduce the level
  of incidence.

The Director of Audit and Risk attends the meetings of the Committee to discuss the above matters.

# Corporate governance report continued

### **EXTERNAL AUDITOR**

During the year the external Auditor reported to the Committee on their independence from the Company. The Committee and the Board are satisfied that PwC has adequate policies and safeguards in place to ensure that auditor objectivity and independence are maintained. The Committee has recommended to the Board the re-appointment of the external Auditor for the 2018 financial year and the directors will be proposing the re-appointment of PwC at the 2018 AGM. PwC were first appointed as auditor at the 2015 AGM, following a competitive tender process completed in 2014. The Committee will continue to review the external Auditor's appointment and the need to tender the audit in accordance with applicable law and regulation.

In line with our terms of reference, the Committee undertook a thorough assessment of the quality, effectiveness, value and independence of the 2016 year-end audit provided by PwC. The Director of Audit and Risk prepared a questionnaire seeking the views and feedback of the Board, together with those of Group and divisional management and it formed the basis of further discussion with respondents. The findings of the survey were considered by the Committee.

The Committee has a formal policy on the Company's relationship with its external Auditor in respect of non-audit work to ensure that auditor objectivity and independence are maintained. The policy is reviewed annually by the Committee and was updated during the year following the introduction of the FRC Revised Ethical Standard 2016. The majority of non-audit work undertaken by PwC in 2016/17 related to the interim review, non-audit and tax advice. The Auditor may only provide such services if such advice does not conflict with their statutory responsibilities and ethical guidance. As Chair of the Audit Committee, my approval is required before the Company uses non-audit services as specifically set out in the policy, or if the fees exceed £25,000 per matter. The Committee is satisfied that the Company was compliant during the year with both the updated Code and the FRC's Ethical and Auditing Standards in respect of the scope and maximum level of permitted fees incurred for non-audit services provided by PwC. For the financial year ended 31 August 2017 the non-audit fees paid to PwC were £105,655 and the audit fees payable to PwC were £297,291.

The Company has complied during the financial year under review, and up to the date of this report, with the provisions of the Statutory Audit Services for Large Companies Market Investigation (Mandatory Use of Competitive Tender Processes and Audit Committee Responsibilities) Order 2014.

I will be available at the Annual General Meeting to answer any questions about the work of the Committee.

# Suzanne Baxter

Chair of the Audit Committee

# **Board Committees/Nominations Committee**



"As Chair of the Nominations Committee I am pleased to present my report on the activities of the Nominations Committee for the financial year ended 31 August 2017."

# **Henry Staunton**

Chair of the Nominations Committee

# NOMINATIONS COMMITTEE REPORT

### Dear Shareholder

As Chair of the Nominations Committee I am pleased to present my report on the activities of the Nominations Committee for the financial year ended 31 August 2017. The Committee's principal responsibility is to ensure that the Board comprises individuals with the requisite skills, knowledge, independence and experience to ensure that it is effective in discharging its responsibilities and ensure that appropriate procedures are in place for the nomination, selection and succession of directors and senior executives.

The Committee comprises a majority of independent non-executive directors. The other members of the Committee are Suzanne Baxter, Stephen Clarke, Annemarie Durbin and Drummond Hall. In the event of any matters arising concerning my membership of the Board, I would absent myself from the meeting as required by the Code and Drummond Hall, the Senior Independent Director, would take the Chair.

The Committee met twice during the year. The principal matters discussed at the meetings were succession planning for Board and senior executives, career planning and identifying talent across the businesses, gender diversity and reviewing the work that has been undertaken in respect of the Company's gender pay gap reporting obligations. The Committee also considered the senior management changes made in the year including the appointment of a Managing Director for the Company's International Travel business.

All Committee members are expected to attend meetings. The following table shows the number of meetings held during the year ended 31 August 2017 and the attendance record of individual directors.

Committee membership	Number of meetings attended
Henry Staunton	3 of 3
Suzanne Baxter	3 of 3
Stephen Clarke	3 of 3
Annemarie Durbin	3 of 3
Drummond Hall	3 of 3

Robert Moorhead was also invited to and attended one meeting of the Nominations Committee.

The Nominations Committee has met once since 31 August 2017 and all the Committee members attended the meeting.

The Committee keeps itself updated on key developments relevant to the Company, including on the subject of diversity. Information on diversity, including gender, in respect of the Board and the Company is set out in the Employees and Diversity section of the Strategic report on page 28. The Board believes in creating throughout the Company a culture free from discrimination in any form and is proud of its long history of being regarded as a responsible and respected employer. The Board is committed to strengthening the pipeline of women in senior roles across the business and continues to take steps to ensure there are no barriers to women succeeding at the highest level of the Company. An action plan has been agreed to take further steps to improve workplace diversity. Actions include the appointment of a 'Diversity and Inclusion' sponsor to champion diversity within the senior management team, and the provision of mentoring, as well as focused initiatives to better understand the challenges faced by under-represented groups employed within the Company. Further information on Diversity is set out in the Employees and Diversity section of this report on page 28.

The Committee will continue to focus on succession planning and talent management for key roles across the business, to ensure the Company develops a pipeline of high quality internal candidates for senior management roles. Work is being undertaken to ensure succession arrangements are in place for Board members and key management.

The Committee will focus on culture in the year ahead, recognising that good governance, leadership and culture are key considerations for a strong sustainable business. The recent Board evaluation confirmed that the culture of the Board is excellent, being very open and collaborative.

I will be available at the Annual General Meeting to answer any questions about the work of the Committee.

# Henry Staunton

Chair of the Nominations Committee

# Corporate governance report continued

#### REMUNERATION COMMITTEE

Information on the composition and activities of the Remuneration Committee can be found in the Directors' remuneration report on pages 40 to 52.

# **APPROVALS COMMITTEE**

The Approvals Committee facilitates the internal approvals process by approving matters as delegated by the Board. The Approvals Committee comprises the Chief Executive and the CFO/COO.

# **DISCLOSURE COMMITTEE**

The Disclosure Committee is responsible for ensuring compliance with the Company's obligations under MAR and the maintenance of disclosure controls and procedures. The Disclosure Committee comprises all of the directors of the Company and the Company Secretary.

### **RELATIONS WITH SHAREHOLDERS**

The Board's primary role is to promote the success of the Company and the interests of shareholders. The Board is accountable to shareholders for the performance and activities of the Group. The Company recognises the importance of communicating with its shareholders to ensure that its strategy and performance are understood. This is achieved principally through the Annual report and accounts and the AGM. In addition, a range of corporate information, including all Company announcements and presentations, is available to investors on the Company's website, www.whsmithplc.co.uk.

Formal presentations are made to institutional shareholders following the announcement of the Company's full year and interim results. The Board recognises that the AGM is the principal forum for dialogue with private shareholders. All directors normally attend the AGM and are available to answer questions that shareholders may wish to raise.

The Board as a whole is kept fully informed of the views and concerns of major shareholders. The Group Chief Executive and CFO/COO update the Board following meetings with major shareholders and analysts' briefings are circulated to the Board. The Head of Investor Relations also carries out a regular programme of work and reports to the Board the views and information needs of institutional and major investors. This is part of the regular contact that the Group maintains with its institutional shareholders. When requested to do so, the Chairman and non-executive directors attend meetings with major shareholders.

### **ANTI-CORRUPTION**

The Company has continued to enhance its policies and procedures in order to meet the requirements of the Bribery Act 2010. These policies and procedures include training for individuals to ensure awareness of acts that might be construed as contravening the Act. The Group's Bribery Ethics Statement is included on the Company's website, www.whsmithplc.co.uk/corporate responsibility/our policies/.

# **COMPLIANCE WITH THE CODE**

Throughout the year ended 31 August 2017 and up to the date of this report the Company has been in compliance with the provisions of the Code.

This report was approved by the Board on 12 October 2017.

Signed on behalf of the Board

# **Henry Staunton**

Chairman

# Directors' biographies

Corporate governance



Henry Staunton joined the Board of WH Smith in September 2010 and became Chairman on 1 September 2013. He is also Chair of the Nominations Committee. He has extensive finance, media and retail expertise and is Chairman of BrightHouse Group PLC and Phoenix Group Holdings and a nonexecutive director of Capital and Counties Properties plc. He was previously the Finance Director of Granada and ITV, Chairman of Ashtead Group and Vice Chairman of Legal and General PLC.



Stephen Clarke is Group Chief Executive and joined the Board of WH Smith in June 2012, becoming Group Chief Executive on 1 July 2013. He joined WH Smith in August 2004 as Marketing Director for WH Smith High Street. In 2006 he was appointed Commercial and Marketing Director and in 2008 became Managing Director of WH Smith High Street. He began his career at the Dixons Group where he carried out a number of store, product and marketing roles.



Robert Moorhead is Chief Financial Officer and Chief Operating Officer ('CFO/ COO') and joined the Board of WH Smith in December 2008. He is a Chartered Accountant and joined WH Smith in 2004 as Retail Finance Director. Previously, he was Group Finance Director at Specsavers Optical Group and Finance and IT Director of World Duty Free Europe. He also held a number of roles at B&Q and Kingfisher Group. He started his career at Price Waterhouse.



**Suzanne Baxter** Non-Executive Director

Suzanne Baxter is a non-executive director and joined the Board of WH Smith in February 2013. She is a Chartered Accountant having trained at Price Waterhouse, and is Chair of the Audit Committee. She was formerly the Group Finance Director of Mitie Group Plc. She has also been the Chair of the Business in the Community South West Strategic Advisory Board, Deputy Chair of Opportunity Now and Chair of the Business Services Association.



**Annemarie Durbin** Non-Executive Director

Annemarie Durbin is a non-executive director and joined the Board of WH Smith in December 2012. She is a non-executive director and Chair of the Remuneration Committee of Santander UK plc and a non-executive director of Ladbrokes Coral Group plc. She has 25 years' international banking experience particularly across Asia, Africa and the Middle East operating at Board and Executive Committee level. She is also Chair of the Listing Authority Advisory Panel. In addition to her directorships, Annemarie is an executive coach, a conflict mediator and provides Board governance consultancy services.



Drummond Hall is a non-executive director and joined the Board of WH Smith in September 2008. He is the Senior Independent Director and Chair of the Remuneration Committee. He is a non-executive director and Chair of the Remuneration Committee of The Sage Group plc and is the Senior Independent Director of First Group plc. He spent the early part of his career with Procter & Gamble, Mars and PepsiCo Inc. and from 2002 to 2006 was Chief Executive of Dairy Crest PLC

lan Houghton is Company Secretary and Legal Director and was appointed in September 1998.

# **BOARD COMMITTEES**

**Audit Committee** 

Suzanne Baxter - Chair

Annemarie Durbin

Drummond Hall

## **Nominations Committee**

Henry Staunton - Chair

Suzanne Baxter

Stephen Clarke

Annemarie Durbin Drummond Hall

# Remuneration Committee

Drummond Hall - Chair

Suzanne Baxter

Annemarie Durbin

Henry Staunton

# Directors' remuneration report



"The Directors' remuneration report for the financial year ended 31 August 2017 is in line with the Company's approved remuneration policy."

# **Drummond Hall**

Chair of the Remuneration Committee

# ANNUAL STATEMENT FROM THE REMUNERATION COMMITTEE CHAIR

### Dear Shareholder

I am pleased to present the Directors' remuneration report for the financial year ended 31 August 2017 which is in line with the Company's approved remuneration policy. The 2016 remuneration report was supported by 95.9 per cent of our shareholders at our AGM in 2017 which, we believe, indicates that our arrangements continue to have the support of our shareholders.

The other members of the Committee are Suzanne Baxter, Annemarie Durbin and Henry Staunton. At the invitation of the Committee, the Group Chief Executive and representatives of the Committee's external independent remuneration adviser regularly attend meetings.

The Committee met 5 times during the year. All Committee members are expected to attend meetings. The following table shows the number of meetings held during the year ended 31 August 2017 and the attendance record of individual directors.

Committee membership	Number of meetings attended
Drummond Hall	5 of 5
Suzanne Baxter	5 of 5
Annemarie Durbin	5 of 5
Henry Staunton	5 of 5

Stephen Clarke was invited to and attended 5 meetings of the Remuneration Committee but excluded himself in relation to any discussion in respect of his own remuneration.

The Committee has met twice since 31 August 2017 and all the Committee members attended the meetings.

# **KEY DECISIONS AND CHANGES**

The key decisions and changes made by the Committee during the financial year ended 31 August 2017 are highlighted as follows:

- The Committee decided that the CEO and CFO/COO should not receive a salary increase in the financial year ended 31 August 2017. There was a general annual pay rise of two per cent for all other head office employees which took effect from 1 April 2017.
- Approving the 2016 Directors' remuneration report.
- Approving the performance targets for the Long Term Incentive Plan ('LTIP') and annual bonus plan.
- Approving the payout under the LTIP and bonus plan.
- The Committee considered the gender pay gap reporting requirements.

#### **OUTCOME 2016/17**

The Group delivered another good performance during the year. The Travel and High Street businesses remain highly cash generative and continue to deliver good profit growth with profit before tax increasing by seven per cent to £140m. As a result of this good performance, the Company has increased diluted EPS by ten per cent to 103.6p per share and dividends by ten per cent to 48.2p per share. Further information regarding the Company's performance during the year can be found in the Strategic report on pages 1 to 29.

The Company's good performance and their individual performance has resulted in Stephen Clarke and Robert Moorhead receiving bonus payments of £865,700 and £479,042 respectively.

The 2014 LTIP vesting percentage is determined by the growth in the Company's EPS, relative dividend growth and TSR over the three-year performance period which ended on 31 August 2017. The Company substantially met the performance targets for the 2014 LTIP as the Company's EPS increased by 33.3 per cent during the performance period, the Company's relative dividend growth ranked between six and seven out of 23 companies in the comparator group and the Company's TSR ranked between 4 and 5 out of 26 companies in the comparator group. The 2014 Co-Investment Plan ('CIP') vesting percentage is determined by the growth in the Company's EPS over the three-year performance period which ended on 31 August 2017. The Company partially met the performance target for the 2014 CIP.

I will be available at the Annual General Meeting to answer any questions about the work of the Committee.

## **Drummond Hall**

Chair of the Remuneration Committee

## 1. INFORMATION SUBJECT TO AUDIT

The following information has been audited by PwC:

- Section 2.4 Summary of non-executive directors' remuneration 2017;
- Section 2.5 Summary of executive remuneration 2017;
- Section 2.6 Payments made to former directors;
- Section 2.7 Payments for loss of office;
- Section 2.11 Annual bonus targets;
- Section 2.12 Share plans; and
- Section 2.16 Directors' interests in shares.

### 2. ANNUAL REMUNERATION REPORT

The Remuneration Committee (the 'Committee') presents the Annual report on remuneration (the 'Remuneration report') which, together with the introductory letter by the Chair of the Committee on pages 40 and 41, will be put to shareholders as an advisory vote at the Annual General Meeting to be held on 24 January 2018.

### 2.1 REMUNERATION COMMITTEE

During the year, the Committee continued to receive advice from FIT Remuneration Consultants LLP (FIT), which is a member of the Remuneration Consultants Group (the professional body) and adheres to its code of conduct. FIT was appointed by the Committee and has no other relationship with the Company. The Committee is satisfied that FIT continues to provide objective and independent advice. FIT's fees in respect of the year under review were £33,720 (excluding VAT) and were charged on the basis of FIT's standard terms of business.

Ian Houghton, Company Secretary, also materially assisted the Committee in carrying out its duties, except in relation to his own remuneration. No director or manager is involved in any decisions as to their own remuneration. The Chief Executive attends Committee meetings but excludes himself in relation to discussion of his own remuneration, as does the Chairman.

# Directors' remuneration report continued

# 2.2 IMPLEMENTATION OF REMUNERATION POLICY IN THE FINANCIAL YEAR ENDED 31 AUGUST 2017

This section sets out how the remuneration policy has been implemented in the financial year ended 31 August 2017.

# **Executive directors**

Element of pay	Implementation of policy
Base salary	Stephen Clarke and Robert Moorhead did not receive a salary increase in the financial year ended 31 August 2017. There was a general annual pay rise of two per cent for all other head office employees which took effect from 1 April 2017.  The current salary of Stephen Clarke is £550,000 and the current salary of Robert Moorhead is £374,544.
Benefits	No changes were made to these elements of remuneration within the financial year ended 31 August 2017 (although the cost of providing benefits may change without any action by the Company).  Both executive directors were provided with a car allowance, private medical insurance and life assurance, in addition to other benefits, during the financial year ended 31 August 2017.
Pension	No changes were made to these elements of remuneration within the financial year ended 31 August 2017. Both executive directors were members of the Company's defined contribution scheme and received a total benefit equivalent to 25 per cent of base salary. During the financial year ended 31 August 2017, Stephen Clarke received a pension contribution equal to 1 per cent of his base salary with the balance being received as a salary supplement. Robert Moorhead received all of his pension contribution as a salary supplement after applying for fixed protection. Part of the amount otherwise paid to the Company's defined contribution scheme was reduced to reflect the requirement to pay employers' National Insurance.
Annual bonus	The bonus payable for the financial year ended 31 August 2017 in respect of Stephen Clarke and Robert Moorhead was £865,700 and £479,042 respectively.  The bonus is primarily assessed against a sliding scale target of profit before tax and is then moderated (on a downwards only basis) by reference to the achievement of personal objectives.  The target range for the year ended 31 August 2017 is set out on page 45.
Long-term incentives	Annual LTIP awards were set at the policy level (335 per cent for Stephen Clarke and 310 per cent for Robert Moorhead).  The terms of and the performance measures applicable to the LTIP awards made in the financial year ended 31 August 2017 are described on page 46.  Vesting of LTIP awards is determined based on the following measures: 60 per cent is based on EPS growth and 40 per cent is based on relative TSR. The performance period is three years.  The Committee approved these performance measures as they are directly linked to the objectives set out in the Group's strategy; there is a direct link with shareholder value and there is a clear line of sight for participants between performance and reward.
Shareholding guidelines	Stephen Clarke was required to hold 300 per cent of salary in shares and Robert Moorhead was required to hold 250 per cent of salary in shares. The directors have met their required holding as at 31 August 2017, with Stephen Clarke holding 235,408 shares with a value of £4,352,694 (approximately 790 per cent of salary) and Robert Moorhead holding 252,676 shares with a value of £4,671,979 (approximately 1,250 per cent of salary).
Non-executive directors	
Element of pay	Implementation of policy
Annual fees	Current fees are £215,000 for the Chairman of the Board and £50,000 for the role of non-executive director with additional fees of: (i) £10,000 payable for the role of Senior Independent Director ('SID'); and (ii) £10,000 payable where an individual chairs the Audit or Remuneration Committee.

# 2.3 IMPLEMENTATION OF REMUNERATION POLICY IN THE FINANCIAL YEAR ENDING 31 AUGUST 2018

The Committee is not proposing any changes to the remuneration policy, which was approved by shareholders at the Company's AGM on 27 January 2016, during the financial year ending 31 August 2018. It is envisaged that the policy in respect of the executive directors will be applied as follows:

Element of pay	Implementation of policy
Base salary	Stephen Clarke and Robert Moorhead will be eligible, in line with other head office staff, for any increase in salary following the March 2018 review.
Benefits	No changes are expected to be made to these elements of remuneration within the financial year ending 31 August 2018.
Pension	No changes are expected to be made to these elements of remuneration within the financial year ending 31 August 2018.
Annual bonus	The bonus opportunity remains unchanged and the bonus metrics will again be based on a matrix of financial and personal performance with the financial performance measure being profit before tax for the financial year ending 31 August 2018.
Long-term incentives	Annual LTIP awards will again be set at the policy level (335 per cent of salary for Stephen Clarke and 310 per cent for Robert Moorhead).  Vesting of LTIP awards is determined based on the following two measures: 60 per cent is based on EPS growth and 40 per cent is based on relative TSR. The proportion of shares vesting for threshold performance is 25 per cent. The EPS performance targets will again be 25 per cent for EPS growth of 5 per cent per annum to 100 per cent for EPS growth of 10 per cent per annum.
Shareholding guidelines	Stephen Clarke is required to hold 300 per cent of salary in shares and Robert Moorhead is required to hold 250 per cent of salary in shares.
Non-executive directors	The fees of the Chairman and non-executive directors will be subject to a review in March 2018.

# 2.4 SUMMARY OF NON-EXECUTIVE DIRECTORS' REMUNERATION 2017 (AUDITED)

The table below summarises the total remuneration for non-executive directors as a single figure for the financial year ended 31 August 2017:

	Base fee £'000		Committee/ SID fee Benefits <sup>a</sup> £'000 £'000			Total £'000		
	2017	2016	2017	2016	2017	2016	2017	2016
Henry Staunton	215	208	-	-	-	_	215	208
Suzanne Baxter	50	48	10	9	1	1	61	58
Annemarie Durbin	50	48	_	_	-	-	50	48
Drummond Hall	50	48	20	19	-	_	70	67

a) Benefits primarily consist of travel and subsistence costs incurred in the normal course of business, in relation to meetings on Board and Committee matters and other Company events which are considered taxable.

# 2.5 SUMMARY OF EXECUTIVE REMUNERATION 2017 (AUDITED)

The table below summarises the total remuneration for executive directors as a single figure for the financial year ended 31 August 2017:

	Sala £'00	•	Bene £'00		Annual £'00		L1 £'0	-	Pens £'00		Tot £'0	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
Stephen Clarke	550	550	14	14	866	880	2,200	3,599	134	136	3,765	5,179
Robert Moorhead	375	370	14	14	479	487	1,569	2,018	90	90	2,528	2,979

a) Benefits relate mainly to the provision of a car allowance, private medical insurance and life assurance.

b) For the year under review, Stephen Clarke had the opportunity to receive an annual bonus up to a maximum of 160 per cent of his base salary and Robert Moorhead had the opportunity to receive an annual bonus of up to a maximum of 130 per cent of his base salary. The financial measure applied to the annual bonus for the financial year ended 31 August 2017 was statutory profit before tax. The calculated outcome under this measure may be moderated (downwards only) by the Committee having regard to personal performance ratings. The Company's statutory profit before tax was £140m. Stephen Clarke received an annual bonus equivalent to 157 per cent of his base salary and Robert Moorhead received an annual bonus equivalent to 128 per cent of his base salary.

c) The performance measures for the LTIP and CIP, and achievement against them, are set out on pages 46 and 47. The 2016 figures have been updated to the actual values of the LTIP and CIP awards that vested in respect of performance periods ending in that financial year.

d) The pension figures in the table above include both the pension contribution into the Company's defined contribution pension scheme and any salary supplement received in lieu.

# Directors' remuneration report continued

The LTI figures in the table on page 43 include both the WH Smith LTIP and CIP. The share price at the date of grant for the LTIP/CIP awards granted on 23 October 2014 was 1090p. The total value of the awards granted under the LTIP and the CIP in 2014 to Stephen Clarke was £1,679,995 and to Robert Moorhead was £1,188,002. The share price used to calculate the LTI figures in the table is 1757.24p, being the average share price for the Company over the last quarter of the financial year ended 31 August 2017.

The total aggregate emoluments paid to the Board in the financial year ended 31 August 2017 was £2,919,000 and in the financial year ended 31 August 2016 was £2,925,000.

# 2.6 PAYMENTS MADE TO FORMER DIRECTORS (AUDITED)

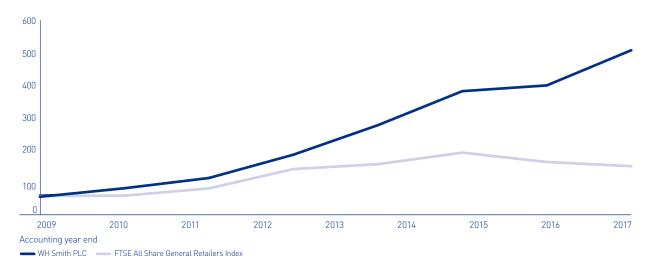
No payments were made in the financial year ended 31 August 2017 to former directors of the Company.

# 2.7 PAYMENTS FOR LOSS OF OFFICE (AUDITED)

No payments were made in respect of a director's loss of office in the financial year ended 31 August 2017.

# 2.8 ASSESSING PAY AND PERFORMANCE

Total shareholder return performance since 31 August 2009



a) The graph illustrates the TSR performance on a cumulative basis (with dividends reinvested) as at the end of each of the last eight financial years compared with the FTSE All Share General Retailers Index (the 'Index') over the same period.

b) The Company is a member of the Index and, as such, this sector was considered to be the most appropriate comparator group upon which a broad equity market index is calculated.

The table below summarises the CEO's remuneration and how the Company's variable pay plans have paid out over the past eight years. It can be compared with the historic TSR performance over the same period which indicates a TSR for the Company of 451 per cent, compared with a TSR for the Index of 91 per cent. This demonstrates consistently superior performance in line with the achievements under the variable pay plans.

Financial year ended 31 August	CEO	Single figure of total remuneration £'000	Annual bonus (vesting versus maximum opportunity) %	Long-term incentive (vesting versus maximum opportunity) %
2017	Stephen Clarke	3,765	98	81
2016	Stephen Clarke	5,179	100	98
2015	Stephen Clarke	4,148	100	100
2014	Stephen Clarke	2,546	100	100
2013 – from 1 June	Stephen Clarke	4,067	100	97
2013 – until 31 May	Kate Swann	9,192	100	98
2012	Kate Swann	3,147	100	90
2011	Kate Swann	3,313	100	92
2010	Kate Swann	6,966	100	97

The 2016 single figure of total remuneration has been updated to reflect the actual value of the LTIP and CIP awards that vested in respect of the performance period ending in that financial year.

### 2.9 CHANGE IN REMUNERATION OF CHIEF EXECUTIVE

The table below shows the percentage changes in the Chief Executive's remuneration (i.e. salary, annual bonus and taxable benefits) between the financial year ended 31 August 2016 and the financial year ended 31 August 2017 compared with the percentage changes in the average of those components of pay for all full time equivalent employees based in the UK. This group has been selected as the most appropriate comparator for the Chief Executive as he is a full-time employee based in the UK and approximately 95 per cent of all WH Smith employees are based in the UK.

	Salary increase/decrease	Annual bonus increase/decrease	Taxable benefits increase/decrease
	%	%	%
Chief Executive	-	(1.6)	[2.3]
UK employees (average per FTE)	3.5	13.1	14

#### 2.10 RELATIVE SPEND ON PAY

The table below shows the total cost of remuneration paid to or receivable by all employees in the Group as well as dividends/share buybacks made during the financial year ended 31 August 2017. There were not considered to be any other significant distributions and payments or other uses of profit or cash flow deemed by the directors to assist in understanding the relative importance of spend on pay for the purposes of the table below.

Total Cost	of Remuneration		Distributi	on to shareholders	
2016	2017		2016	2017	_
£m	£m	% change	£m	£m	% change
202	212	5.0%	93	91	(2.2)%

# 2.11 ANNUAL BONUS TARGETS (AUDITED)

Bonuses for the financial year ended 31 August 2017 were earned according to the following scale (as a percentage of each executive's respective maximum):

Financial performance against profit before tax (PBT) target	Role Model	Outstanding	Strong	Developing	Under Achiever
Max:£140.45m	100%	80%	60%	40%	0%
Target:£132.5m	80%	64%	48%	32%	0%
Threshold:£127.2m	40%	32%	24%	16%	0%

Interpolation between points in the matrix is permitted.

The Company's PBT for the financial year ended 31 August 2017 was £140m. For Stephen Clarke, his personal rating is based on a range of objectives including the development of the talent and succession pipeline to meet the future needs of the business; employee engagement and well-being at work; new format development and international expansion. Following the successful achievement of all of his key personal objectives, the Committee determined that no downwards adjustment was appropriate and, therefore, Stephen Clarke will receive an unadjusted bonus payment reflecting the financial performance in the year of £865,700. For Robert Moorhead, his personal rating is based on a range of objectives including achievement of financial targets; development of a high performing executive team; developing Funky Pigeon; managing pensions and management of cyber risk. Following the successful achievement of all of his key personal objectives, the Committee also determined that no downwards adjustment was appropriate and, therefore, Robert Moorhead will receive an unadjusted bonus payment reflecting the financial performance in the year of £479,042.

For the annual bonus plan for the financial year ending 31 August 2018, the bonus metrics will also be based on a similar matrix of financial and personal performance with the financial performance measure again being profit before tax. The Committee will publish the targets for that financial year in next year's report and, consistent with market practice, has elected not to pre-disclose them (or give numerical personal objectives) on the basis of commercial sensitivity.

# Directors' remuneration report continued

### 2.12 SHARE PLANS (AUDITED)

The performance conditions for awards granted under the Company's long-term incentive plans in the financial year ended 31 August 2017 were as follows:

### WH SMITH LTIP

As reported last year, the performance conditions, which apply over the three years, commencing with the financial year of grant (the 'Performance Period'), were as follows:

a) 60 per cent based on growth in the adjusted diluted EPS of the Company. Vesting will occur on the following basis:

Annual rate of growth in adjusted diluted EPS of the Company (compounded annually) over the Performance Period	Proportion exercisable
Below 5%	Zero
5%	25%
10% or more	100%
Between 5% and 10%	On a straight-line basis between 25% and 100%

For these purposes, EPS will continue to be determined by reference to fully diluted EPS before exceptional items and will exclude IAS 19 pension charges from the calculation, adjusted as considered appropriate by the Committee to ensure consistency. The Company has, as an inherent part of its corporate strategy and its rigorous capital allocation discipline, undertaken share buybacks and the Committee assumed a level of such buy-backs consistent with its established approach in setting the above target range.

b) 40 per cent based on the Company's TSR performance against the FTSE All Share General Retailers Index constituents. Vesting will occur on the following basis:

TSR performance ranking at end of the Performance Period	Proportion exercisable
Below median	Zero
Median	25%
Upper quartile	100%
Between median and upper quartile	On a straight-line basis between 25% and 100%

It is envisaged that the grants to be made in 2017 will be subject to the same performance targets.

FIT independently carries out the relevant TSR growth calculation for the Company.

### **OUTSTANDING AWARDS**

Details of the conditional awards (in the form of nil-cost options) to acquire ordinary shares of the Company granted to executive directors are as follows:

	Date of grant	Number of shares subject to awards at 31 August 2016 <sup>(b)</sup>	Number of shares subject to awards granted during the year	Number of shares subject to awards exercised during the year	Number of shares subject to awards lapsed during the year	Number of shares subject to awards at 31 August 2017 <sup>(i)</sup>	Share price at date of grant (pence)	Face value of award at date of grant £'000	Exercise period
Stephen Clarke									
WH Smith CIP <sup>(a)(i)</sup>	17.10.13	79,882 <sup>[c]</sup>	-	79,882	-	-	901.33	720	17.10.16 – 17.10.23
	23.10.14	66,055			_	66,055	1090.00	720	23.10.17 – 23.10.24
	22.10.15	53,452	-	-	-	53,452	1646.33	880	22.10.18 – 22.10.25
WH Smith LTIP <sup>(h)</sup>	17.10.13	106,509 <sup>[e]</sup>	_	104,752	1,757	-	901.33	960	17.10.16 – 17.10.23
	23.10.14	88,073	_	_	-	88,073	1090.00	960	23.10.17 – 23.10.24
	22.10.15 <sup>[k]</sup>	66,815	_		-	66,815	1646.33	1,100	22.10.18 – 22.10.25
	20.10.16 <sup>[k]</sup>	_	118,794	_	_	118,794	1551.00	1,842	20.10.19 – 20.10.26
Total		460,786	118,794	184,634	1,757	393,189			
Robert Moorhead									
WH Smith CIP <sup>(a)(i)</sup>	17.10.13	51,923 <sup>[d]</sup>	_	51,923	-	-	901.33	468	17.10.16 – 17.10.23
	23.10.14	42,936	_	_	-	42,936	1090.00	468	23.10.17 – 23.10.24
	22.10.15	28,995	_	_	_	28,995	1646.33	477	22.10.18 – 22.10.25
WH Smith LTIP <sup>(h)</sup>	17.10.13	79,882 <sup>(f)</sup>	_	78,564	1,318	-	901.33	720	17.10.16 – 17.10.23
	23.10.14	66,055	_	_	_	66,055	1090.00	720	23.10.17 – 23.10.24
	22.10.15 <sup>[k]</sup>	44,608	_	_	-	44,608	1646.33	734	22.10.18 – 22.10.25
	20.10.16 <sup>[k]</sup>	_	74,861	_	-	74,861	1551.00	1,161	20.10.19 – 20.10.26
Total		314,399	74,861	130,487 <sup>(g)</sup>	1,318	257,455			

- a) The CIP is a legacy plan under which no further grants will be made.
- b) The number of shares subject to awards is the maximum (100 per cent) number of shares that could be received by the executive if the performance targets are fully met except that, in respect of awards granted from October 2016 onwards, consistent with market practice, any part of the awards which vest will benefit from the accrual of dividend roll-up.
- c) In respect of the award granted on 17 October 2013 under the CIP held by Stephen Clarke, 79,882 shares vested. The value of the 79,882 shares on the date of vesting was £1,235,507.18 [1546.67p per ordinary share].
- d) In respect of the award granted on 17 October 2013 under the CIP held by Robert Moorhead, 51,923 shares vested. The value of the 51,923 shares on the date of vesting was £803,075.03 (1546.67p per ordinary share).
- e) In respect of the award granted on 17 October 2013 under the LTIP held by Stephen Clarke, 104,752 shares vested and 1,757 shares lapsed. The value of the 104,752 shares on the date of vesting was £1,620,162.84 [1546.67p per ordinary share].
- f) In respect of the award granted on 17 October 2013 under the LTIP held by Robert Moorhead, 78,564 shares vested and 1,318 shares lapsed. The value of the 78,564 shares on the date of vesting was £1,215,122.13 (1546.67p per ordinary share).
- g) The aggregate value of shares which vested and were received by the executive directors under the CIP and LTIP during the financial year ended 31 August 2017 was £4,873,867.18.
- h) The performance conditions for awards granted in the financial year ended 31 August 2015 under the LTIP are:
  - (i) 40 per cent based on the Company's TSR performance against the FTSE All Share General Retailers Index constituents. Vesting will occur on the following basis: Below median Nil; Median 30%; Upper quartile 100%; and on a straight-line basis between 30% and 100%;
  - (ii) 30 per cent based on growth in the adjusted diluted EPS of the Company. Vesting will occur on the following basis: Below 7% Nil; 7% 30%; 12% or more 100%; and on a straight-line basis between 30% and 100%. For these purposes, EPS will be determined by reference to fully diluted EPS before exceptional items and will exclude IAS 19 pension charges from the calculation, adjusted as considered appropriate by the Committee to ensure consistency; and
  - (iii) 30 per cent based on the Company's dividend growth against the FTSE All Share General Retailers Index and the FTSE Food and Drugs Retailers Index constituents. Vesting will occur on the following basis: Below median Nil; Median 30%; Upper quartile 100%; and on a straight-line basis between 30% and 100%. For these purposes, the percentage increase in the Company's dividends (in pence) paid in respect of the year to 31 August 2014 will be compared with the equivalent dividends paid in respect of the financial year ending three years later and the percentage increase compared and ranked with dividends paid by the same companies. The Committee has discretion to assess whether a company's dividend is paid otherwise than out of operating profits, or otherwise than supported by its normal levels of cover, and therefore should be excluded. The Committee will report any material adjustments in subsequent Remuneration Reports.

The performance conditions were substantially met with 89.7 per cent of the shares subject to the awards vesting. The Committee confirmed it was satisfied that the Company's TSR was reflective of its underlying financial performance and that nothing occurred to negatively impact the performance achieved during the performance period.

- i) The performance condition for matching awards granted in the financial year ended 31 August 2015 under the CIP are based on growth in the adjusted diluted EPS of the Company. Vesting will occur on the following basis: Below 7% Nit; 7% 25%; 12% or more 100%; and on a straight-line basis between 25% and 100%. Following the 2015 remuneration review, no future awards will be made to executives under the CIP. The performance condition was partially met with 70 per cent of the shares subject to the awards vesting.
- $j) \\ No awards have been granted to directors or have vested between 1 September 2017 and 12 October 2017. \\$
- k) The awards granted in the financial year ended 31 August 2016 under the LTIP will only vest to the extent that the performance targets as set out in Note (h) above are satisfied. The awards granted in the financial year ended 31 August 2017 under the LTIP will only vest to the extent that the performance targets as set out on page 46 are satisfied. Matching awards granted in the financial year ended 31 August 2016 under the CIP will only vest to the extent that the performance targets as set out in Note (i) above are satisfied and related investment shares are held until the end of the performance period.

# Directors' remuneration report continued

## 2.13 WH SMITH EMPLOYEE BENEFIT TRUST

The WH Smith Employee Benefit Trust (the 'Trust') is used to facilitate the acquisition of ordinary shares in the Company to satisfy awards granted under the Company's share plans. The Trust is a discretionary trust, the sole beneficiaries being employees (including executive directors) and former employees of the Group and their close relations. The Trustee is Computershare Trustees (C.I.) Limited, an independent professional trustee company based in Jersey. The Company intends that the ordinary shares in the Trust will be used to satisfy all outstanding awards and options made under the Company's share plans. The Trustee may exercise all rights attached to the shares held in the Trust in accordance with their fiduciary duties and the relevant plan rules or other governing documents. The Trustee has agreed to waive its rights to all dividends payable on the ordinary shares held in the Trust.

Following share purchases of 616,375 shares in the financial year ended 31 August 2017, the number of WH Smith shares held in the Trust at 31 August 2017 was 673,726. The Group's accounting policy with respect to the Trust is detailed within Note 1 of the financial statements and movements are detailed in the Group statement of changes in equity on page 68.

### 2.14 DILUTION LIMITS

Awards under the CIP and LTIP are currently satisfied using market purchase shares which may be acquired by the EBT as described above. WH Smith's share plans comply with recommended guidelines on dilution limits, and the Company has always operated within these limits.

### 2.15 EXTERNAL APPOINTMENTS

Each executive director may accept up to two non-executive directorships provided they are not both appointments to companies in the FTSE 100 or include a chairmanship of a FTSE 100 company. Non-executive directorships must not conflict with the interests of the Company. Executive directors may retain fees from one of their external directorships. Neither of the executive directors currently holds any external appointments.

# 2.16 DIRECTORS' INTERESTS IN SHARES (AUDITED)

The beneficial interests of the directors and their immediate families in the ordinary shares of the Company are set out below:

			Nil-Cost Op	tions subject to p	erformance con	ditions
	Ordinary	shares	LTIP		CIP	
	31 August 2017	31 August 2016	31 August 2017	31 August 2016	31 August 2017	31 August 2016
Suzanne Baxter	1,000	1,000	-	-	-	_
Stephen Clarke	235,408	290,064	273,682	261,397	119,507	199,389
Annemarie Durbin	1,000	1,000	-	-	-	_
Drummond Hall	10,000	10,000	_	_	-	_
Robert Moorhead	252,676	302,676	182,524	190,545	71,931	123,854
Henry Staunton	30,000	30,000	_	_	-	_

a) The LTIP and CIP amounts above are the maximum potential awards that may vest subject to the performance conditions described on pages 46 and 47.

b) The performance conditions for the October 2014 LTIP will be substantially met with 89.7 per cent of the shares subject to awards due to vest on 23 October 2017. As a result, the outstanding number of LTIP awards for Stephen Clarke will reduce to 79,001 and for Robert Moorhead to 59,251.

c) The performance conditions for the October 2014 CIP will be partially met with 70 per cent of the shares subject to awards due to vest on 23 October 2017. As a result, the outstanding number of CIP awards for Stephen Clarke will reduce to 46,239 and for Robert Moorhead to 30,055.

d) There has been no further change in the directors' interests shown above between 1 September 2017 and 12 October 2017.

e) The middle market price of an ordinary share at the close of business on 31 August 2017 was 1849p [31 August 2016: 1524p].

### 2.17 VOTING AT ANNUAL GENERAL MEETING

## Statement of voting at 2016 AGM

As disclosed in the previous Annual report, the table below shows the voting outcome at the Annual General Meeting on 27 January 2016 for approval of the remuneration policy:

			Votes		Total votes	Votes
Resolution	Votes for	% for	against	% against	cast	withheld
Approval of remuneration policy	80,375,087	98.53	1,195,511	1.47	81,570,598	179,767

# Statement of voting at 2017 AGM

The table below shows the voting outcome at the Annual General Meeting on 25 January 2017 for approval of the annual Directors' remuneration report:

			Votes		Total votes	Votes
Resolution	Votes for	% for	against	% against	cast	withheld
Approval of remuneration report	71,453,067	95.90	3,056,245	4.10	74,509,312	31,255

A vote withheld is not a vote in law and is not counted in the calculation of the proportion of votes 'for' and 'against' a resolution.

## 2.18 DIRECTORS' SERVICE CONTRACTS

The contract dates and notice periods for each executive director are as follows:

	Date of contract	Notice period by Company	Notice period by director
Stephen Clarke	18 April 2012	12 months	12 months
Robert Moorhead	1 December 2008	12 months	9 months

Stephen Clarke's service contract provides for notice of 12 months from either party, permits summary dismissal with no compensation in specified cases, has no special provisions in the event of a change of control and limits the maximum sum due on termination to base salary only for the notice period. Robert Moorhead's service contract provides for notice of 12 months from the Company and nine months from Robert Moorhead and has no special provisions in the event of a change of control. Copies of the service contracts may be inspected at the registered office of the Company.

The Chairman, who has a letter of appointment, is appointed for an initial term of three years. His appointment may be terminated at any time by either the Company or the Chairman without notice.

The non-executive directors, who have letters of appointment, are appointed for an initial term of three years. These appointments can be terminated at any time by either the Company or the non-executive director without notice.

# 2.19 REMUNERATION POLICY FOR EMPLOYEES

Our employees are a key component of the Company's performance and our overall reward strategy aims to support this. When considering remuneration arrangements for executive directors and senior management, the Committee takes into account the pay and conditions of employees across the Group.

The Committee does not formally consult with employees on remuneration policy but the Committee receives updates on pay and conditions, including the impact of flexible working conditions/family friendly policies. Employees are invited to participate in the annual Engagement Survey where their views on all aspects of working conditions can be collected and shared with the Committee and the Board. The Company is proud of its long history of being regarded as a responsible and respected employer and regularly reviews the overall structure of pay practices across the Group and the wider retail sector to ensure it remains competitive and is able to retain and attract employees.

All employees are entitled to base salary and benefits, including pension and staff discount. Eligible employees are able to participate in the Company's Sharesave plan and thereby become shareholders in the Company.

Participation in a pension plan is offered to all employees on a contributory basis and following auto-enrolment, we now have over 6,300 employees in our pension plans.

# Directors' remuneration report continued

### 3. THE DIRECTORS' REMUNERATION POLICY: EXTRACT

The Directors' remuneration policy was approved by shareholders at the Annual General Meeting held on 27 January 2016 and applies from that date. The Remuneration Policy table is set out below for information only. The full Directors' remuneration policy is set out on pages 37 to 44 of the 2015 Annual Report and Accounts which is available in the investor relations section of the Company's website: www.whsmithplc.co.uk/investors.

# 3.1 Remuneration Policy Table - executive directors

The following table explains the different elements of remuneration we pay to our executive directors:

Policy and opportunity

the Group.

# Base salary

**Element and purpose** 

This is the basic element of pay and reflects the individual's role and position within the Group with some adjustment to reflect their capability and contribution. Base salary is used to attract and retain executives who can deliver our strategic objectives and create shareholder value.

 While base salaries are reviewed each year, the Company's policy is not automatically to award an inflationary increase.
 When reviewing salaries, the Committee takes into account a range of factors including the Group's performance, market conditions, the prevailing market rates for similar positions in comparable companies, the responsibilities, individual performance and experience of each executive director and the level of salary

increases awarded to employees throughout

- Base salaries are benchmarked against both FTSE 250 companies and other leading retailers. While the Committee applies judgement rather than setting salaries by reference to a fixed percentile position, its general approach is to constrain base salaries to a median or lower level.
- While the Committee's general approach is to keep salaries to a relatively low level, and, in the normal course, would not expect salary increases to be higher than the average for other head office staff, given the need for a formal cap, the Committee has limited the maximum salary which it may award to 110 per cent of the median of salaries of CEO's in the top half of FTSE 250 companies even though, in practice, the Committee would normally seek to keep it below the median of this benchmark.

Base salary is paid monthly in cash.

Operation and performance measures

 Base salaries are reviewed annually with any changes normally taking effect from 1 April.
 Following the March 2017 salary review,
 Stephen Clarke and Robert Moorhead did not receive any annual increase in April 2017.

# Benefits

To provide other benefits valued by the recipient which assist them in carrying out their duties effectively. Competitive benefits assist in attracting and retaining executives.

- · Provide market competitive benefits in kind.
- The Company may periodically amend the benefits available to staff. The executive directors would normally be eligible to receive such amended benefits on similar terms to all senior staff
- During the policy period the value of benefits (other than relocation costs) paid to an executive director in any year will not exceed £80,000. In addition, the Committee reserves the right to pay relocation costs in any year or any ongoing costs incurred as a result of such relocation to an executive director if considered appropriate to secure the better performance by an executive director of their duties.
- Benefits received by executive directors comprise a car allowance, staff discount, private medical insurance and life assurance.
- While the Committee does not consider it to form part of benefits in the normal usage of that term, it has been advised that corporate hospitality (whether paid for by the Company or another) and business travel for directors may technically come within the applicable rules and so the Committee expressly reserves the right to authorise such activities within its agreed policies.

Element and purpose	Policy and opportunity	Operation and performance measures
Pension		
To aid retention and remain competitive within the marketplace. The pension provides an income following retirement.	Provide a competitive employer-sponsored pension plan or equivalent cash allowance with a total value of up to 25 per cent of base salary.	<ul> <li>All executive directors are eligible to participate in the Company's defined contribution pension plan and/or receive a salary supplement in lieu (which is not taken into account as salary for calculation of bonus, LTIP/CIP or other benefits).</li> </ul>
		<ul> <li>Although the mix may change, currently five per cent of salary is paid into a registered pension and 20 per cent by way of a salary supplement. If the individual elects to receive the five per cent direct (e.g. to avoid breaching HMRC limits), employers' NICs are deducted from that element.</li> </ul>

#### Annual bonus

To motivate employees and incentivise delivery of annual performance targets.

- During the policy period the bonus potential is 160 per cent of base salary for Stephen Clarke (or any replacement) and 130 per cent of base salary for Robert Moorhead (or any other executive director), with target levels at 48 per cent of their respective maxima and threshold bonus levels at 16 per cent of their respective maxima.
- Clawback provisions apply to the annual bonus plan.
- Bonuses are all currently paid in cash in one tranche although the Committee has discretion to defer part of the bonus (either in cash or shares).
- The performance measures applied may be financial or non-financial and corporate, divisional or individual and in such proportions as the Committee considers appropriate.
- The appropriateness of performance measures is reviewed annually to ensure they continue to support the Company's strategy.
- Once set, performance measures and targets will generally remain unaltered unless events occur which, in the Committee's opinion, make it appropriate to make adjustments to ensure they operate as originally intended and to take account of events which were not foreseen when the performance targets were originally set.

## Long-term incentives

To motivate and incentivise delivery of sustained performance over the long-term, the Group will operate the new Long-Term Incentive Plan ('LTIP'). Awards delivered in shares to provide further alignment with shareholders.

- The policy is to award executive directors with shares with an initial face value of up to 350 per cent of base salary each year under the LTIP.
- In practice awards of 335 per cent are envisaged for the CEO and 310 per cent for any other executive director.
- The LTIP will credit participants with the benefit of accrual for dividends paid over the performance and any holding period.
- Malus and Clawback provisions (in respect of both unvested and vested paid awards) apply to the LTIP.
- Awards are subject to holding periods
   preventing the delivery and sale of shares
   until the fifth anniversary of the date of grant.
   For awards made in October 2017 the holding
   period will apply to 50 per cent of any shares
   which vest in order to transition the pay-out
   schedule from the current basis.
- Legacy awards under the previous LTIP and the Co-Investment Plan ('CIP') will be honoured although no further awards will be made after the adoption of this new policy.

- The Committee may set such performance conditions as it considers appropriate (whether financial or non-financial and whether corporate, divisional or individual) over a period of at least three financial years.
- Once set, performance measures and targets will generally remain unaltered unless events occur which, in the Committee's opinion, make it appropriate to make adjustments to the performance conditions, provided that any adjusted performance condition is, in its opinion, neither materially more nor less difficult to satisfy than the original condition.
- Executive directors can earn a minimum of 25 per cent of the award for threshold performance. Although not currently envisaged, the Committee has the right to lengthen the performance period or to make similar additional changes, not to the benefit of participants.
- The Company will honour the vesting of all outstanding awards in accordance with the terms of such awards.

# Directors' remuneration report continued

#### **Element and purpose** Policy and opportunity Operation and performance measures Shareholding guidelines To encourage share • Executive directors are expected to retain at 300 per cent of base salary for Stephen Clarke ownership by the executive least 50 per cent (net of tax) of the shares and 250 per cent of base salary for Robert directors and ensure interests which vest under the LTIP/CIP (or any other Moorhead (or any other executive director). are aligned with shareholders discretionary long-term incentive arrangement Once the shareholding guidelines have been that may be introduced in the future) until such met, individuals are expected to maintain these time as they hold a specified value of shares. levels as a minimum. The Committee will review • Shares subject to the guidelines (together shareholdings annually in the context of this with any unvested share awards) may not be policy. The Committee will review compliance hedged by the executive or used as collateral for with the policy as awards approach maturity. any loans. The Committee reserves the right to alter the • To the extent that an executive director is shareholding guidelines during the period of this not meeting the guidelines, he or she will be policy but any such alterations will not make the expected to use half of any after-tax bonus quidelines less onerous. to buy shares and to achieve compliance within six years of joining the Board or any significant promotion. All-employee share plans To encourage share • Executive directors are able to participate in Sharesave – individuals may save up to such ownership by employees, all-employee share plans on the same terms limit as permitted by the relevant legislation thereby allowing them to as other Group employees. (currently £500 each month) for a fixed period share in the long-term of three years. At the end of the savings success of the Group and period, individuals may use their savings align their interests with to buy ordinary shares in the Company at a those of the shareholders. discount of up to 20 per cent of the market price set at the launch of each scheme. • In line with market practice, no performance conditions are attached to options granted under the Sharesave Scheme.

On behalf of the Board

# **Drummond Hall**

Chair of the Remuneration Committee

# Directors' report

The directors present their report and the audited consolidated financial statements for the financial year ended 31 August 2017. The Company is the ultimate parent company of the WH Smith group of companies (the 'Group'). WH Smith PLC is registered in England and Wales (Number 5202036) and domiciled in the United Kingdom.

The Company has chosen, in accordance with Section 414C(11) of the Companies Act 2006, to include certain information in the Strategic report that would otherwise be required to be disclosed in this Directors' report, as follows:

Information	Page number
Likely future developments in the business	8 to 17
Branches outside the UK	13
Disclosures concerning greenhouse gas emissions	26 to 27
Employment of disabled persons	28
Employee involvement	28

Other information, which forms part of this Directors' report, can be found in the following sections of the Annual report:

Section	Page number
Corporate governance report	30 to 38
Directors' biographies	39
Statement of directors' responsibilities	56
Information on use of financial instruments	90

This Directors' report (including information specified above as forming part of this report) fulfils the requirements of the Corporate governance statement for the purposes of DTR 7.2.

The information required by Listing Rule 9.8.4R is disclosed on the following pages of this Annual report:

Subject matter	Page number
	52 Directors' remuneration report/Note 24 on
Allotment of shares for cash pursuant to the WH Smith employee share incentive plans	page 93 to the financial statements
Arrangement under which the WH Smith Employee Benefit Trust has waived or agreed	
to waive dividends/future dividends	48 Directors' remuneration report

# **PROFIT AND DIVIDENDS**

The Group profit before taxation for the financial year ended 31 August 2017 was £140m (2016: £131m). The directors recommend the payment of a final dividend for the year of 33.6p per ordinary share on 1 February 2018 to members on the Register at the close of business on 12 January 2018. This final dividend and the interim dividend of 14.6p per ordinary share paid on 3 August 2017 make a total dividend of 48.2p per ordinary share for the year ended 31 August 2017 (2016: 43.9p).

### **SHARE CAPITAL**

WH Smith PLC is a public company limited by shares. The issued share capital of the Company, together with details of shares issued during the year, is shown in Note 24 to the financial statements on page 93.

The issued share capital of the Company as at 31 August 2017 was 110,538,251 ordinary shares of 22%7p each. These shares are listed on the London Stock Exchange and can be held in certificated or uncertificated form.

The Company is not aware of any agreements between shareholders that may result in restrictions on the transfer of securities and voting rights.

There are no restrictions on the transfer of ordinary shares in the Company other than certain restrictions imposed by laws and regulations (such as insider trading laws and market requirements relating to closed periods), including the requirements of the EU Market Abuse Regulation and the Listing Rules, and also the Company's Share Dealing Code whereby directors and certain employees of the Company require Board approval to deal in the Company's securities.

The rights and obligations attaching to the Company's ordinary shares, in addition to those conferred on their holders by law, are set out in the Company's Articles of Association, a copy of which can be obtained from the Company's website, www.whsmithplc.co.uk. The holders of ordinary shares are entitled to receive the Company's report and accounts, to attend and speak at general meetings of the Company, to appoint proxies and to exercise voting rights, and to receive a dividend, if declared, subject to the deduction of any sums due from the holder of ordinary shares to the Company on account of calls or otherwise. Changes to the Company's Articles of Association must be approved by special resolution of the Company.

# Directors' report continued

The Trustee of the WH Smith Employee Benefit Trust holds ordinary shares in the Company on behalf of the beneficiaries of the Trust, who are the employees and former employees of the Group. If any offer is made to the holders of ordinary shares to acquire their shares, the Trustee will not be obliged to accept or reject the offer in respect of any shares which are at that time subject to subsisting options, but will have regard to the interests of the option holders and can consult them to obtain their views on the offer, and subject to the foregoing, the Trustee will take the action with respect to the offer it thinks fair.

## **PURCHASE OF OWN SHARES**

At the 2017 AGM, authority was given for the Company to purchase, in the market, up to 11,293,415 ordinary shares of 22% peach, renewing the authority granted at the 2016 AGM. The Company used this authority to facilitate its ongoing strategy of returning surplus cash to shareholders by way of dividends and share buybacks thereby increasing total shareholder returns and the net asset value per share. The total return of cash to shareholders since 2007 is shown in the chart on page 9. The directors will only exercise the authority when satisfied that it is in the best interests of shareholders generally and that it would result in an increase in earnings per share. The Company purchased 2,501,949 of its own shares during the financial year, representing 2.3 per cent of the issued share capital as at 31 August 2017, at an average price of £16.39. The aggregate amount of consideration (including costs) paid by the Company for the purchases during the financial year was £41m. All shares purchased by the Company were cancelled. This authority is renewable annually and approval will be sought from shareholders at the AGM in 2018 to renew the authority for a further year.

# **ISSUE OF NEW ORDINARY SHARES**

During the financial year ended 31 August 2017, 41,005 ordinary shares of the Company were issued under the Sharesave Scheme at prices between 580.80p and 1147.20p. The Articles of Association of the Company provide that the Board may, subject to the prior approval of the members of the Company, be granted authority to exercise all the powers of the Company to allot shares or grant rights to subscribe for or convert any security into shares, including new ordinary shares.

# SIGNIFICANT AGREEMENTS - CHANGE OF CONTROL

A change of control of the Company following a takeover bid may cause a number of agreements to which the Company or its trading subsidiaries, WH Smith High Street Limited and WH Smith Travel Limited, is party, such as commercial trading contracts, banking arrangements, property leases, licence and concession agreements to take effect, alter or terminate. In addition, the service agreements of some senior executives and employee share plans would be similarly affected on a change of control, including, in the case of some employees, in relation to compensation for loss of office.

The Company has an unsecured £140m multicurrency revolving credit facility with Barclays Bank PLC, HSBC Bank PLC, Abbey National Treasury Services PLC and BNP Paribas for general corporate and working capital purposes. If there is a change of control of the Company, and agreeable terms cannot be negotiated between the parties, any lender may cancel the commitment under the facility and all outstanding utilisations for that lender, together with accrued interest, shall be immediately payable.

# **DIRECTORS' CONFLICTS**

The Company's Articles of Association permit the Board to consider and, if it sees fit, to authorise situations where a director has an interest that conflicts, or may possibly conflict, with the interests of the Company ('Situational Conflicts'). The Board has a formal system in place for directors to declare Situational Conflicts to be considered for authorisation by those directors who have no interest in the matter being considered. In deciding whether to authorise a Situational Conflict, the non-conflicted directors must act in the way they consider, in good faith, would be most likely to promote the success of the Company, and they may impose limits or conditions when giving the authorisation, or subsequently, if they think this is appropriate. Any Situational Conflicts considered by the Board, and any authorisations given, are recorded in the Board minutes and in a register of conflicts which is reviewed regularly by the Board.

## **DIRECTORS' INDEMNITIES**

The Company maintains directors' and officers' liability insurance which gives appropriate cover for any legal action brought against its directors. The Company has provided and continues to provide an indemnity for its directors, which is a qualifying third party indemnity provision for the purposes of Section 234 of the Companies Act 2006.

## **COMPANY'S SHAREHOLDERS**

Information provided to the Company pursuant to the Financial Conduct Authority's (FCA) Disclosure Guidance and Transparency Rules (DTRs) is published on a Regulatory Information Service and on the Company's website. As at 31 August 2017, the following information had been received, in accordance with DTR5, from holders of notifiable interests in the Company's issued share capital. It should be noted that these holdings may have changed since notified to the Company. However, notification of any change is not required until the next applicable threshold is crossed.

Holder	Number	% as at date of notification	Nature of holding
Aberdeen Asset Managers Limited	5,608,298	4.95	Indirect
Marathon Asset Management LLP	6,097,207	5.38	Indirect
Prudential Plc Group	5,714,812	5.14	Indirect
Royal London Asset Management Ltd	3,383,867	3.03	Direct

On 6 October 2017 BlackRock, Inc notified the Company of a holding of 5,528,054 shares (five per cent, broken down as follows: Indirect 3.28 per cent; Securities Lending 0.55 per cent; and CFD 1.16 per cent). On 11 October 2017 BlackRock, Inc. notified the Company that its holding had fallen below five per cent.

The Company received no other notifications in the period between 31 August 2017 and the date of this report.

# **POLITICAL DONATIONS**

It is the Company's policy not to make political donations and no political donations, contributions or EU political expenditure were made in the year (2016: £nil).

# **GOING CONCERN**

The Group's business activities, together with the factors that are likely to affect its future developments, performance and position, are set out in the Strategic report on pages 1 to 29. The Financial review on pages 14 to 17 of the Strategic report also describes the Group's financial position, cash flows and borrowing facilities, further information on which is detailed in Notes 20 to 23 of the financial statements on pages 89 to 92. In addition, Note 23 of the financial statements on page 90 includes the Group's objectives, policies and processes for managing its capital; its financial risk management objectives; details of its financial instruments and hedging activities; and its exposures to credit risk and liquidity risk. The Strategic report on pages 20 to 24 also highlights the principal risks and uncertainties facing the Group.

The directors report that they have reviewed current performance and forecasts, combined with expenditure commitments, including capital expenditure, proposed dividends and share buybacks, and borrowing facilities. The directors have also carried out a robust assessment of the principal risks facing the Group, including those that would threaten its business model, future performance, solvency or liquidity. After making enquiries the directors have a reasonable expectation that the Group has adequate financial resources to continue its current operations, including contractual and commercial commitments for a period of at least twelve months from the date of approval of the financial statements. For this reason, they have continued to adopt the going concern basis in preparing the financial statements. The directors have also assessed the prospects of the Company over a three-year period. The longer term viability statement is in the Strategic report on page 24.

## **INDEPENDENT AUDITORS**

PwC has expressed its willingness to continue in office as auditors of the Company. A resolution to re-appoint PwC as auditors to the Company and a resolution to authorise the Audit Committee to determine its remuneration will be proposed at the AGM.

# **DISCLOSURE OF INFORMATION TO THE AUDITORS**

Having made the requisite enquiries, as far as each of the directors is aware, there is no relevant audit information (as defined in Section 418 of the Companies Act 2006) of which the Company's auditors are unaware, and each of the directors has taken all steps he or she should have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

# **ANNUAL GENERAL MEETING**

The AGM of the Company will be held at the offices Herbert Smith Freehills LLP, Exchange House, Primrose Street, London EC2A 2EG on 24 January 2018 at 11.30am. The Notice of Annual General Meeting is given, together with explanatory notes, in the booklet which accompanies this report.

This report was approved by the Board on 12 October 2017.

By order of the Board

# Ian Houghton

Company Secretary

# Statement of directors' responsibilities

The directors are responsible for preparing the Annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have prepared the Group financial statements in accordance with International Financial Reporting Standards (IFRSs) as adopted by the European Union and Company financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising Financial Reporting Standard 101 Reduced Disclosure Framework (FRS 101), and applicable law). In preparing the Group financial statements, the directors have also elected to comply with IFRSs, issued by the International Accounting Standards Board (IASB). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and Company and of the profit or loss of the Group and Company for that period. In preparing the financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- state whether applicable IFRSs as adopted by the European Union and IFRSs issued by IASB have been followed for the Group financial statements and United Kingdom Accounting Standards, comprising FRS101, have been followed for the Company financial statements, subject to any material departures disclosed and explained in the financial statements;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group and Company will
  continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and Company's transactions and disclose with reasonable accuracy at any time the financial position of the Group and Company and enable them to ensure that the financial statements and the Directors' Remuneration report comply with the Companies Act 2006 and, as regards the Group financial statements, Article 4 of the IAS Regulation.

The directors are also responsible for safeguarding the assets of the Group and Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The directors consider that the Annual report and accounts, taken as a whole, is fair, balanced and understandable and provides the information necessary for shareholders to assess the Group and Company's performance, business model and strategy.

Each of the directors, whose names and functions are listed on page 39, confirm that, to the best of their knowledge:

- the Company financial statements, which have been prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 101 'Reduced Disclosure Framework', and applicable law), give a true and fair view of the assets, liabilities, financial position and profit of the Company;
- The Group financial statements, which have been prepared in accordance with IFRSs as adopted by the European Union Dual
  IFRS (European Union and IASB), give a true and fair view of the assets, liabilities, financial position and profit of the Group; and
- the Strategic report includes a fair review of the development and performance of the business and the position of the Group and Company, together with a description of the principal risks and uncertainties that it faces.

By order of the Board

## Stephen Clarke

Group Chief Executive

# **Robert Moorhead**

Chief Financial Officer and Chief Operating Officer

# Independent auditors' report to the members of WH Smith PLC

# REPORT ON THE GROUP FINANCIAL STATEMENTS Opinion

In our opinion, WH Smith PLC's Group financial statements (the 'financial statements'):

- give a true and fair view of the state of the Group's affairs as at 31 August 2017 and of its profit and cash flows for the year then ended:
- have been properly prepared in accordance with IFRSs as adopted by the European Union; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and, as regards the Group financial statements, Article 4 of the IAS Regulation.

We have audited the financial statements, included within the Annual Report and accounts 2017 (the 'Annual Report'), which comprise: the Group balance sheet as at 31 August 2017; the Group income statement, the Group statement of comprehensive income, the Group cash flow statement, and the Group statement of changes in equity for the year then ended; and the notes to the financial statements, which include a description of the significant accounting policies.

Our opinion is consistent with our reporting to the Audit Committee.

# Separate opinion in relation to IFRSs as issued by IASB

As explained in note 1 to the financial statements, the Group, in addition to applying IFRSs as adopted by the European Union, has also applied IFRSs as issued by the International Accounting Standards Board (IASB).

In our opinion, the Group financial statements have been properly prepared in accordance with IFRSs as issued by the IASB.

# Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ('ISAs (UK)') and applicable law. Our responsibilities under ISAs (UK) are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Independence

We remained independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, which includes the FRC's Ethical Standard, as applicable to listed public interest entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

To the best of our knowledge and belief, we declare that non-audit services prohibited by the FRC's Ethical Standard were not provided to the Group.

Other than those disclosed in the Audit Committee Report, we have provided no non-audit services to the Group in the year from 1 September 2016 to 31 August 2017.

### **OUR AUDIT APPROACH**

#### **Overview**

### Materiality

 Overall Group materiality: £6.8 million (2016: £6.5 million), based on 5 per cent of profit before tax.

#### Audit scope

- The WH Smith PLC Group operates under five components; High Street, Travel UK, Travel International, Central and the Company.
- We performed a full scope audit on the High Street and Travel UK components, whilst performing specified audit procedures over balances within the Central and Company ledgers based on their overall size and values of their specific financial statement line items.
- Our audit scoping gave us coverage of 98 per cent of profit before tax, with 94 per cent coverage of revenue.

## Key audit matters

- Recognition of supplier income.
- Inventory valuation.
- Impairment review of store assets.
- · Property related provisions.
- Pension scheme valuation.

# Independent auditors' report to the members of WH Smith PLC continued

## The scope of our audit

As part of designing our audit, we determined materiality and assessed the risks of material misstatement in the financial statements. In particular, we looked at where the directors made subjective judgements, for example in respect of significant accounting estimates that involved making assumptions and considering future events that are inherently uncertain. As in all of our audits we also addressed the risk of management override of internal controls, including evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

### Key audit matters

Key audit matters are those matters that, in the auditors' professional judgement, were of most significance in the audit of the financial statements of the current year and include the most significant assessed risks of material misstatement (whether or not due to fraud) identified by the auditors, including those which had the greatest effect on: the overall audit strategy; the allocation of resources in the audit; and directing the efforts of the engagement team. These matters, and any comments we make on the results of our procedures thereon, were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. This is not a complete list of all risks identified by our audit.

# **KEY AUDIT MATTER**

## Recognition of supplier income

Refer to Note 1 (c) Accounting policies and page 34 for the views of the Audit Committee.

The Group earns supplier income under numerous different arrangements with its suppliers. The arrangements vary in nature and size but include volume based retrospective discounts and payments for space given to marketing campaigns. Supplier income is recognised as a deduction from cost of sales and is earned over the period of the contractual agreements with individual suppliers. The total income recognised is therefore based on the expected entitlement earned up to the balance sheet date under each supplier agreement.

The amount of supplier income recognised in the year resulted from mainly high volume, low value transactions for agreements such as volume based retrospective discounts and payments for guaranteed in store space dedicated to product. Therefore, limited judgement or estimation was required in determining the amount the Group is entitled to, as the majority of volume based agreements are based on historical sales as opposed to forecast volumes. Our focus for all types of supplier income was therefore whether an agreement for the income recognised existed, whether income was recognised in accordance with the agreement and whether it was recognised in the correct year.

# HOW OUR AUDIT ADDRESSED THE KEY AUDIT MATTER

Our audit work in respect of supplier income comprised substantive testing of a sample of income recognised in the income statement during the year and testing of accrued and deferred amounts in the balance sheet. The main elements of our work are considered in more detail below.

# Income statement testing

We requested confirmations directly from a number of different suppliers, in respect of a sample of supplier income transactions. The confirmations allowed us to evaluate whether the income had been appropriately recognised accurately and in the year. Where responses were not received, we performed alternative procedures including agreement to contracts and cash receipts. We found accounting for these amounts did not require significant levels of judgement or estimation as income such as volume based discounts are calculated based on actual sales data rather than future forecasts. No significant issues were identified through the testing performed.

Furthermore, we analysed supplier income by type recognised each month and compared it to the previous year to identify any unusual trends in the amounts or timing of supplier income recognised in each year. No unusual trends were identified.

## Balance sheet testing

In the sample of confirmations detailed above, we included requests for the year end receivables to be confirmed. We performed cut-off procedures and credit note testing to provide further evidence to support the timing of the recognition of supplier income and the value of the accrued and deferred balances. Our cut-off work involved testing a sample of supplier income amounts by reference to documentation from suppliers to confirm the timing of recognition was appropriate.

Our credit note testing focused on credit notes raised after the year end in order to identify instances of supplier income being subsequently reversed. We did not identify any exceptions from this work.

In respect of the supplier income balances (set out in Note 15 to the financial statements) we tested the existence and appropriateness of recognition through direct confirmation with suppliers for the invoiced amounts and corroboration to contracts and assessment of assumptions made for the uninvoiced amounts.

We assessed the ageing of both outstanding supplier income and promotional funding supplier income debtors, together with our understanding of details of any disputes.

# **KEY AUDIT MATTER**

# Inventory valuation

Refer to Note 1 (p) for the directors' disclosure on the critical accounting judgements and key sources of estimation uncertainty and page 34 for the views of the Audit Committee.

Corporate governance

Inventory consists of a number of product categories including books, news and magazines, impulse, stationary, travel essentials and digital. A large proportion of stock is supplied through sale or return arrangements, including the majority of books, newspapers and magazines and therefore these are considered to be lower risk than inventory acquired through outright purchases such as stationery.

Inventory is initially valued using a weighted average cost (WAC) method. Provisions are then recognised against inventory for estimated losses related to shrinkage and slow moving or obsolete inventory.

We focused on the valuation of inventory due to the magnitude of the inventory balance, the range and age of the inventory considering the nature of the business and the judgements made by management when assessing the level of provision required.

Inventory is counted by the Group throughout the year. As such the shrinkage provision at 31 August 2017 is based on historical shrinkage rates and contains a degree of estimation.

# **HOW OUR AUDIT ADDRESSED THE KEY AUDIT MATTER**

We attended a number of stock counts across High Street and Travel stores and distribution centres. In addition to performing sample test counts, we validated the effectiveness of the count controls in operation at each site.

We also evaluated the results of other cycle counts performed by management and third parties throughout the year to assess the level of count variances.

We reviewed the shrink results from the counts performed in the year and compared them to historical shrink rate data to identify any significant unusual fluctuations which may indicate a different provision is required.

A substantive test was performed to ensure stock was held at the lower of cost versus its net realisable value.

The obsolescence provision is calculated by applying a judgemental percentage to the year end stock levels, based on historical obsolescence data, as well as management's view of the current stock profile and forecast sales by product line. We performed an analysis of the provision applied per stock category against the previous year, in the light of trading results and the stock aging profile.

We also tested the aging of the inventory and validated the source inventory balances upon which the provision is based.

Furthermore, we considered write-offs in the year as an indicator of a requirement for further or less provision.

In performing the above assessment, we concluded the valuation of the stock balance is appropriate as at 31 August 2017.

## Impairment review of store assets

Refer to Note 1 (p) Accounting policies for the directors' disclosure on the critical accounting judgements and key sources of estimation uncertainty and Notes 13 and 14 (Other intangible assets and Property, plant & equipment).

assets comprising leasehold improvements and fixtures and fittings for indication of impairment. The economic and sector trends facing the Group may adversely impact the recoverable value of assets used within the store portfolio which is considered to be a triggering event for impairment review.

Management considers each store to be a cash generating unit ('CGU') and has performed a review of the trading results of the stores for the year. Where a store is loss making and is not expected to return to profitability in the near future, an impairment charge is recognised over the assets that cannot be recycled within the store portfolio as set out in Note 14 (Property, plant and equipment).

We focused on this area because of the sales and cost pressure that could mean further impairment of the store assets is needed.

Our audit work included obtaining management's impairment assessment and discussing the basis for their decision whether or not to impair store assets.

We agreed individual store trading performance to underlying As at 31 August 2017 management assessed the Group's store records including trading data and confirmed that those that were loss making were appropriately impaired where an improvement in results could not be expected, this testing did not highlight any significant issues; and

> We performed a review of the results for all stores to ensure that management's identification of loss making stores was complete. This did not identify any further stores requiring impairment to be recognised.

# Independent auditors' report to the members of WH Smith PLC continued

# **KEY AUDIT MATTER**

## Property-related provisions

Refer to Note 1 (p) for the directors' disclosure on the critical accounting judgements and key sources of estimation uncertainty and page 34 for the views of the Audit Committee.

Given the long history of WH Smith, the Group has an extensive property portfolio of both existing and former WH Smith properties (now sublet or vacant) held under operating leases, which requires the directors to make significant judgements and estimates relating to the need to provide for dilapidation costs and onerous leases when the store is making losses or when stores are earmarked for closure. These judgements include assessing; the duration of the lease, estimations of costs and future income potential and as such, remains a key audit matter for us.

# **HOW OUR AUDIT ADDRESSED THE KEY AUDIT MATTER**

We obtained management's assessment of properties requiring provisions and obtained an understanding of the rationale, including the basis for the calculation. We agreed a sample of the properties to underlying documents including lease agreements and written communications from third parties for onerous lease provisions. In doing so, we agreed the lease costs incurred by the Group and any amounts being received as income from lessees where the Group is sub-letting properties at a shortfall.

For dilapidations provisions, we compared management's estimates to either; correspondence of amounts to be paid (where stores have been vacated); or in the case of stores yet to be vacated, historical amounts incurred by the Group for similar stores previously vacated. This confirmed management's estimates were in line with previous experience, or were supported by communication from landlords or property consultants.

We performed an independent assessment of provisions required through review of the schedule of leases and comparing these to the individual store's current and previous year contribution. We also performed a sense check against loss-making stores within our work over store impairment.

The work we performed indicated that management have sufficient provisions held for property matters at 31 August 2017.

## Pension scheme valuation

Refer to Note 1 (p) for the directors' disclosure on the critical accounting judgements and key sources of estimation uncertainty and Note 4 Retirement benefit obligations and page 34 for the views of the Audit Committee.

The Group has two defined benefit pension plans which comprise total plan assets of £1,346m and total pension liabilities of £1,079m which are significant in the context of the overall balance sheet of the Group. The valuation of the schemes' liabilities requires significant level of judgement and technical expertise in choosing appropriate assumptions. Changes in a number of the key assumptions can have a material impact on the position as disclosed in the Note 4 of the financial statements.

We focused on this area because of the impact of the judgements inherent in the actual assumptions involved in the valuation of the schemes' liabilities.

We obtained the actuarial report for the WH Smith Pension Trust Retail Section for the scheme as at 31st August 2017.

We tested the pension assumptions, including discount rates, salary increases, inflation and mortality, utilising our specialist knowledge of pensions. We considered and challenged the reasonableness of the actuarial assumptions comparing the discount and inflation rates used against our internally developed benchmark ranges, finding them to be within an acceptable range. Other assumptions were also assessed and considered to be reasonable.

The most recent triennial valuation was completed in March 2017, therefore census data supporting the actuarial report has been updated during the current year. We agreed a sample of the data used by the actuary to supporting payroll information.

# How we tailored the audit scope

We tailored the scope of our audit to ensure that we performed enough work to be able to give an opinion on the financial statements as a whole, taking into account the structure of the Group, the accounting processes and controls, and the industry in which it operates.

We tailored the scope of our audit to ensure that we performed enough work to be able to give an opinion on the financial statements as a whole, taking into account the geographic structure of the Group, the accounting processes and controls, and the industry in which the Group operates.

The WH Smith PLC Group operates under five components. There are three trading components; High Street, Travel UK and Travel International which generate revenue for the Group. The Central ledger mainly includes head office costs, including pensions and Group property provisions. The Company ledger mainly includes equity related balances for the purposes of Group operations (such as dividend issues).

We performed a full scope audit on the High Street and Travel UK components whilst performing specific procedures over balances within the Central and Company ledger in co-operation with the Swindon and London finance departments.

Our audit scoping enabled us to account for 98 per cent of profit before tax, with 94 per cent coverage of revenue.

#### Materiality

The scope of our audit was influenced by our application of materiality. We set certain quantitative thresholds for materiality. These, together with qualitative considerations, helped us to determine the scope of our audit and the nature, timing and extent of our audit procedures on the individual financial statement line items and disclosures and in evaluating the effect of misstatements, both individually and in aggregate on the financial statements as a whole.

Based on our professional judgement, we determined materiality for the financial statements as a whole as follows:

Overall Group materiality	£6.8 million (2016: £6.5 million).
How we determined it	5 per cent of profit before tax of £140m.
Rationale for	This is a profit orientated
benchmark applied	business and profit is one of
	the primary measures used
	by the shareholders in order
	to assess performance and
	this is a generally accepted
	auditing benchmark.

For each component in the scope of our Group audit, we allocated a materiality that is less than our overall Group materiality. The range of materiality allocated across components was between £4.7 million and £6.3 million.

We agreed with the Audit Committee that we would report to them misstatements identified during our audit above £340k (2016: £325k) as well as misstatements below that amount that, in our view, warranted reporting for qualitative reasons.

Outcome

## Going concern

In accordance with ISAs (UK) we report as follows:

# Reporting obligation We are required to report if we have anything material to add or draw attention to in respect of the directors' statement in the financial statements about whether the directors considered it appropriate to adopt the going concern basis of accounting in preparing the financial statements and the directors' identification of any material uncertainties to the Group's ability to continue as a going concern over a period of at least 12 months from

We have nothing material to add or to draw attention to. However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the Group's ability to continue as a going concern.

We are required to report if the directors' statement relating to Going Concern in accordance with Listing Rule 9.8.6R(3) is materially inconsistent with our knowledge obtained in the audit.

the date of approval of the

financial statements.

We have nothing to report.

# Independent auditors' report to the members of WH Smith PLC continued

# REPORTING ON OTHER INFORMATION

The other information comprises all of the information in the Annual Report other than the financial statements and our auditors' report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except to the extent otherwise explicitly stated in this report, any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify an apparent material inconsistency or material misstatement, we are required to perform procedures to conclude whether there is a material misstatement of the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report based on these responsibilities.

With respect to the Strategic Report and Directors' Report, we also considered whether the disclosures required by the UK Companies Act 2006 have been included.

Based on the responsibilities described above and our work undertaken in the course of the audit, the Companies Act 2006, (CA06), ISAs (UK) and the Listing Rules of the Financial Conduct Authority (FCA) require us also to report certain opinions and matters as described below (required by ISAs (UK) unless otherwise stated).

# Strategic Report and Directors' Report

In our opinion, based on the work undertaken in the course of the audit, the information given in the Strategic Report and Directors' Report for the year ended 31 August 2017 is consistent with the financial statements and has been prepared in accordance with applicable legal requirements. (CA06)

In light of the knowledge and understanding of the Group and its environment obtained in the course of the audit, we did not identify any material misstatements in the Strategic Report and Directors' Report. (CA06)

# The directors' assessment of the prospects of the Group and of the principal risks that would threaten the solvency or liquidity of the Group

We have nothing material to add or draw attention to regarding:

- The directors' confirmation on page 55 of the Annual Report that they have carried out a robust assessment of the principal risks facing the Group, including those that would threaten its business model, future performance, solvency or liquidity.
- The disclosures in the Annual Report that describe those risks and explain how they are being managed or mitigated.

The directors' explanation on page 24 of the Annual Report as
to how they have assessed the prospects of the Group, over
what period they have done so and why they consider that
period to be appropriate, and their statement as to whether
they have a reasonable expectation that the Group will be able
to continue in operation and meet its liabilities as they fall due
over the period of their assessment, including any related
disclosures drawing attention to any necessary qualifications
or assumptions.

We have nothing to report having performed a review of the directors' statement that they have carried out a robust assessment of the principal risks facing the Group and statement in relation to the longer-term viability of the Group. Our review was substantially less in scope than an audit and only consisted of making inquiries and considering the directors' process supporting their statements; checking that the statements are in alignment with the relevant provisions of the UK Corporate Governance Code (the 'Code'); and considering whether the statements are consistent with the knowledge and understanding of the Group its environment obtained in the course of the audit. (Listing Rules).

### Other Code Provisions

We have nothing to report in respect of our responsibility to report when:

- The statement given by the directors, on page 35, that they
  consider the Annual Report taken as a whole to be fair,
  balanced and understandable, and provides the information
  necessary for the members to assess the Group's position
  and performance, business model and strategy is materially
  inconsistent with our knowledge of the Group obtained in the
  course of performing our audit.
- The section of the Annual Report on pages 33 to 36 describing the work of the Audit Committee does not appropriately address matters communicated by us to the Audit Committee.
- The directors' statement relating to the Company's compliance with the Code does not properly disclose a departure from a relevant provision of the Code specified, under the Listing Rules, for review by the auditors.

## Directors' remuneration

In our opinion, the part of the Directors' Remuneration Report to be audited has been properly prepared in accordance with the Companies Act 2006. [CA06].

# RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS AND THE AUDIT

## Responsibilities of the directors for the financial statements

As explained more fully in the Statement of Directors' Responsibilities set out on page 56, the directors are responsible for the preparation of the financial statements in accordance with the applicable framework and for being satisfied that they give a true and fair view. The directors are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Group's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or to cease operations, or have no realistic alternative but to do so.

# Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

## Use of this report

This report, including the opinions, has been prepared for and only for the Company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

### OTHER REQUIRED REPORTING

### Companies Act 2006 exception reporting

Under the Companies Act 2006 we are required to report to you if, in our opinion we have not received all the information and explanations we require for our audit. We have no exceptions to report arising from this responsibility.

#### **Appointment**

Following the recommendation of the audit committee, we were appointed by the members on 21 January 2015 to audit the financial statements for the year ended 31 August 2015 and subsequent financial periods. The period of total uninterrupted engagement is 3 years, covering the years ended 31 August 2015 to 31 August 2017.

## **OTHER MATTER**

We have reported separately on the company financial statements of WH Smith PLC for the year ended 31 August 2017 and on the information in the Directors' Remuneration Report that is described as having been audited.

# John Ellis (Senior Statutory Auditor)

for and on behalf of PricewaterhouseCoopers LLP Chartered Accountants and Statutory Auditors

London,

# **Group income statement** For the year ended 31 August 2017

£m	Note	2017	2016
Continuing operations			
Revenue	2	1,234	1,212
Group operating profit	2,3	142	133
Finance costs	8	(2)	(2)
Profit before tax		140	131
Income tax expense	9	(24)	(23)
Profit for the year		116	108
Earnings per share			
Basic	11	104.5p	95.6p
Diluted	11	103.6p	93.9p
Equity dividends per share <sup>1</sup>		48.2p	43.9p
Alternative Performance Measures <sup>2</sup>			
Fixed charges cover	7	1.7x	1.7x

Dividend per share is the final proposed dividend of 33.6p (2016: 30.5p) and the interim dividend of 14.6p (2016: 13.4p).

The Group has defined and outlined the purpose of its alternative performance measures in the Glossary on page 105.

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# **Group statement of comprehensive income**For the year ended 31 August 2017

£m	Note	2017	2016
Profit for the year		116	108
Other comprehensive (loss)/income:			
Items that will not be reclassified subsequently to the income statement:			
Actuarial losses on defined benefit pension schemes	4	(2)	(3)
		(2)	(3)
Items that may be reclassified subsequently to the income statement:			
Gains/(losses) on cash flow hedges			
- Net fair value gains/(losses)		-	2
- Reclassified and reported in the income statement		(2)	_
Exchange differences on translation of foreign operations		2	5
		-	7
Other comprehensive (loss)/income for the year, net of tax		(2)	4
Total comprehensive income for the year		114	112

# **Group balance sheet** As at 31 August 2017

£m	Note	2017	2016
Non-current assets			
Goodwill	12	38	38
Other intangible assets	13	29	25
Property, plant and equipment	14	164	158
Investments in joint ventures		1	_
Deferred tax assets	19	8	9
Trade and other receivables	15	6	4
		246	234
Current assets			
Inventories		150	146
Trade and other receivables	15	54	50
Derivative financial assets		-	2
Cash and cash equivalents	20	38	38
		242	236
Total assets		488	470
Current liabilities			
Trade and other payables	16	(232)	(229
Bank overdrafts and other borrowings	20	(22)	(18
Retirement benefit obligations	4	(1)	(1
Obligations under finance leases	17	(4)	(3
Current tax liabilities		(12)	(16
Short-term provisions	18	(1)	(1
		(272)	(268
Non-current liabilities			
Retirement benefit obligations	4	(5)	(6
Long-term provisions	18	(4)	(5
Obligations under finance leases	17	(8)	(10
Other non-current liabilities		(12)	(13
		(29)	(34
Total liabilities		(301)	(302
Total net assets		187	168
£m	Note	2017	2016
Shareholders' equity		2017	2010
Called up share capital	24	24	25
Share premium		6	6
Capital redemption reserve		13	12
Revaluation reserve		2	2
ESOP reserve		(9)	(10
Hedging reserve		_	2
Translation reserve		2	_
Other reserve		(257)	(247
Retained earnings		406	378
Total equity		187	168

The consolidated financial statements of WH Smith PLC, registered number 5202036, on pages 64 to 98 were approved by the Board of Directors and authorised for issue on 12 October 2017 and were signed on its behalf by:

# Stephen Clarke

**Robert Moorhead** 

Group Chief Executive

Chief Financial Officer and Chief Operating Officer

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# **Group cash flow statement** For the year ended 31 August 2017

£m	Note	2017	2016
Operating activities			
Cash generated from operating activities	22	149	135
Interest paid		(1)	(1)
Net cash inflow from operating activities		148	134
Investing activities			
Purchase of property, plant and equipment		(39)	(34)
Purchase of intangible assets		(9)	(8)
Net cash outflow from investing activities		(48)	(42)
Financing activities			
Dividend paid	10	(50)	(46)
Issue of new shares for employee share schemes		-	1
Purchase of own shares for cancellation	24	(40)	(47)
Purchase of own shares for employee share schemes		(9)	(7)
Proceeds from borrowings	20	4	9
Revolving credit facility arrangement fees		(1)	_
Repayments of obligations under finance leases	20	(4)	(3)
Proceeds from sale and leaseback of property, plant and equipment		-	3
Net cash outflow from financing activities		(100)	(90)
Net increase in cash and cash equivalents in year		-	2
Opening cash and cash equivalents		38	34
Effect of movements in foreign exchange rates		_	2
Closing cash and cash equivalents		38	38
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS			
£m	Note	2017	2016
Net funds at beginning of the year		7	15
Increase in cash and cash equivalents		-	2
Increase in debt		(4)	(9)
Net movement in finance leases		1	(3)
Effect of movements in foreign exchange rates		-	2
Net funds at end of the year	20	4	7

# **Group statement of changes in equity** For the year ended 31 August 2017

£m	Called up share capital and share premium	Capital redemption reserve	Revaluation reserve	ESOP reserve	Hedging and translation reserves <sup>1</sup>	Other reserve <sup>2</sup>	Retained earnings	Total equity
Balance at 1 September 2016	31	12	2	(10)	2	(247)	378	168
Profit for the year	_	-	-	-	-	-	116	116
Other comprehensive income/(expense):								
Actuarial losses on defined benefit pension								
schemes	-	_	_	_	_	_	(2)	(2)
Cash flow hedges	-	_	_	_	(2)	_	_	(2)
Exchange differences on translation of foreign operations	-	_	_	-	2	_	_	2
Total comprehensive income for the year	-	-	-	-	-	-	114	114
Recognition of share-based payments	_	_	_	-	_	-	5	5
Current tax on share-based payments	_	_	_	_	_	_	1	1
Deferred tax on share-based payments	_	_	_	_	_	_	(1)	(1)
Dividends paid (Note 10)	_	_	_	_	_	_	(50)	(50)
Employee share schemes	_	_	_	1	_	(10)	_	(9)
Purchase of own shares for cancellation (Note 24)	(1)	1	_	_	_	_	(41)	(41)
Balance at 31 August 2017	30	13	2	(9)	2	(257)	406	187
€m	Called up share capital and share premium	Capital redemption reserve	Revaluation reserve	ESOP reserve	Hedging and translation reserves <sup>1</sup>	Other reserve <sup>2</sup>	Retained earnings	Total equity
Balance at 1 September 2015	30	12	2	(11)	(5)	(239)	358	147
Profit for the year	_	_	_	_	_	-	108	108
Other comprehensive income/(expense):								
Actuarial losses on defined benefit pension schemes	_	_	_	_	_	_	(3)	(3)
Cash flow hedges	_	_	_	_	2	_	_	2
Exchange differences on translation of								
foreign operations	_	_	_	-	5	_	_	5
Total comprehensive income for the year	-	-	-	-	7	-	105	112
Recognition of share-based payments	-	_	_	_	_	_	7	7
Current tax on share-based payments	-	_	_	_	_	_	2	2
Deferred tax on share-based payments	-	-	_	-	_	_	(1)	[1]
Premium on issue of shares (Note 24)	1	_	_	_	_	_	_	1
Dividends paid (Note 10)	-	-	_	_	_	-	(46)	(46)
Employee share schemes	_	_	_	1	_	(8)	_	(7)
Purchase of own shares for cancellation (Note 24)	_	_	_	_	-	_	(47)	(47)
Balance at 31 August 2016	31	12	2	(10)	2	(247)	378	168

<sup>1</sup> Included within the Hedging and translation reserves is a cumulative gain of £2m (2016: £nil) relating to foreign currency translation.

<sup>&</sup>lt;sup>2</sup> The 'Other' reserve includes reserves created in relation to the historical capital reorganisation, proforma restatement and the demerger from Connect Group PLC (formerly Smiths News PLC) in 2006, as well as movements relating to employee share schemes of £10m (2016: £8m).

### Notes to the financial statements

#### 1. ACCOUNTING POLICIES

#### a) Basis of preparation

The consolidated Group financial statements have been prepared in accordance with International Financial Reporting Standards ('IFRS') and IFRS Interpretations Committee ('IFRS IC') as adopted by the European Union and with those parts of the Companies Act 2006 applicable to companies reporting under IFRS. These are the standards, subsequent amendments and related interpretations issued and adopted by the International Accounting Standards Board ('IASB') that have been endorsed by the European Union at the year end.

The consolidated Group financial statements have also been prepared in accordance with IFRS adopted for use in the European Union and therefore comply with Article 4 of the EU IAS Regulation. The consolidated financial statements have been prepared on a going concern basis as explained on page 55 of the Directors' report.

#### New standards

The Group has adopted the following standards and interpretations which became mandatory during the current financial year. These changes have had no material impact on the Group's financial statements:

Amendments to IFRS 10, IFRS 12 and IAS 28 Amendments to IFRS 11

Amendments to IAS 27

Amendments to IAS 1 Amendments to IAS 16 and

**IAS 38** 

Investment Entities: Applying the Consolidation Exception Accounting for Acquisitions of Interests in Joint Operations Equity Method in Separate Financial Statements

Disclosure Initiative
Clarification of Acceptable
Methods of Depreciation
and Amortisation

Annual improvements 2012-2014

At the date of authorisation of these consolidated Group financial statements, the following standards and interpretations, which have not been applied in these financial statements, were in issue but not yet effective (and in some cases had not yet been adopted by the EU):

IFRS 9 IFRS 15 Financial Instruments
Revenue from Contracts
with Customers

Amendments to IFRS 10 and

IAS 28

Sale or Contribution of Assets between an Investor and its Associate or Joint Venture

Amendments to IFRS 2

Classification and Measurement of Share-based

Payment Transactions

Amendments to IAS 40 Amendments to IAS 12 Transfers of Investment Property Income taxes: Recognition of deferred tax assets for unrealised losses

Amendments to IAS 7

Statement of cash flows

IFRS 16

Leases

IFRIC 22

Foreign Currency Transactions and Advance Consideration

Annual improvements 2014-2016

Except as outlined below, the directors anticipate that the adoption of these standards and interpretations in future years will have no material impact on the Group's financial statements.

IFRS 15 'Revenue from Contracts with Customers' is effective from periods beginning on or after 1 January 2018. The standard establishes a principles based approach for revenue recognition and is based on the concept of recognising revenue for obligations only when they are satisfied and the control of goods and services is transferred. It applies to all contracts with customers, except those in the scope of other standards. The Group is in the process of completing an assessment of the impact of IFRS 15 and it is anticipated adoption will not have a material impact on the recognition and measurement of any of the Group's revenue streams.

IFRS 16, 'Leases' is effective for annual periods beginning on or after 1 January 2019 (subject to endorsement by the EU). This standard replaces IAS 17, and will require entities to apply a single lessee accounting model, with lessees recognising right of use assets and lease liabilities on balance sheet for all applicable leases. The Group anticipates that the adoption of IFRS 16 will have a material impact on the Income statement and Balance sheet including operating profit, profit before tax, property plant and equipment and net debt. There is no cash impact of adoption of this standard. The Group is in the process of assessing the impact of IFRS 16 and has invested in additional resource and systems in order to assess the impact on its existing lease estate which comprises approximately 1,300 property leases, as well as equipment leases. The Group has established a project group to lead the implementation and work performed to date includes assessing the accounting impacts of the change, the process of collecting the required data from across the business and the necessary changes to systems and processes. In order to quantify the impact of IFRS 16, management is required to make judgements on a lease-by-lease basis including, but not limited to:

- the appropriate discount rate (by reference to the interest rate implicit in the lease, or the Group's incremental borrowing rate);
- the lease term, including consideration of options to extend;
   and
- index or rate dependent variable payments that could be included in the calculation of the lease liability.

Beyond the information above, it is not practicable to provide a reasonable estimate of the effect of these standards until a detailed lease-by-lease review has been completed. The undiscounted amount of the Group's operating lease commitments at 31 August 2017 disclosed under IAS 17, the current leasing standard was £841 million (see Note 6).

#### 1. ACCOUNTING POLICIES (CONTINUED)

#### Alternative Performance Measures

The Group has identified certain measures that it believes will assist the understanding of the performance of the business. These alternative performance measures, 'APMs', are not defined or specified under the requirements of IFRS.

The Group believes that these APMs, which are not considered to be a substitute for or superior to IFRS measures, provide stakeholders with additional useful information on the underlying trends, performance and position of the Group and are consistent with how business performance is measured internally. The alternative performance measures are not defined by IFRS and therefore may not be directly comparable with other companies' alternative performance measures.

The key APMs that the Group uses include: High Street and Travel trading profit, Group profit from trading operations, like-for-like revenue, gross margin, fixed charges cover, Net funds, Return on capital employed and free cash flow. Each of these APMs are set out in the Glossary on page 105 including explanations of how they are calculated and how they can be reconciled to a statutory measure where relevant.

#### Accounting convention

The financial statements are drawn up on the historical cost basis of accounting, except for certain financial instruments, share-based payments and pensions that have been measured at fair value. The financial information is rounded to the nearest million, except where otherwise indicated. The principal accounting policies, which have been applied consistently throughout both years, are set out below.

#### Basis of consolidation

The consolidated Group financial statements incorporate the financial statements of WH Smith PLC and all its subsidiaries.

Subsidiary undertakings are all entities over which the Group has control. The Group controls an entity when the Group is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Group.

Goodwill arising on acquisition is recognised as an asset and initially measured at cost, being the excess of the fair value of consideration transferred over the Group's interest in the net fair value of the identifiable assets, liabilities and contingent liabilities recognised. If, after reassessment, the Group's interest in the net fair value of the acquiree's identifiable assets, liabilities and contingent liabilities exceeds the fair value of consideration transferred, after taking into account recognised goodwill, the excess is immediately recognised in the income statement. The separable net assets, both tangible and intangible, of the newly acquired subsidiary undertakings are incorporated into the financial statements on the basis of the fair value as at the effective date of control, if appropriate.

Results of subsidiary undertakings disposed of during the financial year are included in the financial statements up to the effective date of disposal. Where a business component representing a separate major line of business is disposed of, or classified as held for sale, it is classified as a discontinued operation. The post-tax profit or loss of the discontinued operations is shown as a single amount on the face of the income statement, separate from the other results of the Group.

All intercompany transactions, balances and unrealised gains on transactions between Group companies are eliminated.

#### b) Revenue

Revenue is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services to customers (which is the most significant revenue stream), sale of wholesale goods to franchisees, and commission and fee income on concession and franchise arrangements.

Revenue is recognised when the significant risks and rewards of the goods or services provided have transferred to the buyer, the amount of revenue can be measured reliably and it is probable that the economic benefits associated with the transaction will flow to the Group.

Revenue excludes discounts, estimated returns, VAT and other sales-related taxes. Revenue on store sales of goods and concession sales is recognised when goods are sold to the customer. Internet sales are recognised when the goods are delivered to the customer and title has passed. Revenue from gift vouchers and gift cards sold by the Group is recognised on the redemption of the gift voucher or gift card. Revenue on wholesale sale of goods to franchisees is recognised on delivery. Franchise and concession fees and commission are recognised in revenue as earned based on the terms of the contracts.

#### c) Supplier income

The Group receives income from its suppliers in the form of supplier incentives and discounts (collectively 'Supplier incomes'). These incomes are recognised as a deduction from cost of sales on an accruals basis as they are earned for each supplier contract. The level of complexity and judgement is low in relation to establishing the accounting entries and estimates, and the timing of recognition.

Supplier incomes that have been invoiced but not received at the period end are recognised in Trade Receivables, or in Trade Payables where we have the right of offset. Incomes that have been earned but not yet invoiced are accrued and are recorded in Prepayments and accrued income.

The types of supplier income recognised by the Group, and the recognition policies are:

#### Retrospective discounts

Income earned based on sales or purchase volume triggers set by the supplier for specific products over specific periods.

Income is calculated and invoiced based upon actual sales or purchases over the period set out in the supplier agreement, and is recognised in the income statement as it is earned. Where the period of an agreement spans accounting periods, income is recognised based on forecasts for expected sales or purchase volumes, informed by current performance, trends, and the terms of the supplier agreement. Income is invoiced throughout the year in accordance with the specific supplier terms. The carrying value of inventories is adjusted to reflect unearned elements of supplier income as the product has not yet been sold. This income is subsequently recognised in cost of sales when the product has been sold.

#### 1. ACCOUNTING POLICIES (CONTINUED)

#### Promotional and marketing activity

Supplier income from promotional and marketing activity includes income in respect of in-store marketing and point of sale, supplying dedicated promotional space or receiving margin support for products on promotion.

Income for promotional and marketing activity is agreed with suppliers for specific periods and products. Income is recognised over the period of the agreement. Income is invoiced when the performance conditions in the supplier agreement have been achieved.

#### d) Retirement benefit costs

Payments to the WHSmith Group defined contribution pension schemes are recognised as an expense in the income statement as they fall due.

The cost of providing benefits for the main defined benefit scheme, WHSmith Pension Trust, and the United News Shops Retirement Benefits Scheme are determined by the Projected Unit Credit Method, with actuarial calculations being carried out at the balance sheet date.

Actuarial gains and losses are recognised in full in the period in which they occur. They are recognised outside the income statement in the Group statement of comprehensive income.

The retirement benefit obligation recognised in the balance sheet represents the present value of the defined benefit obligation, as reduced by the fair value of scheme assets. Any asset resulting from the calculation is limited to past service cost, plus the present value of available refunds and reductions in future contributions to the plan. Where the Group is considered to have a contractual obligation to fund the pension scheme above the accounting value of the liabilities, an onerous obligation is recognised.

#### e) Leasing

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets of the Group at their fair value determined at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation. Lease payments are apportioned between finance charges and a reduction of the lease obligations so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are recognised directly in the income statement.

Rentals payable and receivable under operating leases are charged to the income statement on a straight-line basis over the term of the relevant lease. Benefits received and receivable as an incentive to enter into an operating lease are also spread on a straight-line basis over the lease term. The Group has a number of lease arrangements in which the rent payable is contingent on revenue. Contingent rentals payable, based on store revenues, are accrued in line with revenues generated.

#### f) Intangible assets

#### **Business combinations**

The acquisition of subsidiaries is accounted for using the acquisition method. The consideration transferred is measured at the aggregate of the fair values, at the date of exchange, of assets given, liabilities incurred or assumed, and equity instruments issued by the Group in exchange for control, of the acquiree. Costs directly attributable to the business combination are recognised in the income statement in the period they are incurred. The cost of a business combination is allocated at the acquisition date by recognising the acquiree's identifiable assets, liabilities and contingent liabilities that satisfy the recognition criteria at their fair values at that date.

The acquisition date is the date on which the acquirer effectively obtains control of the acquiree. Intangible assets are recognised if they meet the definition of an intangible asset contained in IAS 38 and its fair value can be measured reliably. The excess of the cost of acquisition over the fair value of the Group's share of identifiable net assets acquired is recognised as goodwill.

#### Goodwill

Goodwill represents the excess of the fair value of purchase consideration over the net fair value of identifiable assets and liabilities acquired.

Goodwill is recognised as an asset at cost and subsequently measured at cost less accumulated impairment. For the purposes of impairment testing, goodwill is allocated to those cash-generating units (CGUs) that have benefited from the acquisition. The CGUs are groups of stores within the Travel and High Street operating segments. The carrying value of goodwill is reviewed for impairment at least annually or where there is an indication that goodwill may be impaired. If the recoverable amount of the cash-generating unit is less than its carrying amount, then the impairment loss is allocated first to reduce the carrying amount of the goodwill allocated to the unit and then to the other assets of the unit on a pro-rata basis. Any impairment is recognised immediately in the income statement and is not subsequently reversed.

On disposal of a subsidiary, the attributable amount of goodwill is included in the determination of the profit and loss on disposal.

#### Other intangible assets

The costs of acquiring and developing software that is not integral to the related hardware is capitalised separately as an intangible asset. These intangibles are stated at cost less accumulated amortisation and impairment losses. Amortisation is charged so as to write off the costs of assets over their estimated useful lives, using the straight-line method, and is recorded in Distribution costs. The estimated lives are usually a of up to five years. Software assets held under finance leases are depreciated over their expected useful lives on the same basis as owned assets or, where shorter, over the term of the relevant lease.

Other intangible assets are valued at cost and amortised over their useful life, and the amortisation is recorded in Administrative expenses, unless the asset can be demonstrated to have an indefinite life.

All intangible assets are reviewed for impairment in accordance with IAS 36, Impairment of Assets, when there are indications that the carrying value may not be recoverable.

#### 1. ACCOUNTING POLICIES (CONTINUED)

#### g) Property, plant and equipment

Property, plant and equipment assets are carried at cost less accumulated depreciation and any recognised impairment in value. The carrying values of tangible fixed assets previously revalued have been retained at their book amount. Depreciation is charged so as to write off the costs of assets, other than land, over their estimated useful lives, using the straight-line method, with the annual rates applicable to the principal categories being:

Freehold properties

- over 20 years

Short-term leasehold

- shorter of the lease period and the estimated remaining economic life

Fixtures and fittings
Equipment and vehicles

– up to ten years

- up to ten years

The residual values of property, plant and equipment are re-assessed on an annual basis.

Assets held under finance leases are depreciated over their expected useful lives on the same basis as owned assets or, where shorter, over the term of the relevant lease.

At each balance sheet date, property, plant and equipment is reviewed for impairment if events or changes in circumstances indicate that the carrying amount may not be recoverable. When a review for impairment is conducted, the recoverable amount is assessed by reference to the net present value of expected future pre-tax cash flows of the relevant cash-generating unit or fair value, less costs to sell, if higher. Any impairment in value is charged to the income statement in the period in which it occurs.

#### h) Investments in joint ventures

A joint venture is an entity in which the Group holds an interest on a long-term basis and which is jointly controlled by the Group and one or more other venturers under a contractual agreement.

Management has assessed whether it has joint control of the arrangement. Joint control exists only when decisions about the relevant activities require the unanimous consent of the parties that collectively control the arrangement. In assessing this joint control no significant judgements have been necessary.

The Group's share of results of joint ventures is included in the Group consolidated income statement using the equity method of accounting. Investments in joint ventures are carried in the Group consolidated balance sheet at cost plus post-acquisition changes in the Group's share of net assets of the entity less any impairment in value. The carrying value of investments in joint ventures includes acquired goodwill.

If the Group's share of losses in the joint venture equals or exceeds its investment in the joint venture, the Group does not recognise further losses, unless it has incurred obligations to do so, or made payments on behalf of the joint venture.

#### i) Inventories

Inventories comprise goods held for resale and are stated at the lower of cost or net realisable value. Consignment stocks are not included within stocks held by the Group. Inventories are valued using a weighted average cost method.

Cost is calculated to include, where applicable, duties, handling, transport and directly attributable costs (including a deduction for applicable supplier income) in bringing the inventories to their present location and condition. Net realisable value is based on estimated normal selling prices less further costs expected to be incurred in selling and distribution. Cost of inventories includes the transfer from equity of any gains or losses on qualifying cash flow hedges relating to purchases.

Provisions are made for obsolescence, markdown and shrinkage.

#### j) Provisions

Provisions are recognised in the balance sheet when the Group has a present legal or constructive obligation as a result of a past event and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are measured at the directors' best estimate of the expenditure required to settle the obligation at the balance sheet date. Where the effect is material, the provision is determined by discounting the expected future cash flows at a pre-tax rate which reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

#### Onerous contracts - property provisions

The Group's property provisions represent the present value of unavoidable future net lease obligations and related costs of leasehold property (net of estimated sublease income and adjusted for certain risk factors) where the space is vacant, loss-making or currently not planned to be used for ongoing operations. The unwinding of the discount is treated as an imputed interest charge and is disclosed in Note 8 as 'Unwinding of discount on provisions'.

#### k) Foreign currencies

Items included in the financial statements of each of the Group's subsidiaries are measured using the currency of the primary economic environment in which the entity operates ('the functional currency'). The consolidated financial statements are presented in pounds sterling (GBP), which is WH Smith PLC's functional and presentation currency.

Transactions denominated in foreign currencies are recorded at the rates of exchange prevailing on the dates of the transactions. At each balance sheet date, monetary items denominated in foreign currencies are retranslated at the rates prevailing on the balance sheet date. Exchange differences arising on the settlement of monetary items, and on the retranslation of monetary items, are included in the income statement for the period.

In order to hedge its exposure to certain foreign exchange risks, the Group enters into forward contracts (see below for details of the Group's accounting policies in respect of such derivative financial instruments).

On consolidation, the assets and liabilities of the Group's overseas operations are translated into sterling at exchange rates prevailing on the balance sheet date. Income and expense items are translated into sterling at the average exchange rates for the period. Exchange differences arising, if any, are classified as equity and transferred to the Group's translation reserve.

#### 1. ACCOUNTING POLICIES (CONTINUED)

#### () Taxation

The tax expense included in the income statement comprises current and deferred tax.

Current tax is the expected tax payable based on the taxable profit for the period, using tax rates that have been enacted or substantively enacted by the balance sheet date.

Deferred tax is recognised on differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit, and is accounted for using the balance sheet liability method. Deferred tax liabilities are generally recognised for all taxable temporary differences and deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which deductible temporary differences can be utilised. Such assets and liabilities are not recognised if the temporary difference arises from goodwill or from the initial recognition (other than in business combination) of other assets and liabilities in a transaction that affects neither the tax profit nor the accounting profit.

The carrying amount of deferred tax assets is reviewed at each balance sheet date and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered. Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised.

Current and deferred tax is charged or credited in the income statement, except when it relates to items charged or credited directly to equity, in which case the current or deferred tax is also recognised directly in equity.

#### m) Financial instruments

#### Trade receivables

Trade receivables are measured at initial recognition, do not carry any interest and are stated at their fair value and are subsequently measured at amortised cost using the effective interest rate method. Appropriate allowances for estimated irrecoverable amounts are recognised in the income statement when there is evidence that the asset is impaired.

#### Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less.

#### Financial liabilities and equity

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Group after deducting all of its liabilities.

#### Bank borrowings

Interest-bearing bank loans and overdrafts are initially measured at fair value (being proceeds received, net of direct issue costs), and are subsequently measured at amortised cost, using the effective interest rate method recorded as the proceeds received, net of direct issue costs. Finance charges, including premiums payable on settlement or redemptions and direct issue costs are accounted for on an accruals basis and taken to the income statement using the effective interest rate method and are added to the carrying value of the instrument to the extent that they are not settled in the period in which they arise.

#### Trade payables

Trade payables are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest rate method.

#### **Equity instruments**

Equity instruments issued are recorded at the proceeds received, net of direct issue costs.

#### Derivative financial instruments and hedge accounting

The Group uses certain derivative financial instruments to reduce its exposure to foreign exchange and interest rate movements. The Group does not hold or use derivative financial instruments for speculative purposes.

Changes in the fair value of derivative financial instruments that are designated and effective as hedges of future cash flows are recognised directly in equity and any ineffective portion is recognised immediately in the income statement.

If the cash flow hedge of a firm commitment or forecasted transaction results in the recognition of an asset or liability, then, at the time the asset or liability is recognised, the associated gains or losses on the derivative that had previously been recognised in equity are included in the initial measurement of the asset or liability. For hedges that do not result in the recognition of an asset or a liability, amounts deferred in equity are recognised in the income statement in the same period in which the hedged item affects net income.

For an effective hedge of an exposure to changes in the fair value of a recognised asset or liability, changes in fair value of the hedging instrument are recognised in profit or loss at the same time that the recognised asset or liability that is being hedged is adjusted for movements in the hedged risk and that adjustment is also recognised in profit or loss in the same period.

Changes in the fair value of derivative financial instruments that do not qualify for hedge accounting are recognised in the income statement as they arise.

Hedge accounting is discontinued when the hedging instrument expires or is sold, terminated, or exercised, or no longer qualifies for hedge accounting. At that time, any cumulative gain or loss on the hedging instrument recognised in equity is retained in equity until the forecasted transaction occurs. If a hedged transaction is no longer expected to occur, the net cumulative gain or loss recognised in equity is transferred to the net profit or loss for the period.

Derivatives embedded in other financial instruments or other host contracts are treated as separate derivatives when their risks and characteristics are not closely related to those of host contracts and the host contracts are not carried at fair value with unrealised gains or losses reported in the income statement.

#### n) Share schemes

#### WHSmith Employee Benefit Trust

The shares held by the WHSmith Employee Benefit Trust are valued at the historical cost of the shares acquired. They are deducted in arriving at shareholders' funds and are presented as an other reserve.

#### 1. ACCOUNTING POLICIES (CONTINUED)

#### Share-based payments

Employees of the Group receive part of their remuneration in the form of share-based payment transactions, whereby employees render services in exchange for shares or rights over shares (equity settled transactions).

Equity settled share-based payments are measured at fair value at the date of grant. The fair value is calculated using an appropriate option pricing model. The fair value is expensed to the income statement on a straight-line basis over the vesting period, based on the Group's estimate of shares that will eventually vest.

For cash-settled share-based payments, a liability is recognised at the current fair value determined at each balance sheet date, taking into account performance conditions and the extent to which employees have rendered service to date, with any changes in fair value recognised in the profit or loss for the year.

#### o) Dividends

Final dividends are recorded in the financial statements in the period in which they are approved by the Company's shareholders. Interim dividends are recorded in the period in which they are approved and paid.

# p) Critical accounting judgements and key sources of estimation uncertainty

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities. Significant items subject to such assumption and estimate include the useful economic life of assets; the measurement and recognition of provisions; the recognition of deferred tax assets; the liabilities for potential corporation tax; and valuation of retirement benefit obligations. Actual results could differ from these estimates and any subsequent changes are accounted for with an effect on income at the time such updated information becomes available.

The most critical accounting policies in determining the financial condition and results of the Group are those requiring the greatest degree of subjective or complex judgement. These relate to retirement benefit obligations, valuation of goodwill and acquired intangible assets, onerous lease costs, inventory valuation and taxation.

#### Retirement benefit obligation

The Group recognises and discloses its retirement benefit obligation in accordance with the measurement and presentational requirement of IAS 19, 'Retirement Benefit Obligations'. The calculations include a number of judgements and estimations in respect of the expected rate of return on assets, the discount rate, inflation assumptions, the rate of increase in salaries, and life expectancy, amongst others. Changes in these assumptions can have a significant effect on the value of the retirement benefit obligation. Further information in respect of the Group's retirement benefit obligation is included in Note 4.

# Goodwill, intangible assets and property, plant and equipment impairment reviews

The Group is required to review goodwill annually to determine if any impairment has occurred. Value-in-use calculations require the use of estimates in relation to future cash flows and suitable discount rates. Further information in respect of the Group's goodwill and other intangible assets is included in Notes 12 and 13 respectively.

Property, plant and equipment and intangible assets are reviewed for impairment if events or changes in circumstances indicate that the carrying amount may not be recoverable. When a review for impairment is conducted the recoverable amount of an asset or a cash-generating unit is determined based on value-in-use calculations prepared on the basis of management's assumptions and estimates. Further information in respect of the Group's property, plant and equipment is included in Note 14.

#### Inventory valuation

Inventory is carried at the lower of cost and net realisable value which requires the estimation of the eventual sales price of goods to customers in the future. Any difference between the expected and the actual sales price achieved will be accounted for in the period in which the sale is made. A description of the Group's accounting policy in respect of inventories is included in Note 1(i).

#### **Provisions**

Provisions have been estimated for taxation, onerous leases and discontinued operation exit costs. These provisions represent the best estimate of the liability at the time of the balance sheet date, the actual liability being dependent on future events such as economic environment and marketplace demand. Expectations will be revised each period until the actual liability arises, with any difference accounted for in the period in which the revision is made. Further information in respect of the Group's onerous lease and discontinued operations provisions is included in Note 18 and further information in respect of the Group's tax provisions is included in Note 9.

#### 2. SEGMENTAL ANALYSIS OF RESULTS

For management and financial reporting purposes, the Group is organised into two operating divisions and reportable segments - Travel and High Street.

The Group's operating segments are based on the reports reviewed by the Board of Directors (who are collectively considered to be the chief operating decision maker) to make strategic decisions, and allocate resources.

IFRS 8 requires segment information to be presented on the same basis as that used by the Board for assessing performance and allocating resources.

#### a) Group revenue

<u>£m</u>	2017	2016
Continuing operations:		
Travel	624	573
High Street	610	639
Group revenue	1,234	1,212
b) Group results		
£m	2017	2016
Continuing operations:		
Travel	96	87
High Street	62	62
Profit from trading operations	158	149
Unallocated costs	(16)	(16)
Group operating profit	142	133
Finance costs	(2)	(2)
Income tax expense	(24)	(23)
Profit for the year	116	108

Included within Travel revenue and trading profit is International revenue of £108m (2016: £79m) and International trading profit of £9m (2016: £7m).

#### c) Balance sheet

		2017	
		High	
<u>£m</u>	Travel	Street	Group
Assets			
Segment assets	180	266	446
Unallocated assets	-	-	42
Consolidated total assets	180	266	488
Liabilities			
Segment liabilities	(105)	(136)	(241)
Unallocated liabilities	_	-	(60)
Consolidated total liabilities	(105)	(136)	(301)
Net assets	75	130	187

2. SEGMENTAL	ANALYSIS OF	RESULTS	(CONTINUED)

		2016		
		High		
£m .	Travel	Street	Group	
Assets				
Segment assets	165	262	427	
Unallocated assets	-	-	43	
Consolidated total assets	165	262	470	
Liabilities				
Segment liabilities	(90)	(148)	(238)	
Unallocated liabilities	-	-	(64)	
Consolidated total liabilities	(90)	(148)	(302)	
Net assets	75	114	168	

Segment assets include intangible assets, property, plant and equipment, inventories and receivables. Segment liabilities comprise operating liabilities. Included within Travel segment assets are International non-current assets of £27m (2016: £19m).

#### d) Other segmental items

		2017		
		High		
£m	Travel	Street	Group	
Capital additions	22	28	50	
Depreciation and amortisation of non-current assets	(17)	(24)	(41)	
Impairment losses	(1)	-	(1)	

	2010		
		High	
£m	Travel	Street	Group
Capital additions	22	22	44
Depreciation and amortisation of non-current assets	[14]	(24)	(38)
Impairment losses	(1)	(2)	(3)

#### 3. GROUP OPERATING PROFIT

£m	2017	2016
Revenue	1,234	1,212
Cost of sales	(501)	(503)
Gross profit Gross profit	733	709
Distribution costs <sup>1</sup>	(509)	(495)
Administrative expenses	(87)	(86)
Other income <sup>2</sup>	5	5
Group operating profit	142	133

<sup>1</sup> During the year there was a £1m [2016: £3m] impairment charge for property, plant and equipment and other intangible assets included in distribution costs.

 $<sup>^{\,2}\,</sup>$  Other income is profit attributable to property and the sale of plant and equipment.

3. GROUP OPERATING PROFIT (CONTINUED)		
<u>Em</u>	2017	2016
Cost of inventories recognised as an expense	501	503
Write-down of inventories in the year	5	4
Depreciation and amounts written off property, plant and equipment	36	35
Amortisation and amounts written off intangible assets	6	6
Net operating lease charges		
– land and buildings	200	192
– equipment and vehicles	1	1
Other occupancy costs	67	67
Staff costs (Note 5)	212	202
Auditors' remuneration (see below)		
Audit services		
Fees payable to the Group's auditors, included in the income statement relate to:		
Fees payable to the Group's auditors for the audit of the Group's financial statements	0.2	0.2
Fees payable to the Group's auditors for other services to the Group including the audit of the		
Company's subsidiaries	0.1	0.1
Total audit and audit-related services	0.3	0.3
Non-audit services		
Fees payable to the Group's auditors for other services:		
Taxation compliance services	-	-
Taxation advisory services	_	_
All other non-audit services	0.1	0.1
Non-audit fees including taxation and other services	0.1	0.1
Total auditors' remuneration	0.4	0.4

Included in Administrative expenses is the auditors' remuneration, including expenses for audit and non-audit services, payable to the Group's auditors PricewaterhouseCoopers LLP and its associates as set out above.

A description of the work performed by the Audit Committee is set out in the corporate governance section of the Directors' report and includes an explanation of how auditor objectivity and independence are safeguarded when non-audit services are provided by auditors.

#### 4. RETIREMENT BENEFIT OBLIGATIONS

WH Smith PLC has operated a number of defined benefit and defined contribution pension plans. The main pension arrangements for employees are operated through a defined benefit scheme, WHSmith Pension Trust, and a defined contribution scheme, WHSmith Retirement Savings Plan. The most significant scheme is WHSmith Pension Trust, which is described in Note 4 a) i).

The retirement benefit obligations recognised in the balance sheet within non-current liabilities for the respective schemes at the relevant reporting dates were:

£m	2017	2016
WHSmith Pension Trust	(4)	(5)
United News Shops Retirement Benefits Scheme	(2)	(2)
Retirement benefit obligation recognised in the balance sheet	(6)	(7)
Recognised as:		
Current liabilities	(1)	(1)
Non-current liabilities	(5)	(6)

#### a) Defined benefit pension schemes

#### i) The WHSmith Pension Trust

The WHSmith Pension Trust Final Salary Section is a funded final salary defined benefit scheme; it was closed to defined benefit service accrual on 2 April 2007 and has been closed to new members since 1996. Benefits are based on service and salary at the date of closure or leaving service, with increases currently based on CPI inflation in deferment and RPI inflation in payment.

#### 4. RETIREMENT BENEFIT OBLIGATIONS (CONTINUED)

The WHSmith Pension Trust is independent of the Group and is administered by a Trustee. The Trustee is responsible for the administration and management of the scheme on behalf of the members in accordance with the Trust Deed and relevant legislation. Responsibilities include the investment of funds, the triennial valuation and determining the deficit funding schedule. Under the terms of the Trust Deed there are ten Trustee directors of which three are appointed by the Sponsor, four are membernominated directors, and three are independent. Trustee directors are appointed for a term of six years, and are then eligible for re-appointment.

The WHSmith Pension Trust, has assets valued at £1,340m as at 31 August 2017 managed by third party investment managers. In September 2005, the Pension Trust Trustee adopted a Liability Driven Investment (LDI) policy where the assets in the investment fund were invested such that they are expected to alter in value in line with changes in the pension liability caused by changes in interest rates and inflation. The LDI structure that is in place has a number of inflation and interest rate hedges, with collateral posted daily to or from the scheme to the relevant counterparty. The risk of failure of counterparties could expose the scheme to loss. The scheme's liabilities are also subject to changes in longevity.

The principal risks associated with the Group's defined benefit pension arrangements are as follows:

#### Longevity risk

Liabilities are sensitive to life expectancy, with increases in life expectancy leading to an increase in the valuation of liabilities.

#### Interest rate and Inflation risk

Liabilities are sensitive to movements in interest rates and inflation, with lower interest rates or higher inflation leading to an increase in the valuation of liabilities. As a result of the LDI policy outlined above, these risks are largely hedged.

An Investment Committee of the Trustees to the scheme meets regularly to review the performance of the investment managers and the scheme as a whole. The Company is represented on this Committee. Although investment decisions are the responsibility of the Trustee, the Group is an active participant of the investment sub-committee to ensure that pension plan risks are managed efficiently. The risk of failure of counterparties and of the investment manager is monitored regularly by the Committee. The Trustees have the right to determine the level of contributions and the Company has agreed with the Trustees a deficit funding schedule.

A full actuarial valuation of the Scheme is carried out every three years with interim reviews in the intervening years. The latest full actuarial valuation of the Pension Trust was carried out as at 31 March 2017 by independent actuaries using the projected unit credit method. At 31 March 2017 the deficit was £11m. The Group has agreed a revised annual funding schedule with the Trustees from September 2017 for the following six years, which includes the deficit recovery contributions and other running costs, of just under £3m. During the year ending 31 August 2017, the Group made a contribution of £3m to the WHSmith Pension Trust  $\{2016: £3m\}$  in accordance with the agreed pension deficit funding schedule, being £1m of deficit funding payable to the Trustee and £2m in relation to investment management costs. The Group expects the cash payments for the year ended 31 August 2018, to be £3m. The weighted average duration of the defined benefit obligation is 19 years.

# Amounts recognised in the financial statements Balance Sheet

The amounts recognised in the balance sheet under IAS 19 in relation to this plan are as follows:

£m	2017	2016
Present value of the obligations	(1,071)	(1,260)
Fair value of plan assets	1,340	1,424
Surplus before consideration of asset ceiling	269	164
Amounts not recognised due to effect of asset ceiling	(269)	[164]
Additional liability recognised due to minimum funding requirements	(4)	(5)
Retirement benefit obligation recognised in the balance sheet	(4)	(5)

In accordance with the requirements of IFRIC 14 we have recognised the schedule of contributions as a liability of £4m (2016: £5m). The defined benefit pension schemes are closed to further accrual and the present value of the economic benefits of the IAS 19 surplus in the pension scheme of £269m (2016: £164m) available on a reduction of future contributions is £nil (2016: £nil). As a result the Group has not recognised this IAS 19 surplus on the balance sheet. There is an ongoing actuarial deficit primarily due to the different assumptions and calculation methodologies used compared to those on interpretation of IAS 19.

#### 4. RETIREMENT BENEFIT OBLIGATIONS (CONTINUED)

#### Income Statement

The amounts recognised in the income statement were as follows:

£m	2017	2016
Net interest cost on the defined benefit liability	_	[1]
	_	[1]

The net interest cost has been included in finance costs (Note 8). Actuarial gains and losses have been reported in the statement of comprehensive income.

#### Statement of comprehensive income

Total expense recognised in the statement of comprehensive income ('SOCI'):

€m	2017	2016
Actuarial gain on defined benefit obligations arising from experience	111	20
Actuarial gain/(loss) on defined benefit obligations arising from changes in financial assumptions	28	(330)
Actuarial gain/(loss) on defined benefit obligations arising from changes in demographic assumptions	11	(5)
Total actuarial gain/(loss) before consideration of asset ceiling	150	(315)
Return on plan assets excluding amounts included in net interest cost	(51)	255
(Loss)/gain resulting from changes in amounts not recognised due to effect of asset ceiling excluding amounts recognised in net interest cost	(101)	58
Gain resulting from changes in additional liability due to minimum funding requirements excluding amounts recognised in net interest cost	_	_
Total actuarial loss recognised in other comprehensive income	(2)	(2)

There were no adjustments (2016: £1m debit) recognised in the statement of comprehensive income in relation to actuarial losses in the year on the United News Shops Retirement Benefits Scheme.

Movements in the present value of the WHSmith Pension Trust defined benefit scheme assets, obligations and minimum funding requirement in the current year were as follows:

		20	17			2016		
			Effect of asset			E	ffect of asset	
			ceiling and				9	Net retirement
			recognition of	benefit		r	ecognition of	benefit
£m	Assets	Liabilities	minimum unding liability	obligation recognised	Assets	Liabilities fur	minimum nding liability	obligation recognised
At 1 September	1,424	(1,260)	(169)	(5)	1,162	(948)	(219)	(5)
Current service cost	-	-	-	-	-	_	_	_
Interest income/(expense)	28	(25)	(3)	-	42	(35)	(8)	(1)
Past service credit	(12)	12	-	-	[1]	1	_	_
Actuarial gains/(losses)	(51)	150	(101)	(2)	255	(315)	58	(2)
Contributions from the sponsoring								
companies	3	-	-	3	3	-	-	3
Benefits paid	(52)	52	-	-	(37)	37	-	_
At 31 August	1,340	(1,071)	(273)	(4)	1,424	(1,260)	(169)	(5)

The actual return on scheme assets was a loss of £23m (2016: gain of £297m) due to a decrease in the value of the bonds held to match the pension scheme liabilities. The reduction in the value of the scheme liabilities as a result of decreases in the value of bonds, as well as reduced longevity expectations, were greater than then the reduction in scheme assets, resulting in an increase in the IAS 19 surplus of £105m.

#### 4. RETIREMENT BENEFIT OBLIGATIONS (CONTINUED)

An analysis of the defined benefit scheme assets at the balance sheet date is detailed below:

	2017				2016			
	Quoted £m	Unquoted £m	Total £m	%	Quoted £m	Unquoted £m	Total £m	%
Bonds	EIII	EIII	EIII	76	EIII	EIII	EIII	70
- Government bonds	721	_	721	54	417	_	417	29
– Corporate bonds								
UK	164	-	164	12	40	-	40	3
Non-UK	135	-	135	10	269	-	269	19
Investment funds <sup>1</sup>	-	16	16	1	317	-	317	22
Derivatives								
– Interest rate swaps	-	(345)	(345)	(26)	_	296	296	21
– Inflation swaps	-	256	256	19	_	(111)	(111)	(8)
- Other	-	(272)	(272)	(20)	-	(10)	(10)	(1)
Cash and cash equivalents	665	-	665	50	206	-	206	15
Total	1,685	(345)	1,340	100	1,249	175	1,424	100

<sup>1</sup> These actively managed pooled funds seek to provide long-term positive returns through diversified assets and strategies.

No amount is included in the market value of assets relating to either financial instruments or property occupied by the Group.

The principal long-term assumptions used in the IAS 19 valuation were:

%	2017	2016
Rate of increase in pension payments	3.26	2.91
Rate of increase in deferred pensions	2.25	1.85
Discount rate	2.50	2.00
RPI inflation assumption	3.35	2.95
CPI inflation assumption	2.25	1.85

The mortality assumptions in years underlying the value of the accrued liabilities for 2017 and 2016 are:

			2016	
Years	Male	Female	Male	Female
Life expectancy at age 65				
Member currently aged 65	23.2	24.6	23.0	24.6
Member currently aged 45	24.2	26.1	24.3	26.5

#### Sensitivity to changes in assumptions

Sensitivity information has been derived using scenario analysis from the actuarial assumptions as at 31 August 2017, while keeping all other assumptions consistent; in practice changes in some of the assumptions may be correlated.

£m	Effect on liabilities at 31 August 2017
Discount rate + / - 0.1% per annum	-20/+21
Inflation assumptions + / - 0.1% per annum	+19/-19
Life expectancy + / - 1 year	+47/-47

#### ii) United News Shops Retirement Benefits Scheme

United News Shops Retirement Benefits Scheme ('UNSRBS') is closed to new entrants. The scheme provides pension benefits for pensioners and deferred members based on salary at the date of closure, with increases based on inflation. A full actuarial valuation of the Scheme is carried out every three years with interim reviews in the intervening years. The latest full actuarial valuation of the scheme was carried out at 5 April 2015 by independent actuaries. Following this valuation, the deficit was £1m.

The valuation of the UNSRBS used for the IAS 19 disclosures is based on consistent assumptions to those used for valuing the WHSmith Pension Trust. Scheme assets are stated at their market value at the relevant reporting date. The deficit funding contributions are immaterial in the context of these financial statements.

#### 4. RETIREMENT BENEFIT OBLIGATIONS (CONTINUED)

The present value of obligations and fair value of assets are consistent with their acquisition valuations and are stated below.

£m	2017	2016
Present value of the obligations	(8)	(8)
Fair value of plan assets	6	6
Retirement benefit obligation recognised in the balance sheet	(2)	(2)

There were no adjustments (2016: £1m debit) recognised in the statement of comprehensive income in relation to actuarial losses in the year on the United News Shops Retirement Benefits Scheme.

#### b) Defined contribution pension scheme

The pension cost charged to income for the Group's defined contribution schemes amounted to £4m for the year ended 31 August 2017 (2016: £3m).

#### **5. STAFF COSTS AND EMPLOYEES**

#### a) Staff costs

The aggregate remuneration of employees was:

£m	2017	2016
Wages and salaries	189	179
Social security costs	13	12
Other pension costs	4	3
Share-based payments	6	8
Total Group	212	202

#### b) Employee numbers

The monthly average total number of employees (including executive directors) was:

	2017	2016
Total retailing	13,743	13,741
Support functions	30	28
Total Group	13,773	13,769

#### **6. OPERATING LEASE COMMITMENTS**

Amounts recognised in operating profit:

€m	2017	2016
Minimum lease payments	182	181
Contingent rent payments	20	15
Total rent paid	202	196
Sublease rentals received on operating leases	(1)	(3)
Net operating lease charges	201	193

Minimum lease payments under non-cancellable operating leases are payable as follows:

	2017			2016		
	Land and	Equipment and		Land and	Equipment and	
£m	buildings	vehicles	Total	buildings	vehicles	Total
Within one year	182	-	182	158	1	159
Within two to five years	465	1	466	425	2	427
In more than five years	191	2	193	183	-	183
	838	3	841	766	3	769

The Group leases various properties under non-cancellable operating lease agreements. The leases have varying terms, escalation clauses and renewal rights. Contingent rents are payable on certain store leases based on store revenue. For those leases that are turnover-related leases, the annual net lease commitment is calculated using the minimum lease liability. The total future external sublease receipts are £2m (2016: £5m). The average remaining lease length across the Group is five years with both Travel at four years and High Street at five years.

Potential liabilities (not included above) that could crystallise under previous assignments of leases where the liability would revert to the Group if the lessee defaulted are discussed in Note 21.

7. FIXED CHARGES COVER	2017	001/
Net finance charges (Note 8)	2017	2016
	201	193
Net operating lease rentals (Note 6)		
Total fixed charges	203	195
Profit before tax	140	131
Profit before tax and fixed charges	343	326
Fixed charges cover – times	1.7x	1.7x
8. FINANCE COSTS	2017	2016
£m	2017	2016
Interest payable on bank loans and overdrafts	2	1
Net interest cost on defined benefit pension liabilities		,
	_	1
	- 2	1 2
a INCOME TAY EVERNOE	2	1 2
9. INCOME TAX EXPENSE	2 2017	2016
£m	2017	2016

Reconciliation of the taxation charge	

Deferred tax – current year (Note 19) Deferred tax – prior year (Note 19)

Total current tax charge

Tax on profit

Effective tax rate

€m	2017	2016
Tax on profit at standard rate of UK corporation tax 19.58% (2016: 20.00%)	27	26
Tax effect of items that are not deductible or not taxable in determining taxable profit	2	2
Adjustment in respect of prior years	(5)	(5)
Total income tax expense	24	23

23

[2]

2

23 17%

(1)

1

24

**17**%

The UK corporation tax rate has been 19 per cent with effect from 1 April 2017. The UK corporation tax rate will reduce to 17 per cent from 1st April 2020. The effects of these changes are included in these financial statements.

The Group provides against known tax exposures, on a reasonable basis, until we have received formal agreement from the relevant tax authority that an inquiry into a particular tax return has been closed. In the prior year we made a £13m repayment to HMRC of a previous payment on account in respect of a historical commercial structure put in place in the year ended 31 August 2009. During the year ended 31 August 2017 we also made a £2m payment of interest on the above amount.

#### **10. DIVIDENDS**

Amounts paid and recognised as distributions to shareholders in the year are as follows:

£m	2017	2016
Dividends		
Interim dividend of 14.6p per ordinary share (2016: 13.4p per ordinary share)	16	15
Final dividend of 30.5p per ordinary share (2016: 27.3p per ordinary share)	34	31
	50	46

The proposed dividend of 33.6p per share, amounting to a final dividend of £37m, is not included as a liability in these financial statements and, subject to shareholder approval, will be paid on 1 February 2018 to shareholders on the register at the close of business on 12 January 2018. The final dividend will be paid gross.

#### 11. EARNINGS PER SHARE

#### a) Earnings

£m	2017	2016
Earnings attributable to shareholders	116	108
b) Weighted average share capital		
Millions	2017	2016
Weighted average ordinary shares in issue	112	114
Less weighted average ordinary shares held in ESOP Trust	(1)	(1)
Weighted average shares in issue for earnings per share	111	113
Add weighted average number of ordinary shares under option	1	2
Weighted average ordinary shares for diluted earnings per share	112	115
c) Basic and diluted earnings per share		
Pence	2017	2016
Basic earnings per share	104.5	95.6
Diluted earnings per share	103.6	93.9
Dituted ear mings per smare	103.0	/J./

Diluted earnings per share takes into account various share awards and share options including SAYE schemes, which are expected to vest, and for which a sum below fair value will be paid.

12. GOODWILL		
Cost		£m
At 1 September 2016		38
Foreign exchange differences		_
At 31 August 2017		38
Accumulated impairment		
At 1 September 2016		-
Impairment charge		_
At 31 August 2017		_
Net book value at 31 August 2017		38
Cost		
At 1 September 2015		36
Foreign exchange differences		2
At 31 August 2016		38
Accumulated impairment		
At 1 September 2015		_
Impairment charge		-
At 31 August 2016		-
Net book value at 31 August 2016		38
The carrying value of goodwill is allocated to the segmental businesses as	follows	
		001/
Em Travel	2017 <b>27</b>	2016
High Street	11	11
Tilgii Sti eet	38	38
	38	38

Goodwill has been tested for impairment by comparing the carrying amount of each cash-generating unit ('CGU'), including goodwill, with the recoverable amount determined from value-in-use calculations. Management has determined that no impairment was necessary for the current financial year (2016: £nil). All goodwill relates to the acquisitions of groups of retail stores (which are considered to be CGUs) and each CGU is sensitive to movements in the same key assumptions. The key assumptions on which forecast three-year cash flows of the CGUs are based include sales growth, product mix and operating costs.

The values assigned to each of these assumptions were determined based on the extrapolation of historical trends within the Group, and external information on expected future trends in the UK retail industry.

These cash flows are extrapolated for up to an additional nine years (representing the average length of the lease for the relevant group of stores) based on estimated long-term growth rates of between 0 and 2.5 per cent. The rate used to discount the forecast cash flows was ten per cent pre-tax (2016: ten per cent).

A sensitivity analysis has been performed in assessing recoverable amounts of goodwill. This has been based on changes in key assumptions considered to be possible by management. This included an increase in the discount rate of up to one per cent and a decrease in the long-term growth rate of up to one per cent. The sensitivity analysis showed that no impairment would arise under each scenario.

#### 13. OTHER INTANGIBLE ASSETS

Other intangible assets comprise capitalised software costs that are not deemed to be an integral part of the related hardware (which is classified within property, plant and equipment) and certain tenancy rights.

The amortisation period for capitalised software costs is over a maximum period of five years. Other intangible assets are either considered to have an indefinite life, therefore no amortisation has been charged, or are amortised over their useful economic life. These assets are reviewed annually for indicators of impairment.

	£m
Cost	
At 1 September 2016	92
Additions	10
At 31 August 2017	102
Accumulated amortisation	
At 1 September 2016	67
Amortisation charge	6
Impairment charge	_
At 31 August 2017	73
Net book value at 31 August 2017	29
Cost	
At 1 September 2015	84
Additions	8
At 31 August 2016	92
Accumulated amortisation	
At 1 September 2015	61
Amortisation charge	6
Impairment charge	_
At 31 August 2016	67
Net book value at 31 August 2016	25

Included in the net book value of other intangible assets are software costs of £23m [2016: £18m], tenancy agreements of £5m [2016: £6m] and brands and franchise contracts of £1m [2016: £1m]. Included in other intangible assets are certain assets considered to have an indefinite life, £4m [2016: £4m], representing certain rights under tenancy agreements, which include the right to renew leases. Management has determined that the useful economic life of these assets is indefinite because the Company can continue to occupy and trade from certain premises for an indefinite period.

The net book value of software assets held under finance leases included within these balances as at 31 August 2017 was £1m (2016: £1m).

14. PROPERTY, PLANT AND EQUIPMENT					
,	Land and b	uildings			
£m	Freehold properties	Short-term leasehold	Fixtures and fittings	Equipment and vehicles	Total
Cost or valuation:					
At 1 September 2016	22	182	126	117	447
Additions	-	17	13	10	40
Disposals	-	(11)	(10)	(29)	(50)
Foreign exchange differences	-	1	1	_	2
At 31 August 2017	22	189	130	98	439
Accumulated depreciation:					
At 1 September 2016	13	120	85	71	289
Depreciation charge	1	13	9	12	35
Impairment charge	-	_	1	_	1
Disposals	_	(11)	(10)	(29)	(50)
Foreign exchange differences	_	_	_	_	_
At 31 August 2017	14	122	85	54	275
Net book value at 31 August 2017	8	67	45	44	164
Cost or valuation:					
At 1 September 2015	22	170	121	113	426
Additions	_	16	11	9	36
Disposals	_	(5)	(7)	(6)	(18)
Foreign exchange differences	_	1	1	1	3
At 31 August 2016	22	182	126	117	447
Accumulated depreciation:					
At 1 September 2015	12	111	84	64	271
Depreciation charge	1	12	7	12	32
Impairment charge	_	1	1	1	3
Disposals	_	(5)	(7)	(6)	(18)
Foreign exchange differences	_	1	_	_	1
At 31 August 2016	13	120	85	71	289
Net book value at 31 August 2016	9	62	41	46	158

The net book value of assets held under finance leases included within these balances as at 31 August 2017 was £12m (2016: £13m), being £2m short-term leasehold (2016: £2m), £1m fixtures and fittings (2016: £1m), and £9m equipment and vehicles (2016: £10m).

#### 15. TRADE AND OTHER RECEIVABLES

£m	2017	2016
Current debtors		
Trade debtors	28	26
Other debtors	3	4
Prepayments and accrued income	23	20
	54	50
Non-current debtors		
Prepayments and accrued income	6	4
Total trade and other receivables	60	54

Included in trade receivables is £8m (2016: £5m) of supplier income that has been invoiced but not yet settled (where the Group does not have the right to offset against trade payables balances). Included in prepayments and accrued income is £8m (2016: £7m) of accrued supplier income relating to retrospective discounts and other promotional and marketing income, that has been earned but not yet invoiced.

#### 15. TRADE AND OTHER RECEIVABLES (CONTINUED)

The ageing of the Group's current trade and other receivables is as follows:

£m	2017	2016
Trade and other receivables gross	34	32
Allowance for doubtful debts	(1)	[1]
Trade and other receivables net	33	31
Of which:		
Amounts neither impaired nor past due on the reporting date	25	24
Amounts past due but not impaired:		
Less than one month old	5	3
Between one and three months old	1	3
Between three and six months old	1	1
Between six months and one year old	1	-
Trade and other receivables net carrying amount	33	31

An allowance has been made for estimated irrecoverable amounts from sales at 31 August 2017 of £1m (31 August 2016: £1m). The ageing analysis of these receivables is given in the table below. This allowance reflects the application of the Group's provisioning policy in respect of bad and doubtful debts and is based upon the difference between the receivable value and the estimated net collectible amount. The Group establishes its provision for bad and doubtful debts by reference to past default experience.

Ageing analysis of bad and doubtful debt provisions:

£m	2017	2016
Less than one month old	-	_
Between one and three months old	-	_
Between three and six months old	-	_
Between six months and one year old	1	1
	1	1

No trade and other receivables that would have been past due or impaired were renegotiated during the year. No interest is charged on the receivables balance. The other classes within trade and other receivables do not include impaired assets. The Group does not hold collateral over these balances. The directors consider that the carrying amount of trade and other receivables approximates to their fair value.

#### 16. TRADE AND OTHER PAYABLES - CURRENT

£m	2017	2016
Trade payables	100	98
Other tax and social security	24	22
Other creditors	64	64
Accruals and deferred income	44	45
	232	229

Trade and other payables principally comprise amounts outstanding for trade purchases and ongoing costs. The average credit period taken for trade purchases is 61 days (2016: 59 days). The directors consider that the carrying amount of trade and other payables approximates to their fair value.

Trade payables is stated net of £15m (2016: £13m) amounts receivable from suppliers in relation to supplier income, that has been invoiced, for which the Group has the right to set off against amounts payable at the balance sheet date.

#### 17. OBLIGATIONS UNDER FINANCE LEASES

	<b>2017</b> 2016		16	
		Present value		Present value of
	Minimum lease	of minimum	Minimum lease	minimum lease
£m	payments	lease payments	payments	payments
Amounts payable under finance leases:				
Within one year	4	4	3	3
Within two to five years	9	8	11	10
After five years	_	-	-	
Total	13	12	14	13
Less: future finance charges	(1)	-	(1)	_
Present value of lease obligations	12	12	13	13
Less: Amount due for settlement within 12 months (shown under current liabilities)	[4]		(3)	
Amount due for settlement after 12 months	8		10	

The Group leases certain fixtures and equipment under finance leases. All lease obligations are denominated in sterling. The average lease term is five years. Interest rates are fixed at the contract date. All leases are on a fixed repayment basis and no arrangements have been entered into for contingent rental payments.

The fair value of the Group's lease obligations approximates to their carrying amount.

18. PROVISIONS		
£m	Property provision	Total
At 1 September 2016	6	6
Charge in the year	_	_
Utilised in year	(1)	(1)
Unwinding of discount	_	_
At 31 August 2017	5	5
£m	Property provision	Total
At 1 September 2015	4	4
Charge in the year	2	2
Utilised in year	-	_
Unwinding of discount	_	-
At 31 August 2016	6	6
Total provisions are split between current and non-current liabilities as follows:		
£m	2017	2016
Included in current liabilities	1	1
Included in non-current liabilities	4	5
	5	6

The property provision relates to the estimated future unavoidable lease costs in respect of non-trading properties, stores earmarked for closure and loss-making stores. The costs include provision for required dilapidation costs and any anticipated future rental shortfalls, and the provision is expected to be utilised over the length of each lease. This provision has been discounted at two per cent, and this discount will be unwound over the life of the leases.

#### 19. DEFERRED TAX

The following are the major deferred tax liabilities and assets recognised by the Group and movements thereon during the current and prior years.

	Accelerated tax	Lease	Share-based	Retirement benefit	Short-term timing	Total
<u>£m</u>	depreciation	incentives	payments	obligations	differences	Total
At 1 September 2016	2	-	5	1	1	9
Credited/(charged) to income	1	_	_	_	(1)	-
Charged to equity	_	_	(1)	_	_	(1)
At 31 August 2017	3	_	4	1	_	8
At 1 September 2015	2	1	5	1	1	10
Credited/(charged) to income	_	(1)	1	_	-	-
Charged to equity	_	-	(1)	-	-	[1]
At 31 August 2016	2	-	5	1	1	9

Changes to UK corporation tax rates reduced the tax rate to 19 per cent from 1 April 2017 and will reduce the tax rate to 17 per cent from 1st April 2020. The effects of these changes are included in these financial statements.

Other deductible temporary differences of £95m (2016: £98m) in respect of capital losses carried forward have not been recognised on the basis that their future economic benefit is uncertain.

The following is an analysis of the deferred tax balances for financial reporting purposes.

£m	2017	2016
Deferred tax liabilities (non-current liabilities)	-	_
Deferred tax assets	8	9
	8	9

#### **20. ANALYSIS OF NET FUNDS**

Movements in net funds can be analysed as follows:

				Currency	
£m	2016	Cash flow	Non cash	translation	2017
Cash and cash equivalents	38	_	_	_	38
Borrowings					
- Revolving credit facility	(18)	[4]	_	_	(22)
- Obligations under finance leases	(13)	4	(3)	_	(12)
Net funds	7	-	(3)	-	4

				Currency	
£m	2015	Cash flow	Non cash	translation	2016
Cash and cash equivalents	34	2	-	2	38
Borrowings					
– Revolving credit facility	(9)	(9)	_	_	(18)
– Obligations under finance leases	(10)	3	(6)	_	(13)
Net funds	15	(4)	(6)	2	7

An explanation of Alternative Performance Measures, including Net funds is provided in the Glossary on page 105.

Cash and cash equivalents comprise cash held by the Group and short-term bank deposits with an original maturity of three months or less. The carrying amount of these assets approximates to their fair value.

The Group has in place a five-year committed multi-currency revolving credit facility of £140m with Barclays Bank PLC, HSBC Bank PLC, BNP Paribas and Abbey National Treasury Services PLC. The revolving credit facility is due to mature on 9 December 2021. The utilisation is interest-bearing at LIBOR plus 85 basis points. As at 31 August 2017, the Group has drawn down £22m (2016: £18m) on this facility.

#### 21. CONTINGENT LIABILITIES AND CAPITAL COMMITMENTS

£m	2017	2016
Bank guarantees and guarantees in respect of lease agreements	16	6

Other potential liabilities that could crystallise are in respect of previous assignments of leases where the liability could revert to the Group if the lessee defaulted. Pursuant to the terms of the Demerger Agreement with Connect Group PLC (formerly Smiths News PLC), any such contingent liability which becomes an actual liability, will be apportioned between the Group and Connect Group PLC in the ratio 65:35 (provided that the actual liability of Connect Group PLC in any 12-month period does not exceed £5m). The Group's 65 per cent share of these leases has an estimated future rental commitment at 31 August 2017 of £3m (2016: £3m). The movement in the future rental commitment is due to the crystallisation of lease liabilities, lease expiries and the effluxion of time.

Contracts placed for future capital expenditure approved by the directors but not provided for in this combined financial information amount to £8m (2016: £8m).

£m	2017	2016
Commitments in respect of property, plant and equipment	7	6
Commitments in respect of other intangible assets	1	2
	8	8

#### 22. CASH GENERATED FROM OPERATING ACTIVITIES

£m	2017	2016
Group operating profit	142	133
Depreciation of property, plant and equipment	35	32
Impairment of property, plant and equipment	1	3
Amortisation of intangible assets	6	6
Share-based payments	5	8
Increase in inventories	(4	<b>)</b> (5)
Increase in receivables	(5	) –
Decrease in payables	_	(5)
Pension funding	(3	<b>)</b> (3)
Income taxes paid	(27	<b>)</b> (36)
Movement on provisions	(1	2
Cash generated from operating activities	149	135

#### 23. FINANCIAL INSTRUMENTS

Categories of financial instruments

		lue
€m	2017	2016
Financial assets		
Derivative instruments in designated hedge accounting relationships <sup>1</sup>	-	2
Loans and receivables (including cash and cash equivalents) <sup>2</sup>	85	80
Financial liabilities		
Amortised cost <sup>3</sup>	(278)	(273)

<sup>1</sup> All derivatives are categorised as Level 2 under the requirements of IFRS 13. The fair value measurements relating to the instruments are derived from inputs other than quoted prices that are observable for the asset or liability, either directly or indirectly.

#### Comparison of carrying values and fair values

There were no material differences between the carrying value of non-derivative financial assets and financial liabilities and their fair values as at the balance sheet date.

#### Risk management

The Group's treasury function seeks to reduce exposures to interest rate, foreign exchange and other financial risks, and to ensure liquidity is available to meet the foreseeable needs of the Group and to invest cash assets safely and profitably. The Group does not engage in speculative trading in financial instruments and transacts only in relation to underlying business requirements. The Group's treasury policies and procedures are periodically reviewed and approved by the Group's Audit Committee and are subject to regular Group Internal Audit review.

<sup>&</sup>lt;sup>2</sup> Included within loans and receivables are trade and other receivables (excluding prepayments) and cash and cash equivalents.

<sup>3</sup> Included within amortised cost are trade and other payables, borrowings, finance lease obligations and other non-current liabilities.

#### 23. FINANCIAL INSTRUMENTS (CONTINUED)

#### Capital risk

The Group's objectives with respect to managing capital (defined as net debt/funds plus equity) are to safeguard the Group's ability to continue as a going concern, in order to optimise returns to shareholders and benefits for other stakeholders, through an appropriate balance of debt and equity funding. Refer to Note 20 for the value of the Group's net debt/funds and refer to the Group statement of changes in equity for the value of the Group's equity.

In managing the Group's capital levels, the Board regularly monitors the level of debt in the business, the working capital requirements, forecast financing and investing cash flows. Based on this analysis, the Board determines the appropriate return to investors while ensuring sufficient capital is retained in the business to meet its strategic objectives. The Board has a progressive dividend policy and expects that, over time, dividends would be broadly covered twice by earnings calculated on a normalised tax basis.

As at 12 October 2017, the Group has in place a £140m committed multi-currency revolving credit facility, carrying certain financial covenants which have been met throughout the period. The covenants, tested half-yearly, are based on fixed charges cover and net borrowings.

#### Liquidity risk

The Group manages its exposure to liquidity risk by reviewing the cash resources required to meet its business objectives through both short and long-term cash flow forecasts. The Group has a five-year committed multi-currency revolving credit facility with a number of financial institutions which is available to be drawn for general corporate purposes including working capital.

The Group has a policy of pooling cash flows in order to optimise the return on surplus cash and also to utilise cash within the Group to reduce the costs of external short-term funding.

The table below shows the maturity analysis of the undiscounted remaining contractual cash flows of the Group's financial liabilities:

2017 (Em)	Due within 1 year	Due between 1 and 2 years	Due between 2 and 5 years	Due over 5 years	Total
Non-derivative financial liabilities					
Bank loans and overdrafts	22	-	-	-	22
Trade and other payables	244	-	-	-	244
Finance leases	4	4	5	-	13
Total cash flows	270	4	5	-	279
	Due within	Due between	Due between	Due over	
2016 (£m)	1 year	1 and 2 years	2 and 5 years	5 years	Total
Non-derivative financial liabilities					
Bank loans and overdrafts	18	_	_	_	18
Trade and other payables	242	_	-	-	242
Finance leases	3	3	8	-	14
Total cash flows	263	3	8	-	274

#### Credit risk

Credit risk is the risk that a counterparty may default on their obligation to the Group in relation to lending, hedging, settlement and other financial activities. The Group's principal financial assets are trade and other receivables and bank balances and cash.

The Group has credit risk attributable to its trade and other receivables including a number of sale or return contracts with suppliers. The amounts included in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of cash flows.

The Group has low retail credit risk due to the transactions being principally of a high volume, low-value and short maturity. The Group has no significant concentration of credit risk, with the exposure spread over a large number of counterparties and customers.

The credit risk on liquid funds and derivative financial instruments is considered to be low, as the Board approved Group treasury policy limits the value that can be placed with each approved counterparty to minimise the risk of loss. These limits are based on a short-term credit rating of P-1.

The carrying amount of financial assets recorded in the financial statements represents the Group's maximum exposure to credit risk. The Group does not hold collateral over any of these financial assets.

#### Interest rate risk

The Group is exposed to cash flow interest rate risk on floating rate bank loans and overdrafts.

At 31 August 2017, the Group had drawn down £22m (2016: £18m) from its committed revolving credit facility. The Group draws down on its facility, but does not view any draw down as long-term in nature and therefore does not enter into interest rate derivatives to mitigate this risk.

#### 23. FINANCIAL INSTRUMENTS (CONTINUED)

#### Foreign currency risk

Foreign exchange rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of the changes in foreign exchange rates. The Group's foreign currency exposures are principally to the US dollar, euro and Australian dollar.

The Group uses forward foreign exchange contracts to hedge significant future transactions and cash flows denominated in currencies other than pounds sterling. The hedging instruments have been used to hedge purchases in US dollars and to minimise foreign exchange risk in movements of the USD/GBP exchange rates. These are designated as cash flow hedges. At 31 August 2017 the Group had no material un-hedged currency exposures.

The Group's euro and Australian dollar exposure is principally operational and arises mainly through the operation of retail stores in France, Ireland, Spain, Germany, Italy and Australia. The Group does not use derivatives to hedge balance sheet and profit and loss translation exposure.

Forward foreign exchange contracts have been used to hedge France and Ireland retail stores purchases in GBP to minimise foreign exchange risk in movements of the GBP/EUR exchange rates. These are designated as cash flow hedges.

The fair value of cash flow hedges recognised on the balance sheet within derivative assets/liabilities is shown below:

£m	2017	2016
Fair value of derivative assets	_	2

At 31 August 2017, the total notional amount of outstanding forward foreign exchange contracts to which the Group has committed is US\$40m (2016: US\$30m) and £6m (2016: £4m). These instruments will be used to hedge cash flows occurring within up to two years of the balance sheet date. Gains of £2m (2016: £nil) have been transferred to the income statement and gains of £1m (2016: £1m) have been transferred to inventories in respect of contracts that matured during the year ended 31 August 2017. In the year to 31 August 2017 the fair value gain on the Group's currency derivatives that are designated and effective as cash flow hedges amounted to £nil (2016: £2m).

All the derivatives held by the Group at fair value are considered to have fair values determined by level 2 inputs as defined by the fair value hierarchy of IFRS 13, 'Fair value measurement'. There are no non-recurring fair value measurements nor have there been any transfers of assets or liabilities between levels of the fair value hierarchy.

#### Sensitivity analysis as at 31 August 2017

Financial instruments affected by market risks include borrowings, deposits and derivative financial instruments. The following analysis, required by IFRS 7, Financial Instruments: Disclosures, is intended to illustrate the sensitivity to changes in market variables, being UK interest rates, and USD/GBP, EUR/GBP and AUD/GBP exchange rates.

The following assumptions were made in calculating the sensitivity analysis:

- Exchange rate fluctuations on currency derivatives that form part of an effective cash flow hedge relationship affect the hedging reserve in equity and the fair value of the hedging derivatives.
- Year-end exchange rates applied in the analysis are USD/GBP 1.2905/1 (2016: 1.3111/1), EUR/GBP 1.0860/1 (2016: 1.1762/1) and AUD/GBP 1.6306/1 (2016: 1.7443/1).
- Group debt and hedging activities remain constant, reflecting the positions at 31 August 2017 and 31 August 2016 respectively. As a consequence, the analysis relates to the position at those dates and is not necessarily representative of the years then ended.

The above assumptions are made when illustrating the effect on the Group's income statement and equity given reasonable movements in foreign exchange and interest rates before the effect of tax. The Group considers a reasonable interest rate movement in GBP LIBOR/base rate to be one per cent, based on interest rate history. Similarly, sensitivity to movements in USD/GBP, EUR/GBP and AUD/GBP exchange rates of ten per cent are shown, reflecting changes of reasonable proportion in the context of movement in those currency pairs over time.

Using these assumptions, the following table shows the illustrative effect on the Group income statement and equity.

	2017		2016	
£m	Income gains/(loss)	Equity gains/(loss)	Income gains/(loss)	Equity gains/(loss)
GBP LIBOR/base rate interest rates 1% increase	-	-	-	_
USD/GBP exchange rates 10% increase	-	(2)	-	(2)
EUR/GBP exchange rates 10% increase	-	1	-	1
AUD/GBP exchange rates 10% increase	-	-	-	-
GBP LIBOR/Base rate interest rates 1% decrease	-	-	-	-
USD/GBP exchange rates 10% decrease	-	4	-	3
EUR/GBP exchange rates 10% decrease	-	-	-	_
AUD/GBP exchange rates 10% decrease	_	(1)	_	_

#### 24. CALLED UP SHARE CAPITAL

Allotted and fully paid

	2017		2016	
	Number	Nominal	Number	Nominal
£m	of shares (millions)	value £m	of shares (millions)	value £m
Equity:				
Ordinary shares of 22%/p	111	24	113	25
Total	111	24	113	25

During the year the Company repurchased 2,501,949 of its own shares in the open market for an aggregate consideration of £41m. In total 2,461,949 shares were cancelled during the year and 40,000 shares were purchased prior to 31 August 2017 but the settlement of £1m took place after 31 August 2017.

During the year 41,005 ordinary shares were allotted under the terms of the Company's Sharesave Scheme. The effect of this allotment was to increase share premium by £nil (2016: £1m).

The holders of ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at the meetings of the Company.

The ESOP reserve of £9m (2016: £10m) represents the cost of shares in WH Smith PLC purchased in the market and held by the WH Smith Employee Benefit Trust to satisfy awards and options under the Group's executive share schemes. The total shareholding is 673,726 (2016: 873,040).

#### 25. SHARE-BASED PAYMENTS

#### Summary of movements in awards and options

		Executive Share					
Number of shares	Sharesave Schemes	Option Schemes	2012 CIP	LTIPs	PSP	Cash-settled awards	Total
Outstanding at 1 September 2016	262,691	52,744	1,077,400	837,938	359,775	97,497	2,688,045
Options and awards granted	217,311	_	_	431,865	227,141	33,526	909,843
Options and awards exercised	(41,005)	(38,058)	(385,933)	(269,292)	(130,352)	(88,264)	(952,904)
Options and awards lapsed	(23,067)	_	(28,496)	(4,394)	(61,272)	_	(117,229)
Outstanding at 31 August 2017	415,930	14,686	662,971	996,117	395,292	42,759	2,527,755
Exercisable at 31 August 2017	-	14,686	4,199	4,088	17,341	-	40,314
Outstanding at 1 September 2015	445,606	73,447	1,218,467	941,441	442,154	112,083	3,233,198
Options and awards granted	_	-	299,573	237,945	95,388	18,466	651,372
Options and awards exercised	(162,917)	(20,703)	(433,344)	(340,972)	(159,494)	(33,052)	(1,150,482)
Options and awards lapsed	(19,998)	-	(7,296)	(476)	(18,273)	_	(46,043)
Outstanding at 31 August 2016	262,691	52,744	1,077,400	837,938	359,775	97,497	2,688,045
Exercisable at 31 August 2016	40,610	52,744	9,022	11,471	16,492	-	130,339

Pence	2017	2016
Weighted average exercise price of awards:		
– Outstanding at the beginning of the year	111.76	130.92
- Granted in the year	342.60	nil
– Exercised in the year	41.13	89.26
– Lapsed in the year	224.25	438.70
– Outstanding at the end of the year	216.26	111.76
– Exercisable at the end of the year	187.47	350.19

# Detail of movements in options and awards 2012 Co-Investment Plan (CIP)

Under the terms of the 2012 Co-Investment Plan, executive directors and key senior executives have invested their own money to buy ordinary shares in WH Smith PLC and have been granted matching awards (in the form of nil cost options in WH Smith PLC) to acquire further ordinary shares in proportion to the amount they have invested. These awards will only vest and become exercisable to the extent that the related performance target is met.

#### 25. SHARE-BASED PAYMENTS (CONTINUED)

Outstanding awards granted under the CIP are as follows:

	Nullibel 0	I SIIdi es		
			Exercise price	
Date of grant	2017	2016	(pence)	Exercise period
5 November 2012	-	9,022	Nil	Nov 2015 – Nov 2022
17 October 2013	4,199	381,110	Nil	Oct 2016 - Oct 2023
23 October 2014	349,272	361,780	Nil	Oct 2017 - Oct 2024
6 November 2014	31,395	31,395	Nil	Nov 2017 – Nov 2024
22 October 2015	278,105	289,532	Nil	Oct 2018 - Oct 2025
19 November 2015	-	4,561	Nil	Nov 2018 – Nov 2025
	662,971	1,077,400		

Number of chare

#### **LTIPs**

Under the terms of the LTIP, executive directors and key senior executives may be granted conditional awards to acquire ordinary shares in the Company (in the form of nil cost options) which will only vest and become exercisable to the extent that the related performance targets are met.

Outstanding awards granted under the LTIPs are as follows:

	Number of shares			
			Exercise price	
Date of grant	2017	2016	(pence)	Exercise period
15 November 2011	4,088	11,471	Nil	Nov 2014 - 15.11.21
17 October 2013	-	257,664	Nil	Oct 2016 - 17.10.23
20 November 2013	-	8,639	Nil	Nov 2016 - 20.10.23
23 October 2014	290,824	290,824	Nil	Oct 2017 - 23.10.24
6 November 2014	31,395	31,395	Nil	Nov 2017 - 06.11.24
22 October 2015	237,945	237,945	Nil	Oct 2018 - 22.10.25
20 October 2016	431,865 –		Nil	Oct 2019 - 20.10.26
	996,117	837,938		

Awards will first become exercisable on the vesting date, which is the third anniversary of the date of grant. Awards made on or after October 2016 are subject to holding periods preventing the delivery and sale of shares until the fifth anniversary of the date of grant. For Awards made in October 2016 and October 2017 the holding period will apply to 50 per cent of any shares which vest. The Awards will accrue dividends paid over the performance and any holding period.

#### Sharesave Scheme

Under the terms of the Sharesave Scheme, the Board grants options to purchase ordinary shares in the Company to employees with at least six months service who enter into an HM Revenue & Customs approved Save-As-You-Earn (SAYE) savings contract for a term of three or five years. Options are granted at up to a 20 per cent discount to the market price of the shares on the date of offer and are normally exercisable for a period of six months after completion of the SAYE contract.

Outstanding options granted under the Sharesave Scheme at 31 August 2017 are as follows:

	Nullibel of Stidles			
			Exercise price	
Date of grant	2017	2016	(pence)	Exercise period
5 June 2013 (3 year)	-	40,610	580.80	01.08.16 – 31.01.17
3 June 2015 (3 year)	200,285	222,081	1147.20	01.08.18 - 31.01.19
7 June 2017 (3 year)	215,645	-	1434.40	01.08.20 - 31.01.21
	415,930	262,691		

#### 25. SHARE-BASED PAYMENTS (CONTINUED)

#### Performance Share Plan (PSP)

Under the terms of the Performance Share Plan, the Board may grant conditional awards to executives. The exercise of awards is conditional on the achievement of a performance target, which is determined by the Board at the time of grant. The executive directors do not participate in this Plan.

Outstanding awards granted under the PSP are as follows:

	Number of	shares		
			Exercise price	
Date of grant	2017	2016	(pence)	Exercise period
5 November 2012	7,229	14,512	Nil	Nov 2015 – 05.11.22
18 April 2013	1,980	1,980	Nil	Apr 2016 - 18.04.23
17 October 2013	8,132	131,822	Nil	Oct 2016 - 17.10.23
20 November 2013	-	877	Nil	Nov 2016 - 20.11.23
23 October 2014	103,475	119,380	Nil	Oct 2017 - 23.10.24
22 October 2015	76,743	88,924	Nil	Oct 2018 - 22.10.25
19 November 2015	-	2,280	Nil	Nov 2018 - 19.11.25
20 October 2016	197,733	_	Nil	Oct 2019 - 20.10.26
	395,292	359,775		

#### **Executive Share Option Schemes**

Under the terms of the Executive Share Option Scheme, the Board may grant options to executives. The exercise of options is conditional on the achievement of a performance target, which is determined by the Board at the time of grant.

Outstanding options granted under the Executive Share Option Schemes as at 31 August 2017 are as follows:

	Number of shares				
			Exercise price		
Date of grant	2017	2016	(pence)	Exercise period	
17 October 2007	-	38,058	381.00	17.10.10 – 16.10.17	
5 November 2009	3,584	3,584	497.37	05.11.12 - 04.11.19	
15 November 2011	11,102	11,102	520.17	15.11.14 – 14.11.21	
	14,686	52,744			

#### Cash-settled schemes

Under the terms of the LTIP, PSP and CIP, the Board may grant cash-settled awards to executives. The exercise of options is conditional on the achievement of a performance target, which is determined by the Board at the time of grant. These awards will be settled in cash based on the share price at the date of exercise. As at 31 August 2017 there were 42,759 outstanding nil-cost cash-settled awards (2016: 97,497), which will be settled between 31 August 2017 and October 2026. The carrying amount of liabilities arising from share-based payment transactions is less than £1m (2016: £1m).

#### Fair value information

	2017	2016
Weighted average share price at date of exercise of share options exercised during year – pence	1,576.41	1,659.41
Weighted average remaining contractual life at end of year – years	6	5

#### 25. SHARE-BASED PAYMENTS (CONTINUED)

#### Share options and awards granted

The aggregate of the estimated fair value of the options and awards granted in the year is:

£m	2017	2016
	10	10

The fair values of the CIP, LTIP and PSP awards granted were measured using a Monte Carlo simulation model. The input range into the Monte Carlo models was as follows:

	2017	2016
Share price – pence	1,577	1,664
Exercise price – pence	Nil	Nil
Expected volatility – per cent	23	22
Expected life – years	3.0	3.0
Risk free rate – per cent	0.27	0.73
Dividend yield – per cent	2.80	2.37
Weighted average fair value of options – pence	1,313.48	1,460.95

Expected volatility was determined by calculating the historical volatility of the Group's share price over the expected life of the option.

The fair values of the Sharesave options granted in the year ended 31 August 2017 were measured using a Black Scholes model. None were granted in the year ended 31 August 2016. The input range into the Black Scholes models was as follows:

	2017
Share price – pence	1,762
Exercise price – pence	1,434
Expected volatility – per cent	22
Expected life – years	3.5
Risk free rate – per cent	0.19
Dividend yield – per cent	2.49
Weighted average fair value of options – pence	354.00

Expected volatility was determined by calculating the historical volatility of the Group's share price over the expected life of the option.

#### **26. RELATED PARTY TRANSACTIONS**

Transactions between businesses within this Group which are related parties have been eliminated on consolidation and are not disclosed in this Note.

#### Remuneration of key management personnel

The remuneration of the executive and non-executive directors, who are the key management personnel of the Group, is set out below in aggregate for each of the categories specified in IAS 24, Related Party Disclosures.

Further information about the remuneration of individual directors is provided in the Directors' remuneration report.

£'000	2017	2016
Short-term employee benefits	2,694	2,695
Post-employment benefits	225	226
Share-based payments	1,686	2,282
	4,605	5,203

There are no other transactions with directors.

#### 27. EVENTS AFTER THE BALANCE SHEET DATE

On 12 October 2017, the Company announced its intention to return up to £50m of cash to shareholders through a rolling share buyback programme.

#### **28. SUBSIDIARY COMPANIES**

The subsidiary companies included within the financial statements, are disclosed below.

Name	Country of incorporation/ registration	Registered address	Class of shares	Percentage owned %	Percentage controlled %	Principal activity
Held directly by WH Smith PLC:						
WH Smith Retail Holdings Limited	England & Wales	1	Ordinary	100	100	Holding Company
Held indirectly:	3		,			5 1 7
Books & Stationers Limited	England & Wales	1	Ordinary	100	100	Retailing
Card Market Limited	England & Wales	1	Ordinary	100	100	Retailing
funkypigeon.com Limited	England & Wales	1	Ordinary	100	100	Retailing
Lexicon Book Company Limited	England & Wales	1	Ordinary	100	100	Property
Modelzone Limited	England & Wales	1	Ordinary	100	100	Dormant
Sussex Stationers Limited	England & Wales	1	Ordinary	100	100	Dormant
The Websters Group Limited	England & Wales	1	Ordinary	100	100	Dormant
WH Smith (Qatar) Limited	England & Wales	1	Ordinary	100	100	Dormant
WH Smith 1955 Limited	England & Wales	1	Ordinary	100	100	Holding Company
WH Smith Asia Limited	Hong Kong	2	Ordinary	100	100	Product sourcing for WH Smith Group
						companies
WH Smith Australia Pty Limited	Australia	3	Ordinary	100	100	Retailing
WH Smith Austria GmbH	Austria	4	Ordinary	100	100	Retailing
WH Smith France S.A.S	France	5	Ordinary	100	100	Retailing
WH Smith Germany GmbH	Germany	6	Ordinary	100	100	Retailing
WH Smith Group Holdings (USA) Inc.	USA	7	Ordinary	100	100	Dormant
WH Smith High Street Holdings Limited	England & Wales	1	Ordinary	100	100	Holding Company
WH Smith High Street Limited	England & Wales	1	Ordinary & Preference	100	100	Retailing
WH Smith Hospitals Holdings Limited	England & Wales	1	Ordinary & Preference	100	100	Holding Company
WH Smith Hospitals Limited	England & Wales	1	Ordinary	100	100	Retailing
WH Smith Ireland Limited	Ireland	8	Ordinary	100	100	Retailing
WH Smith Italia S.R.L	Italy	9	Ordinary	100	100	Retailing
WH Smith Jersey Limited	Jersey	10	Ordinary	100	100	Retailing
WH Smith LLC	Qatar	11	Ordinary	49	100	Retailing
WH Smith LLC	Oman	12	Ordinary	50	50	Retailing
WH Smith Malaysia SDN BHD	Malaysia	13	Ordinary	50	50	Retailing
WH Smith Music Inc.	USA	7	Ordinary	100	100	Dormant
WH Smith Nederland B.V.	Netherlands	14	Ordinary	100	100	Dormant
WH Smith Nevada Enterprises LLC	USA	7	Ordinary	100	100	Dormant
WH Smith New Zealand Limited	New Zealand	15	Ordinary	100	100	Dormant
WH Smith PLC	England & Wales	1	Ordinary	N/A	N/A	Parent
WH Smith Promotions Limited	England & Wales	1	Ordinary	100	100	Retailing
WH Smith Retirement Savings Plan Limited	England & Wales	1	Ordinary	100	100	Dormant
WH Smith Singapore Pte. Limited	Singapore	16	Ordinary	100	100	Retailing
WH Smith Spain S.L.	Spain	17	Ordinary	100	100	Retailing
WH Smith Travel 2008 Limited	England & Wales	1	Ordinary	100	100	Holding Company
WH Smith Travel Holdings Limited	England & Wales	1	Ordinary	100	100	Holding Company
WH Smith Travel Limited	England & Wales	1	Ordinary & Preference	100	100	Retailing
Wild Retail Group Pty Limited	Australia	18	Ordinary	100	100	Retailing

#### **REGISTERED ADDRESSES**

- 1 Greenbridge Road, Swindon, Wiltshire SN3 3RX
- 2 Suites 13A01-04 13 Floor, South Tower, World Finance Centre, Harbour City, Tsim Sha Tsui, Kowloon, Hong Kong
- 3 Suite 3.06, AXIS Corporate Centre, 46-50 Kent Road, Mascot, NSW 2020, Australia
- 4 Brucknerstrasse 2/4, 1040 Vienna, Austria
- 5 248, Rue de Rivoli, 75001 Paris, France
- 6 Terminal Ring 1, Zentralgebaude Ost, Zi. 5. 035, 40474 Dusseldorf, Germany
- 7 c/o Greenbridge Road, Swindon, Wiltshire SN3 3RX
- 8 6th Floor, Grand Canal Square, Dublin 2, Ireland
- 9 Via Borgogna, Cap 20122, Milano, Italy
- 10 72/74 King Street, St Helier, Jersey, JE2 4WE
- 11 27 Um Ghwalinah Road, 230 C-ring Road, Doha, Qatar
- 12 PO Box 3275, PC112, Ruwi, Oman
- 13 C2-6-1, Solaris Dutamas, 1, Jalan Dutamas 1, 50480, Kuala Lumpur, Malaysia
- 14 Weteringschans 94, 1017 XS, Amsterdam, Netherlands
- 15 C/O -Minter Ellison Rudd Watts, Lumley Centre, 88 Shortland Street, Auckland, 1010, New Zealand
- 9 Battery Road, #15-01 Straits Trading Building, Singapore 049910
- 17 Paseo de Recoletos, 27, 7ª, 28004, Madrid, Spain
- 18 Suite 401, 80 William Street, Woolloomooloo NSW 2011, Australia

## Independent auditors' report to the members of WH Smith PLC

# REPORT ON THE COMPANY FINANCIAL STATEMENTS Opinion

In our opinion, WH Smith PLC's Company financial statements (the 'financial statements'):

- give a true and fair view of the state of the Company's affairs as at 31 August 2017;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 101 'Reduced Disclosure Framework', and applicable law); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

We have audited the financial statements, included within the Annual Report and accounts 2017 (the 'Annual Report'), which comprise: the Company balance sheet as at 31 August 2017 and the Company statement of changes in equity for the year then ended; and the notes to the financial statements, which include a description of the significant accounting policies.

Our opinion is consistent with our reporting to the Audit Committee.

#### **BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) ('ISAs (UK)') and applicable law. Our responsibilities under ISAs (UK) are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Independence

We remained independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, which includes the FRC's Ethical Standard, as applicable to listed public interest entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

To the best of our knowledge and belief, we declare that nonaudit services prohibited by the FRC's Ethical Standard were not provided to the Group or the Company.

Other than those disclosed in the Directors' Report, we have provided no non-audit services to the Group and its subsidiaries in the year from 1 September 2016 to 31 August 2017.

#### **OUR AUDIT APPROACH**

#### **Overview**

#### Materiality

• Overall materiality: £4.3 million (2016: £4.3 million), based on 1 per cent of total assets.

#### Audit scope

 We performed a full scope audit over the Company ledger, providing us with 100 per cent coverage over the Company accounts.

#### Key audit matters

• We have no key audit matters to report.

#### The scope of our audit

As part of designing our audit, we determined materiality and assessed the risks of material misstatement in the financial statements. In particular, we looked at where the directors made subjective judgements, for example in respect of significant accounting estimates that involved making assumptions and considering future events that are inherently uncertain. As in all of our audits we also addressed the risk of management override of internal controls, including evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

#### Key audit matters

Key audit matters are those matters that, in the auditors' professional judgement, were of most significance in the audit of the financial statements of the current year and include the most significant assessed risks of material misstatement (whether or not due to fraud) identified by the auditors, including those which had the greatest effect on: the overall audit strategy; the allocation of resources in the audit; and directing the efforts of the engagement team. We determined that there were no key audit matters applicable to the Company to communicate in our report.

#### How we tailored the audit scope

We tailored the scope of our audit to ensure that we performed enough work to be able to give an opinion on the financial statements as a whole, taking into account the structure of the Company, the accounting processes and controls, and the industry in which it operates.

We scoped the balances to be audited in line with the materiality determined for the year.

#### Materiality

The scope of our audit was influenced by our application of materiality. We set certain quantitative thresholds for materiality. These, together with qualitative considerations, helped us to determine the scope of our audit and the nature, timing and extent of our audit procedures on the individual financial statement line items and disclosures and in evaluating the effect of misstatements, both individually and in aggregate on the financial statements as a whole.

Based on our professional judgement, we determined materiality for the financial statements as a whole as follows:

Overall materiality	£4.3 million (2016: £4.3 million).			
How we determined it	1% of total assets.			
Rationale for	As the parent entity, WH Smith			
benchmark applied	PLC, is primarily a holding			
	Company for the Group, the			
	materiality benchmark has			
	been determined to be based on			
	total assets which is a generally			
	accepted auditing benchmark.			

We agreed with the Audit Committee that we would report to them misstatements identified during our audit above £214k (2016: £216k) as well as misstatements below that amount that, in our view, warranted reporting for qualitative reasons.

# Independent auditors' report to the members of WH Smith PLC continued

#### Going concern

In accordance with ISAs (UK) we report as follows:

#### Reporting obligation

#### We are required to report if we have anything material to add or draw attention to in respect of the directors' statement in the financial statements. about whether the directors considered it appropriate to adopt the going concern basis of accounting in preparing the financial statements and the directors' identification of any material uncertainties to the Company's ability to continue as a going concern over a period of at least 12 months from the date of approval of the financial statements.

materially inconsistent with our

knowledge obtained in the audit.

#### Outcome

We have nothing material to add or to draw attention to. However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the Company's ability to continue as a going concern.

We are required to report if the directors' statement relating to Going Concern in accordance with Listing Rule 9.8.6R(3) is

We have nothing to report.

#### REPORTING ON OTHER INFORMATION

The other information comprises all of the information in the Annual Report other than the financial statements and our auditors' report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except to the extent otherwise explicitly stated in this report, any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify an apparent material inconsistency or material misstatement, we are required to perform procedures to conclude whether there is a material misstatement of the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report based on these responsibilities.

With respect to the Strategic Report and Directors' Report, we also considered whether the disclosures required by the UK Companies Act 2006 have been included.

Based on the responsibilities described above and our work undertaken in the course of the audit, the Companies Act 2006, (CA06), ISAs (UK) and the Listing Rules of the Financial Conduct Authority (FCA) require us also to report certain opinions and matters as described below (required by ISAs (UK) unless otherwise stated).

#### Strategic Report and Directors' Report

In our opinion, based on the work undertaken in the course of the audit, the information given in the Strategic Report and Directors' Report for the year ended 31 August 2017 is consistent with the financial statements and has been prepared in accordance with applicable legal requirements. [CA06]

In light of the knowledge and understanding of the Company and its environment obtained in the course of the audit, we did not identify any material misstatements in the Strategic Report and Directors' Report. [CA06]

# The directors' assessment of the prospects of the Company and of the principal risks that would threaten the solvency or liquidity of the Company

We have nothing material to add or draw attention to regarding:

- The directors' confirmation on page 55 of the Annual Report that they have carried out a robust assessment of the principal risks facing the Company, including those that would threaten its business model, future performance, solvency or liquidity.
- The disclosures in the Annual Report that describe those risks and explain how they are being managed or mitigated.
- The directors' explanation on page 24 of the Annual Report as to how they have assessed the prospects of the Company, over what period they have done so and why they consider that period to be appropriate, and their statement as to whether they have a reasonable expectation that the Company will be able to continue in operation and meet its liabilities as they fall due over the period of their assessment, including any related disclosures drawing attention to any necessary qualifications or assumptions.

We have nothing to report having performed a review of the directors' statement that they have carried out a robust assessment of the principal risks facing the Company and statement in relation to the longer-term viability of the Company. Our review was substantially less in scope than an audit and only consisted of making inquiries and considering the directors' process supporting their statements; checking that the statements are in alignment with the relevant provisions of the UK Corporate Governance Code (the 'Code'); and considering whether the statements are consistent with the knowledge and understanding of the Company and its environment obtained in the course of the audit. (Listing Rules)

#### Other Code Provisions

We have nothing to report in respect of our responsibility to report when:

- The statement given by the directors, on page 35, that they
  consider the Annual Report taken as a whole to be fair,
  balanced and understandable, and provides the information
  necessary for the members to assess the Company's position
  and performance, business model and strategy is materially
  inconsistent with our knowledge of the Company obtained in
  the course of performing our audit.
- The section of the Annual Report on pages 33 to 36 describing the work of the Audit Committee does not appropriately address matters communicated by us to the Audit Committee.
- The directors' statement relating to the Company's compliance with the Code does not properly disclose a departure from a relevant provision of the Code specified, under the Listing Rules, for review by the auditors.

#### Directors' Remuneration

In our opinion, the part of the Directors' Remuneration Report to be audited has been properly prepared in accordance with the Companies Act 2006. (CA06)

# RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS AND THE AUDIT

#### Responsibilities of the directors for the financial statements

As explained more fully in the Statement of Directors' Responsibilities set out on page 56, the directors are responsible for the preparation of the financial statements in accordance with the applicable framework and for being satisfied that they give a true and fair view. The directors are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

# Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

#### Use of this report

This report, including the opinions, has been prepared for and only for the Company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

#### OTHER REQUIRED REPORTING

#### Companies Act 2006 exception reporting

Under the Companies Act 2006 we are required to report to you if, in our opinion:

- we have not received all the information and explanations we require for our audit; or
- adequate accounting records have not been kept by the Company, or returns adequate for our audit have not been received from branches not visited by us; or
- certain disclosures of directors' remuneration specified by law are not made; or
- the financial statements and the part of the Directors' Remuneration Report to be audited are not in agreement with the accounting records and returns.

We have no exceptions to report arising from this responsibility.

#### **Appointment**

Following the recommendation of the audit committee, we were appointed by the members on 21 January 2015 to audit the financial statements for the year ended 31 August 2015 and subsequent financial periods. The period of total uninterrupted engagement is 3 years, covering the years ended 31 August 2015 to 31 August 2017.

#### **OTHER MATTER**

We have reported separately on the Group financial statements of WH Smith PLC for the year ended 31 August 2017.

#### John Ellis (Senior Statutory Auditor)

for and on behalf of PricewaterhouseCoopers LLP Chartered Accountants and Statutory Auditors

London

12 October 2017

# Company balance sheet As at 31 August 2017

£m	Note	2017	2016
Non-current assets			
Investments in subsidiaries	3	357	357
		357	357
Current assets			
Cash and cash equivalents		-	_
		-	_
Current liabilities			
Creditors: amounts falling due within one year	4	(154)	(143)
		(154)	(143)
Net current liabilities		(154)	(143)
Total net assets		203	214
Shareholders' equity			
Called up share capital	7	24	25
Share premium account	8	6	6
Capital redemption reserve	8	13	12
Profit and loss account	8	160	171
Total equity		203	214

The financial statements of WH Smith PLC, registered number 5202036, on pages 102 to 104 were approved by the Board of Directors and authorised for issue on 12 October 2017 and were signed on its behalf by:

**Stephen Clarke** 

**Robert Moorhead** 

Group Chief Executive

Chief Financial Officer and Chief Operating Officer

# Company statement of changes in equity

For the year ended 31 August 2017

€m	Share capital	Share premium	Capital redemption reserve	Profit and loss account	Total
Balance at 1 September 2016	25	6	12	171	214
Profit for the financial year	_	_	-	80	80
Purchase of own shares for cancellation	(1)	_	1	(41)	(41)
Equity dividends paid during the year (Note 5)	_	_	-	(50)	(50)
Balance at 31 August 2017	24	6	13	160	203
Balance at 1 September 2015	25	5	12	184	226
Profit for the financial year	_	-	_	80	80
Purchase of own shares for cancellation	_	-	_	(47)	(47)
Premium on issue of shares	_	1	_	_	1
Equity dividends paid during the year (Note 5)	_	_	-	(46)	(46)
Balance at 31 August 2016	25	6	12	171	214

# Notes to the Company financial statements

#### 1. ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements are prepared in compliance with the Companies Act 2006 as applicable to companies using FRS 101 Reduced Disclosure Framework and in accordance with applicable United Kingdom law and accounting standards. The financial statements are prepared under the historical cost convention. The accounting policies have been applied consistently in the current and prior year.

The Company meets the definition of a qualifying entity under FRS 100 (Application of Financial Reporting Requirements) issued by the Financial Reporting Council. These financial statements were prepared in accordance with FRS 101.

As permitted by FRS 101, the Company has taken advantage of the disclosure exemption available under the standard in relation to share-based payment, financial instruments, capital management, presentation of comparative information in respect of certain assets, presentation of a cash flow statement, standards not yet effective, impairment of assets and related party transactions.

Where required, equivalent disclosures are given in the consolidation financial statements of the Group.

As more fully detailed in the Directors' report on page 55, the Company's financial statements have been prepared on a going concern basis. The principal accounting policies adopted are the same as those set out in Note 1 to the consolidated financial statements except as noted below.

Investments in subsidiaries, joint ventures and associates are stated at cost less, where appropriate, provisions for impairment. Accounting judgements and assumptions are disclosed in the Notes to the Financial Statements, Note 1.

No new accounting standards, or amendments to accounting standards, or IFRIC interpretations that are effective for the year ended 31 August 2017, have had a material impact on the Company.

#### b) Investment in subsidiary undertakings

Investment in equity and long-term loans in subsidiary undertakings are individually valued at historical cost less provision for impairment in value.

#### c) Taxation

Current tax, including UK corporation tax and foreign tax, is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted at the balance sheet date.

#### 2. PROFIT FOR THE YEAR

The Company has not presented its own profit and loss account as permitted by Section 408 of the Companies Act 2006.

The profit for the year attributable to shareholders, which is stated on an historical cost basis, was £80m (2016: £80m) comprising investment income relating to dividends received from Group companies. There were no other recognised gains or losses.

The Company does not have any employees.

#### 3. INVESTMENTS IN SUBSIDIARIES

The Company acquired the shares of WH Smith Retail Holdings Limited at a fair value of £357m on 31 August 2006. A full list of the Company's subsidiary undertakings is included in Note 28 of the Notes to the consolidated financial statements. The registered office of WH Smith Retail Holdings Limited is Greenbridge Road, Swindon, Wiltshire SN3 3RX.

#### 4. CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR

€m	2017	2016
Amounts owed to subsidiary undertakings	148	143
Bank overdrafts	1	-
Other creditors	5	_
	154	143

#### **5. DIVIDENDS**

Amounts paid and recognised as distributions to shareholders in the year are as follows:

£m	2017	2016
Dividends		
Interim dividend of 14.6p per ordinary share (2016: 13.4p per ordinary share)	16	15
Final dividend of 30.5p per ordinary share (2016: 27.3p per ordinary share)	34	31
	50	46

The proposed dividend of 33.6p per share, amounting to a final dividend of £37m, is not included as a liability in these financial statements and, subject to shareholder approval, will be paid on 1 February 2018 to shareholders on the register at the close of business on 12 January 2018.

#### **6. CONTINGENT LIABILITIES**

Contingent liabilities of £1m (2016: £1m) are in relation to insurance standby letters of credit.

#### 7. CALLED UP SHARE CAPITAL

#### Allotted and fully paid

	2017		2016		
	Number of	Nominal	Number of	Nominal	
	shares	value	shares	value	
	(millions)	£m	(millions)	£m	
Equity:					
Ordinary shares of 225/67p	111	24	113	25	
Total	111	24	113	25	

During the year the Company repurchased 2,501,949 of its own shares in the open market for an aggregate consideration of £41m. In total 2,461,949 shares were cancelled during the year and 40,000 shares were purchased prior to 31 August 2017 but the settlement of £1m took place after 31 August 2017.

Also during the year 41,005 ordinary shares were allotted under the terms of the Company's Sharesave Scheme. The effect of this allotment was to increase share premium by £nil (2016: £1m).

The holders of ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at the meetings of the Company.

#### 8. RESERVES

€m	Share capital	Share premium	redemption reserve	and loss account	Total
Balance at 1 September 2016	25	6	12	171	214
Profit for the financial year	_	-	_	80	80
Purchase of own shares for cancellation	(1)	_	1	(41)	(41)
Equity dividends paid during the year	_	_	_	(50)	(50)
Balance at 31 August 2017	24	6	13	160	203

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# **Glossary**

#### **Alternative Performance Measures**

In reporting financial information, the Group presents alternative performance measures, 'APMs', which are not defined or specified under the requirements of IFRS.

The Group believes that these APMs, which are not considered to be a substitute for or superior to IFRS measures, provide stakeholders with additional useful information on the underlying trends, performance and position of the Group and are consistent with how business performance is measured internally. The alternative performance measures are not defined by IFRS and therefore may not be directly comparable with other companies' alternative performance measures. The key APMs that the Group uses are outlined below.

APM	Closest equivalent IFRS measure	Reconciling items to IFRS measure	Definition and purpose			
Income Statement Me	easures					
Fixed charges cover	None	Refer to definition	This performance measure calculates the number of times Profit before tax is able to cover the total fixed charges included in calculating profit or loss. Fixed charges included in this measure are net finance charges and net operating lease rentals.			
			The calculation of this measur	e is outlined in	Note 7.	
Gross margin	Gross profit margin	Not applicable	Where referred to throughout is calculated as gross profit di			margin
Like-for- like revenue	Movement in revenue per the income statement	- Revenue change from non like-for- like stores - Foreign	Like-for-like revenue is the char have been open for at least a yea at a constant foreign exchange r percentages is provided below.	ar, with a similar rate. A reconcilia	selling space tion of these	ce
		exchange impact		Travel Hi		Group
			LFL revenue change	4%	(4)%	-%
			Net new space impact	2%	(1)%	1%
			Foreign exchange impact	3%	-%	1%
			Total revenue change	9%	(5)%	2%
High Street and Travel trading profit, and Group profit from trading operations	Group operating profit	Refer to definition	Group profit from trading oper trading profit are stated after opayment and pension service of finance costs and income tax of A reconciliation from the above	directly attribut charges and be expense.	able share fore centra	-based l costs,
			profit and Group profit before financial statements.			
Balance Sheet Measu	ires					
Net funds	None	Reconciliation of net debt	Net debt is defined as Cash an overdrafts and other borrowin current Obligations under fina	gs and both cui		
			A reconciliation of Net funds is	provided in No	te 20.	
Other measures						
Free cash flow	Net cash inflow from operating activities	See Financial Review	Free cash flow is defined as the net cash inflow from operating activities before pension deficit funding, less capital expenditure on property, plant and equipment and intangible assets, net interest paid/received and for 2016, repayments to HMRC (see Note 9). The components of free cash flow are shown on page 15, as part of the Strategic Report Financial Review.			
Return on capital employed (ROCE)	None	Not applicable	Return on capital employed is expressed as a percentage of The calculation of ROCE is sho Strategic Report Financial Rev	operating capit own on page 16,	al employe	d.

### Information for shareholders

#### Company Secretary and Registered Office

Ian Houghton, WH Smith PLC, Greenbridge Road, Swindon, Wiltshire SN3 3RX. Telephone 01793 616161.

WH Smith PLC is registered in England and Wales (Number 5202036).

#### Company website

This Annual report and accounts together with other information, including the price of the Company's shares, Stock Exchange Announcements and frequently asked questions, can be found on the WH Smith PLC website at www.whsmithplc.co.uk.

#### **Annual General Meeting**

The Annual General Meeting will be held at the offices of Herbert Smith Freehills LLP, Exchange House, Primrose Street, London EC2A 2EG on Wednesday 24 January 2018 at 11.30am. A separate notice convening the meeting is being sent to shareholders and includes explanatory notes on each of the resolutions being proposed.

#### Shareholder enquiries - the registrars

All enquiries relating to shareholdings should be addressed to the registrars, Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol BS99 6ZZ. You can call the registrars on the shareholder helpline: 0371 495 0100 or visit their website at www.investorcentre.co.uk. A textphone facility for shareholders with hearing difficulties is available by telephoning 0370 702 0005.

#### Sharedealing services

The Company is offering internet and telephone share dealing services for shareholders (in certain jurisdictions) in conjunction with Computershare. For internet dealing, log on to www.computershare.com/dealing/uk and for telephone dealing call 0370 703 0084. You will need to have your Shareholder Reference Number (SRN) to hand when making this call. This can be found on your Form of Proxy, email notification of availability of AGM documents or dividend confirmation.

#### **Dividend Mandates**

If you wish dividends to be paid directly into your bank account through the BACSTEL-IP (Bankers' Automated Clearing Services) system, you should contact Computershare for a Dividend Mandate Form or apply online at www.investorcentre.co.uk. Shareholders who receive their dividend payments in this way receive an annual dividend confirmation once a year, with the final dividend, detailing all payments made throughout the UK tax year.

#### Financial calendar

The following dates are given for information purposes only. Please check the WH Smith PLC website at www.whsmithplc.co.uk nearer the relevant time for full details, and to ensure that no changes have been made.

31 August 2017
12 October 2017
November 2017
11 January 2018
12 January 2018
24 January 2018
24 January 2018
1 February 2018
28 February 2018
12 April 2018
June 2018
July 2018
July 2018
August 2018
31 August 2018

The dividend dates shown above are in respect of the Company's ordinary shares of 226/67p.

#### ShareGIFT

If you only have a small number of shares which are uneconomic to sell, you may wish to consider donating them to charity under ShareGIFT, a charity share donation scheme administered by the Orr Mackintosh Foundation. A ShareGIFT transfer form may be obtained from our registrar. Further information about the scheme can be found on the ShareGIFT website at www.sharegift.org.

#### Warning to Shareholders - Boiler Room Scams

In recent years, many companies have become aware that their shareholders have received unsolicited phone calls or correspondence concerning investment matters. These are typically from overseas-based 'brokers' who target UK shareholders, offering to sell them what often turn out to be worthless or high risk shares in US or UK investments. These operations are commonly known as 'boiler rooms'. Information on how to avoid share fraud or report a scam can be found on our website at www.whsmithplc.co.uk. You can also call the Financial Conduct Authority Consumer Helpline on 0800 111 6768 or go to www.fca.org.uk/scamsmart.

#### **UK CAPITAL GAINS TAX**

#### Demerger 31 August 2006

Following the demerger of the Company on 31 August 2006, in order to calculate any chargeable gains or losses arising on the disposal of shares after 31 August 2006, the original tax base cost of your ordinary shares of  $2^{13}$ % [adjusted if you held your shares on 24 September 2004 and 22 May 1998 to take into account the capital reorganisations of 27 September 2004 and 26 May 1998 respectively (see below)] will have to be apportioned between the shareholdings of ordinary shares of 20p in the Company and ordinary shares of 5p in Connect Group PLC (formerly Smiths News PLC).

The cost of your shareholding of ordinary shares of 20p in the Company is calculated by multiplying the original base cost of your ordinary shares of 2<sup>13</sup>/<sub>81</sub>p (adjusted where necessary to take into account the capital reorganisations of 27 September 2004 and 26 May 1998 (see below)) by 0.69585.

The cost of your shareholding of ordinary shares of 5p is calculated by multiplying the original base cost of your ordinary shares of  $2^{13}/61$ p (adjusted where necessary to take into account the capital reorganisations of 27 September 2004 and 26 May 1998 (see below)) by 0.30415.

As a result of the share consolidation on 22 February 2008, the nominal value of the Company's ordinary shares increased from 20p per ordinary share to  $22^6$ % pp per ordinary share.

#### Capital reorganisation 27 September 2004

If you acquired your shareholding on or before 24 September 2004, in order to calculate any chargeable gains or losses arising on the disposal of shares after 24 September, the original tax base cost of your ordinary shares of 55% p (adjusted if you held your shares on 22 May 1998 to take into account the capital reorganisation of 26 May 1998 (see below)) will have to be apportioned between the shareholdings of ordinary shares of 213/81p and 'C' shares resulting from the capital reorganisation.

The cost of your shareholding of ordinary shares of  $2^{13}\%_{1}$ p is calculated by multiplying the original base cost of your ordinary shares of  $55\%_{7}$ p (adjusted where necessary to take into account the capital reorganisation of 26 May 1998 (see below)) by 0.73979.

#### Capital reorganisation 26 May 1998

If you acquired your shareholding on or before 22 May 1998, in order to calculate any chargeable gains or losses arising on the disposal of shares after 22 May 1998, the original tax base cost of your ordinary shares of 50p will have to be apportioned between the shareholdings of ordinary shares of  $55^{5}$ /sp and redeemable 'B' shares resulting from the capital reorganisation.

The cost of your shareholding of ordinary shares of 55%p is calculated by multiplying the original cost of your ordinary shares of 50p by 0.90714.

#### March 1982 values

If you acquired your shareholding on or before 31 March 1982, in order to calculate any chargeable gains or losses arising on disposal of shares, the tax base cost of your ordinary shares used the 31 March 1982 base values per share as follows:

		an original shareholding of
	'A' ordinary shares	'B' ordinary shares
Ordinary shares of 20p	61.62p	50.92p
Smiths News PLC ordinary shares of 5p	26.93р	22.25p

Arising from

If you have a complicated tax position, or are otherwise in doubt about your tax circumstances, or if you are subject to tax in a jurisdiction other than the UK, you should consult your professional adviser.

'Company' means WH Smith PLC, a public limited company incorporated in England and Wales with registered number 5202036; and 'Group' means the Company and its subsidiaries and subsidiary undertakings.

# **Notes**



## **Contact details**

#### **WH SMITH PLC**

Greenbridge Road Swindon, Wiltshire SN3 3RX United Kingdom T 01793 616161 Wwww.whsmithplc.co.uk

#### **WHSMITH TRAVEL**

Victoria House, 37-63 Southampton Row Bloomsbury Square, London WC1B 4DA United Kingdom T 020 7406 6300 Www.whsmithplc.co.uk

#### **WHSMITH HIGH STREET**

Greenbridge Road Swindon, Wiltshire SN3 3LD United Kingdom **T** 01793 616161 **W** www.whsmith.co.uk

#### **INVESTOR RELATIONS**

**T** 020 7406 6320 **W** www.whsmithplc.co.uk/investors

#### **MEDIA RELATIONS**

**T** 020 7406 6350 **W** www.whsmithplc.co.uk/media

#### **CORPORATE RESPONSIBILITY**

**W** www.whsmithplc.co.uk/corporate\_responsibility

#### **RECRUITMENT**

 $\pmb{W} \text{ www.whsmithcareers.co.uk}$ 

### **CUSTOMER SERVICE**

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T 0333 600 5000
E customer.relations@whsmith.co.uk